



Village of Milan

Regular Council Meeting

January 24, 2018

The January 24, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Steven Rockwell.

Roll call: Barber – yes, Crosby - yes, Jenkins - yes, Maloney - yes, Rospert – yes, Smith - yes. Also present: Mayor Steven Rockwell, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

2018 Committee's and Board Appointments:

Council President for a Term of One (1) Year

Motion by Pam Crosby to nominate Todd Barber, motion by Carla Rospert to nominate Richard Maloney. Motion by Todd Barber, seconded by Dave Jenkins to close the nominations. Vote-all in favor. A paper vote was taken resulting in 4 votes for Richard Maloney and 2 votes for Todd Barber. Richard Maloney was declared Council President.

Member of Planning Commission for duration of his/her term

Motion by Richard Maloney to nominate Carla Rospert, second and close nominations by Dave Jenkins. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Citizen Property Maintenance Commission for duration of his/her term.

Motion by Todd Barber to nominate Todd Barber, second and close nominations by Dave Jenkins. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Zoning Board of Appeals for a term of four (4) years.

Motioned by Rospert, seconded by Maloney, to approve Mayor Steven Rockwell recommendation to appointment Stan Roberts to the Zoning Board of Appeals for a term of four (4) years. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Tree Commission for a term of three (3) years.

Motion by Barber, seconded by Crosby, to approve Mayor Steven Rockwell recommendation to appointment David Berckmueller to the Tree Commission for a term of three (3) years. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Smith, to approve Mayor Steven Rockwell recommendation to appointment Fritz Berckmueller to the Tree Commission for a term of three (3) years. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Citizen Property Maintenance Commission for a term of six (6) years.

Mayor Steven Rockwell appoints Randy Glovinsky, citizen of the Village of Milan, for a term of six (6) years to the Citizen Property Maintenance Commission, effective January 1, 2018 through December 31, 2023.

Planning Commission for a term of six (6) years.

Mayor Steven Rockwell appoints Jennie Henry, citizen of the Village of Milan, for a term of six (six) years to the Planning Commission effective January 1, 2018 through December 31, 2023.

Motion by Barber, seconded by Maloney to approve the Minutes of the December 20, 2017 Council Meeting. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Crosby to approve the Council bills for the period of December 21st, 2017 – January 24th, 2018. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Rospert to approve the Utility bills for the period of December 21st, 2017 – January 24th, 2018. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

CITIZEN PARTICIPATION

Village resident Lori Bennette from the Salvage Divas discussed putting planters in front of the businesses. All businesses would be responsible for their own planters.

Motion by Barber, seconded by Crosby, to allow downtown merchants to place planters on the sidewalk in front of their business that will not exceed a space of 36 inches from the front of their business. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – There is a scope meeting on January 25th at 10:00 AM with ODOT District 3 and our Design Consultant, Richland Engineering for our Safe Route to School project. At this meeting we will be discussing the new crosswalk signal that will be located by the elementary school on Main Street. ODOT awarded the Village an additional \$8,600 on top of our original grant award amount of \$400,000.

Finance - None

Regional Planning, Building Codes & Inspection – There is a Case Management Conference regarding the property located at 76 Edison Drive on the pending Notice of Violation and Property Maintenance Code. The meeting is scheduled for February 15th with Judge Tone at the Erie County Courthouse at 12:00 PM.

The court granted the Village of Milan a Default Judgement for the Notice of Violation and Property Maintenance Code for the property located at 1 E. Front Street. Solicitor Jim Barney requested a continuance for this case and it is now scheduled for February 1st.

Utilities – North Bay Construction has continued with the Wastewater Treatment Plant improvements and the following work has been completed, modifications to the existing influent structure, modifications at existing control building, modifications to the existing final settling tank #1, and modifications at existing final settling tank #2. The remaining work consists of the installation of two new sludge pumps in the basement. North Bay is expected to complete this project by February 9th.

Work with Erie County Water to installation of a twelve inch water line to our existing six inch connection on the west side of U.S. 250 by Lockwood Road has been delayed due to freezing temperatures.

R.A. Bores has completed installation of two new water valves, a new residential service line, and an interconnection from the six inch distribution to the twelve inch distribution to create a continuous loop in our distribution system.

Civic Contacts - None

Parks and Tree - None

Records Commission – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department performed maintenance on the equipment, assisted the Electric Department with meter reading, repaired several areas that were damaged by snow plows, picked up Christmas trees, helped with the removal of the Christmas lights around the square, and spent many days over the past month with snow removal due to several winter storms.

ver the past month the Street Department has been busy with picking up trash, picking up leaves, removed a fallen tree on Milan Manor Drive, prepping the equipment for the winter season, assisting the electric department with traffic control, plowing and salting the roadways. We have approximately 60 tons of salt in reserve at the Street Barn as of December 13th.

The Village purchased 40 tons of road salt from the 2017 Erie County Salt Contract at the end of December and ordered 100 tons of road salt from the 2018 Erie County Salt Contract at the beginning of January. We have 350 tons remaining from the current contract that runs through the end of 2018. There are approximately 75 tons in reserve at the Street Barn.

Safety – Police Chief Meister would like to fill a part time officer position with Dillon Gigliotti. Motion by Barber, seconded by Smith, to hire Dillon Gigliotti as a part time officer with a

starting salary of \$12.00 per hour and with the first year under probation. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Village employees attended a Safety Meeting with the Huron County Safety Council on January 18th. The training topic was on identity theft and how to reduce the risks.

The Electric Department attended an Introduction to Safety Analysis training in Monroeville on January 16th that was put on by AMP.

Finance – None

Regional Planning, Building Codes & Inspection - The Zoning Inspector issued a building permit to Grower's Mineral Solutions for an interior remodel.

Utilities – R. A. Bores installed a new water tap on South Main Street. They bored a 2" line across the roadway to the new house that is under construction and to the lot just to the north of this structure. Both land owners paid R.A. Bores for this service and the water meter, pit and associated supplies to the Village.

The Wastewater Department completed their Mercury Variance Report and completed all their daily and weekly testing requirements by the EPA for the Wastewater Treatment Plant Permit. They also completed their weekly checks of the lift stations and auto dialers.

A new 25 kva transformer located on Audrey Lane was put into service feeding six houses and the old transformer was removed.

The Electric Department requested from Mathew's Ford a trade in price for the 2016 F-250 and plow. They offered the Village \$4,000 trade in price, which will be taken off of the original price of the truck that was \$28,675.00, with Councils approval we will accept this trade in offer.

Motion by Rospert, seconded by Maloney, to trade in the 2006 Ford F-250 including the plow to Mathew's Ford for \$4,000 with funds to be applied to the purchase price of the 2018 Ford F-250. Vote – all in favor, motion carried.

The village received a letter from the Ohio Environmental Protection Agency (EPA) in regards to well abandonment of the four remaining wells at the Water Plant. They are requesting information as to what the Village plans to do with these wells. We have two options for the wells at this time. We can keep the wells in properly maintained and in operational condition or provide a work plan that details the proposed abandonment methods. We are working with several contractors to provide us a quote to abandon the wells according to OAC Rule 3745-9-10.

Civic Contacts – Pam Crosby from the Chamber of Commerce requested the use of the village square for the annual mid-summers antique fest to be held July 8th from 8am to 4pm. A request was also made to close Main Street and Park Street at the square for safety.

Motion by Barber, seconded by Jenkins, to allow the chamber to use the square for the antique fest and to close Park Street and Main Street at the square. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

The Milan Chamber of Commerce Banquet will be held on Monday, February 12, 2018 at the Milan Township Hall. Happy Hour and Hors d'oeuvres begin at 6:00 PM, Dinner Buffet (by Berardi's of Huron) will begin at 7:00 PM and the Community Awards Program will begin at 8:00

PM. Tickets for this event are \$25.00 per person and if you need tickets please see Brian Rospert or one of the Chamber of Commerce members.

The Milan Chamber of Commerce selected the Chautauqua Committee as their Organization of the Year Award, Village resident Suzie Schaeffer is the Citizen of the Year, The Coffee Station is the Business of the Year, and The Interact Club was chosen as the Youth Service Award. The awards will be presented at the banquet.

For the past several years Dennis Weilnau has been renting and farming Village owned property on Seminary Road adjacent to the Water Treatment Plant. This parcel is a little over one acre in size. Dennis has agreed to rent this parcel again in 2018 at a price of \$100.00 per year.

Motion by Barber, seconded by Crosby, to allow Dennis Weilnau to rent this parcel of land for 2018 for the cost of \$100. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Parks and Trees - None

Records Commission – The next scheduled meeting for the Records Commission will be on June 26, 2018, time to be determined.

Citizens Property Maintenance Commission – None

Communications – The Ohio Municipal League is offering a Newly Elected Council Training Program. New council members are encouraged to attend along with the Fiscal Officer.

The new rate for the Village of Milan natural gas aggregation participants will be the fixed rate of \$0.429 per CCF for the period of April 2018 through September of 2018. The Village is not a provider for natural gas, we research the cost of natural gas to get the best available fixed rate at the time of each contract. All residents of the Village will qualify for this rate, however, they are not obligated in any way to participate in this program. The previous rate was \$0.515 per CCF.

Unfinished Business – None

Legislation

Ordinance – Next number will be 730-01-18

Resolution – Next number will be 594-01-18

AN AMENDED RESOLUTION OF NECESSITY PURSUANT TO SECTION 5705.03 OF THE REVISED CODE REQUESTING THE ERIE AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF MILAN, ERIE AND HURON COUNTIES, OHIO, THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF MILAN, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL OF A THREE AND ONE-HALF (3.5) MILL TAX LEVY FOR CURRENT EXPENSES AND DECLARING AN EMERGENCY

Motioned by Barber, seconded by Smith to suspend the rules. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Crosby to adopt by title only as an emergency. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried. Resolution No. 594-01-18.

**A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF MILAN
DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT
THE MAXIMUM RATES AUTHORIZED BY LAW WITHOUT THE VOTE OF
THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY
OF A RENEWAL LEVY
IN EXCESS OF SUCH RATES**

Motioned by Barber, seconded by Smith to suspend the rules. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Crosby to adopt by title only as an emergency. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried. Resolution No. 595-01-18.

**AN ORDINANCE CHANGING THE NAME OF SHAW MILL ROAD
WEST OF STATE ROUTE 250 TO PLANK ROAD TO OLD PLANK ROAD
IN THE VILLAGE OF MILAN, OHIO**

Motioned by Maloney, seconded by Barber to bring this reading to its first reading by title only. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Maloney-Yes, Rospert-Yes, Smith-Yes, motion carried.

Motion by Barber, seconded by Crosby to adjourn tonight's meeting. All in favor, motion carried.



Steven Rockwell, Mayor



Scott Palmer, Fiscal Officer