



Village of Milan
Regular Council Meeting
December 16, 2020

The December 16, 2020 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor - yes, Shafer – excused, Deland – yes, McIlrath – yes, Bickley - yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Cathy Ramey, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Rospert, seconded by Deland, to approve the Minutes of the November 18, 2020 Council Meeting. Vote – all in favor, motion carried.

Motion by Bickley, seconded by Deland, to approve the Council bills for the period of November 18th – December 16th. Vote – all in favor, motion carried.

Motion by Taylor, seconded by Bickley, to approve the Utility bills for the period of November 18th – December 16th. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Request from the Milan Wine Post to allow for a D-3 liquor permit transfer (Spiritous Liquor to the already existing Beer and Wine liquor permits) to the establishment from Bertie L Marple Est N Smith Coextr.

Motion by Rospert, seconded by McIlrath, to approve the D-3 liquor permit transfer to the Milan Wine Post. Roll call: Bickley – yes, Taylor - yes, Shafer – excused, Deland – yes, McIlrath – yes, Rospert - yes.

Fiscal Office Ramey checked to see if there were any questions from the public and there were none.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – None

Finance – A pressure washer for use in all departments was purchased utilizing the Covid19 Cares Act Funds.

Motion by Rospert, seconded by Deland, to rescind the Motion from the November 18, 2020 regular Council Meeting to allow Cares Act Funds for Village of Milan full-time and part-time

employees. Roll call: Rospert – yes, Taylor - yes, Shafer – excused, Deland – yes, McIlrath – yes, Bickley - yes.

Regional Planning, Building Codes & Inspection – Case Trial involving 103 S. Main Street is scheduled for May 10, 2021 in Erie County Common Pleas Court.

Utilities – The North Electrical Substation Phase 1 Electric Transformer project is on hold until the new transformer is delivered in mid to late January.

Civic Contacts and Historical Preservation – None

Parks and Tree – None

Records Commission – Records Commission Meeting met on December 15th in Council Chambers.

Citizens Property Maintenance – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – 80 loads of leaves were picked up this year during the leaf pick up program.

Safety – Tim McIlrath read Chief Meister’s letter on Corporal Jim Blevins probationary period.

Mayor Crosby asked for a motion for this recommendation to appoint Jim Blevins to this permanent position as Corporal with the agreed fifty cent per hour raise.

Motioned by Deland, seconded by Bickley, to accept the Police Chief’s recommendation to appoint Jim Blevins to the permanent position with the agreed upon fifty cents per hour raise. Roll call: Taylor – yes, Shafer – excused, Deland – yes, McIlrath – yes, Bickley – yes, Rospert – yes.

Finance – Cathy discussed the 2021 Temporary Appropriations for expenses and other expenditures of the Village during the fiscal year ending December 31, 2021.

Motioned by Deland, seconded by Rospert, to approve the deposit of the remaining CARES Act Funds, in the amount of \$58,143.16 into the Police Fund A01, to cover payroll costs for our public safety workers from March 2, 2020 to December 30, 2020.

Roll call: Shafer – excused, Deland – yes, McIlrath – yes, Bickley – yes, Rospert – yes, Taylor – yes.

Regional Planning, Building Codes & Inspection – Planning Commission Meeting is scheduled for January 13, 2021 for the Commission to consider solar arrays. The meeting is scheduled to be held at the Milan Township Town Hall at 7:00 P.M.

Regional Planning, Building Codes & Inspection cont. – An electrical permit was issued to 83 S. Edison Drive, a Building permit was issued to 32 Park Street on the Square and a fence permit issued to 16 Milan Manor Drive. Property Maintenance follow ups were as follows; 73 Center Street and 350 Melanie Lane. Due to numerous unsuccessful tries to contact the resident at 350 Melanie Lane, a certified Notice of Violation was sent on December 8, 2020. The following complaints were investigated; 31 East Williams Street for a “pallet fence” constructed on the

property and right-of-way. The resident was contacted and stated it would be cleaned up that day. Another complaint was 90 South Edison regarding “junk in the yard” which is a recurring issue with the property owner.

Utilities – A new water tap was installed on South Main Street for a new home that is under construction. There was a power issue at 15324 S. Main Street, the electric department determined that it was an issue internally at the residents. Brian gave an update on the 2020 Power Supply update provided by AMP.

Civic Contacts – None

Parks and Trees – None

Records Commission – The Village has received numerous Public Records Requests over the last several weeks. Village employees are doing their due diligence to complete these requests in a timely manner. The solicitor asked the administrator if the records in the basement that are thrown about in random order in bins have been corrected. The administrator answered, that they have not due to the issue of the amount records and the several bins that are down there.

Citizens Property Maintenance Commission – None

Communications – Julie Stelzer and Nancy Justice attended Software Solution Inc. 2020 Fall Conference.

Rospert and Mayor Crosby asked Fiscal Office Ramey if there were any questions from the public and she replied there were again, none.

Motion by Deland, seconded by Taylor, to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official. Roll Call: Shafer excused, DeLand yes, Rospert yes, McIlrath yes, Taylor yes, Bickley yes.

Motion by Bickley, seconded by Deland, to return to Regular Session. Roll Call: Bickley yes, Taylor yes, Shafer excused DeLand yes, Rospert yes, McIlrath yes.

Coming out of Executive Session it is council wishes to reorganize the administration offices effective January 1, 2021. Julie Stelzer expanded job duties for a pay raise to \$21.00 an hour with \$1.00 of that coming out of Administrator Rospert wage, hiring of Justina Demarchi as part-time clerk at 10 hours a week with a rate of \$12.00, training incentives to be extended to an additional 90 days, health care reimbursement for 2021 \$2500.00 a single and 5000.00 family with \$500.00 from each to be placed in an integrated HRA account for out of pocket expenses.

Motion by Deland, seconded by Taylor, for the reorganization of the administration to have Julie Stelzer advance in position in the administration, with a pay raise to \$21.00 an hour. Roll Call: DeLand yes, Rospert yes, McIlrath yes, Taylor yes, Bickley yes, Shafer excused.

Motion by DeLand, seconded by McIlrath, to hire Justina Demarchi as part-time clerk, 10 hours a week at pay rate of \$12.00 an hour to help in utility department and organize the records that are a mess in the basement. Roll Call: Rospert yes, McIlrath yes, Taylor yes, Bickley yes, DeLand yes, Shafer excused.

A pay rate range change will be addressed at the January Council meeting.

Motion by Rospert, seconded by McIlrath, for health care reimbursement for 2021 for \$2500.00 for single and \$5000.00 for family with \$500.00 from each reimbursement to be placed in an integrated HRA account for out of pocket expenses. Roll Call: McIlrath yes, Taylor yes, Bickley yes, DeLand yes, Rospert yes, Shafer excused.

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 780-12-20

Resolution - Next Number will be 611-12-20

AN ORDINANCE AMENDING THE RATES TO BE CHARGED FOR MUNICIPAL WATER SERVICES FURNISHED BY THE VILLAGE OF MILAN, OHIO REPEALING ALL ORDINANCES OR PARTS THEREOF INCONSISTENT HEREWITH

Motion by Bickley, seconded by Rospert, to bring the Ordinance to its first reading by title only. Roll call: Rospert yes, Taylor yes, Shafer yes, Bickley yes, DeLand yes, McIlrath yes.

AN ORDINANCE AMENDING THE VILLAGE OF MILAN ZONING ORDINANCE §1133.07 AND §1133.08 CONCERNING DUTIES AND STANDARDS OF THE BOARD OF ZONING APPEALS AND §1185.03 REGARDING ANIMALS

Motion by DeLand, seconded by Taylor, to bring the Ordinance to its third reading by title only. Roll Call: Taylor yes, Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes.

Motion by DeLand, seconded by Rospert to adopt by title only. Roll Call: DeLand yes, McIlrath yes, Rospert yes, Taylor yes, Bickley yes, Shafer excused.

AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$15,000.00 FROM THE TRANSFER POLICE PENSION FUND TO THE POLICE PENSION FUND OF THE VILLAGE OF MILAN, OHIO

Motion by Rospert, seconded by Bickley, to suspend the rules. Roll Call: McIlrath yes, Rospert yes, Taylor yes, Bickley yes, Shafer excused, DeLand yes.

Motion by Rospert, seconded by DeLand, to adopt by title only as an emergency. Roll Call: Taylor yes, Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$20,000.00 FROM THE SEWER FUND TO THE SEWER REPLACEMENT FUND OF THE VILLAGE OF MILAN, OHIO

Motion by Taylor, seconded by DeLand, to suspend the rules. Roll Call: Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes, Taylor yes.

Motion by Bickley, seconded by Rospert, to adopt by title only as an emergency. Roll Call: DeLand yes, McIlrath yes, Rospert yes, Taylor yes, Bickley yes, Shafer excused.

AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$45,000.00 FROM THE ELECTRIC FUND TO THE ELECTRIC REPLACEMENT FUND OF THE VILLAGE OF MILAN, OHIO

Motion by Rospert, seconded by DeLand, to suspend the rules. Roll Call: Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes, Taylor yes.

Motion by Taylor, seconded by DeLand, to adopt by title only as an emergency. Roll Call: DeLand yes, McIlrath yes, Rospert yes, Taylor yes, Bickley yes, Shafer excused.

AN ORDINANCE APPROVING THE RESIDENCY OF CATHERINE RAMEY, VILLAGE FISCAL OFFICER, OUTSIDE OF THE CORPORATE LIMITS OF THE VILLAGE OF MILAN, OHIO

Motion by Rospert, seconded by DeLand, to bring this Ordinance to its first reading by title only. Roll Call: McIlrath yes, Rospert yes, Taylor yes, Bickley yes, Shafer excused, DeLand yes.

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MILAN, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Rospert, to suspend the rules. Roll Call: Rospert yes, Taylor yes, Bickley yes, Shafer excused, DeLand yes, McIlrath yes.

Motion by Taylor, seconded by DeLand, to adopt by title only as an emergency. Roll Call: Taylor yes, Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes

AN ORDINANCE TO AMEND THE PERMANENT APPROPRIATIONS FOR CALENDAR YEAR 2020 FOR THE VILLAGE OF MILAN, OHIO AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by McIlrath, to suspend the rules. Roll Call: Bickley yes, Shafer excused, DeLand yes, McIlrath yes, Rospert yes, Taylor yes.

Motion by Rospert, seconded by DeLand, to adopt by title only as an emergency. Roll Call: Shafer excused, DeLand yes, McIlrath yes, Rospert yes, Taylor yes, Bickley yes.

Council did not accept the resignation from Administrator Brian Rospert and it was withdrawn.

Questions for Next Meeting

None

Administrator Brian Rospert wished everyone a Merry Christmas and a Happy New Year.

Mayor Pam Crosby also wished everyone a Merry Christmas, a Happy New Year and thanked everyone for all the assistance with her in her new position as mayor. She appreciates everyone and has a great team to work with.

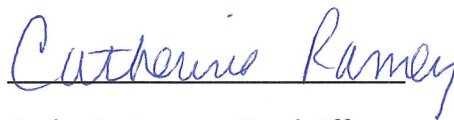
Adjournment

Motion by DeLand, seconded by Rospert, to adjourn tonight's meeting.

Roll call: Rospert yes, Taylor yes, Shafer excused, DeLand yes, McIlrath yes, Bickley yes.



Carla Rospert, Council President



Catherin Ramey, Fiscal Officer