

Village of Milan
Regular Council Meeting
June 21, 2017

The June 21, 2017 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Steven Rockwell.

Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Also present: Mayor Steven Rockwell, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Solicitor Randy Strickler.

Motion by Barber, seconded by Maloney to approve the Minutes of the May 24, 2017 Council Meeting. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Motion by Maloney, seconded by Brown to approve the Council bills for June. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Motion by Barber, seconded by Brown to approve the Utility bills for June. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

CITIZEN PARTICIPATION

Greg Cumston the owner of the Village Drive Thru and a member of the Erie County Farm Bureau asked permission for the use of the Village Square and closure of Park Street on the Square for their 3rd Annual Tractor Show on Sunday August 27th from 2:00 PM to 5:00 PM. Motion by Barber, seconded by Brown to approve the use of the Village Square and closure of Park Street on the Square for the 3rd Annual Tractor Show. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Chief Meister was in to go over the Melon Festival contract regarding full and part-time officers.

Patricia Deland, the new owner of the historical Henry house located on Center Street introduce herself.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers - None

Safety – The Village of Milan recently received word that they were awarded the Safe Routes to School Infrastructure Grant funding from the Ohio Department of Transportation (ODOT). ODOT will provide up to a maximum of \$400,000.00. Village Administrator Brian Rospert wanted to thank Safe Routes to School Committee members, Tom Roth and Davey Hermes of Edison Local Schools, Village Council, Erie County Health Department Robert England, Chad Stang of Huron County Soil and Water, Village Police Chief Bob Meister, Milan Residents for their help and to Carrie Whitaker of Erie County Regional Planning for her help throughout the whole application process. Mayor Rockwell thanked Village Administrator Brian Rospert for his hard work and dedication for his role in the process as well.

Finance - None

Regional Planning, Building Codes & Inspection –The property located at 76 Edison Drive was recently sold to Wayne Zemke, a Milan Township resident who is selling this property on land contract to Huron resident Charlie Ross. Solicitor Randy Strickler will add Wayne Zemke's name to the pending Notice of Violation and Property Maintenance Code complaint. It was also noted that the lawn and hedges have been cut and trimmed.

The court has set a live status conference on Monday, July 24th to schedule the 6 Old State Road property case.

Utilities - The EHOVE Adult Education Electrical Internship Program came to a completion earlier this month. Logan Buchs completed 128 hours of training with the electric department. An exit interview was scheduled with Logan and Jamie Starcher of EHOVE. A discussion about exploring the possibilities of having an Electric Lineworker course in the future at EHOVE was discussed with Jamie Starcher. Jamie was receptive to this idea and will begin exploring the possibilities of adding this to their curriculum.

Civic Contacts - The Chautauqua committee was busy finalizing details for the event. The Village assisted with six gift bags to give to the two historians and the four performers. Julie Stelzer went around the square to see if businesses would like to donate an item from their store to add to these bags. The response from local merchants was overwhelming.

Solicitor Randy Strickler is still researching the Western Reserve Land Conservatory. At this time there was nothing to report.

Parks and Tree - None

Records Commission - None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Councilman Todd Barber reported that ODOT will repair the road on Church Street from Main Street to US Route 250. Repair work is to begin in 2018.

NEW BUSINESS CONT.

Three road and sidewalk projects were discussed at the Street Committee meeting held on June 14, 2017.

Park Street on the Square – this project will include milling out 2" of pavement, adjusting manholes and water valves, clean and tack, pack and compact 2" using ODOT 448 Type 1 Surface Coat. Motion by Barber, seconded by Brown to award Park Street on the Square Street resurfacing project to Erie Blacktop at a cost of \$21,075. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

East Wilcoxson Street from Edison Drive to Elm Street – this project will include mill curb, cut taper to basins and butt joints, adjust manholes, catch basins (2 catch basin and manholes with collars, asphalt around catch basin, clean and tack, place and compact 1.50" ODOT 448 Type 1 Surface Coat. Elm Street from Wilcoxson Street to Edison Drive – this will include mill butt joints, mill out damaged area of road to a depth of 4", install a new catch basin, adjust existing manholes, pave a ½" scratch leveling coat, pave 1.25". This is a jointly owned road and the cost will be shared between the Village and the Township with half of Elm Street from Wilcoxson Street to Berlin Road split between Township and Village. The total cost of these two projects for the Village will be \$25,550. Motion by Barber, seconded by Brown to award this project to Precision Paving contingent that the Township on approval to pay half of the resurfacing project. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Pawnee Drive from Chippewa Drive to the dead end and Shawnee Plane from Chippewa Drive to Pawnee Drive – this project will include Mill out 2" of pavement, clean and tack, place and compact .5" scratch coat using ODOT 448 Type 1 Surface Coat, place and compact 1.5" using ODOT 448 Type 1 Surface Coat. Motion by Barber, seconded by Brown to award this project to Precision Paving at a cost of \$38,500, contingent that the Village has sufficient funds later in the year. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

2017 sidewalk and curb program – Sidewalks, east side of Huron Street and other selected areas around the Village. Removing an estimated 1,900 square feet of sidewalk and replacing approximately 425' of curb on Chippewa Drive. Motion by Barber, seconded by Brown to award this project to RMH Concrete at a cost of \$20,985.48. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

On June 6th the Village was notified of a sink hole at a resident's home at 48 Lockwood Drive. The cause of this was a section of the storm sewer piping collapsed, R.A. Bores was contracted for the emergency repairs.

The Street Department signed a tentative agreement to enroll in the Erie County 2018 Salt Contract. The agreement is just to state how much salt the Village would like to allocate and the County will solicit bids for the salt. The Village requested 400 tons of salt in 2018. Motion by Brown, seconded by Gilliam to go ahead to allocate 400 tons salt in 2018. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

NEW BUSINESS CONT.

Safety – Concern and discussion about current 25 mph speed around the Athletic Field and Edison Elementary School including Broad Street, Oak Street and Huron Street. Motion by Barber, seconded by Gilliam to change the current speed limit of 25 mph to 20 mph on Broad Street, Oak Street and Huron Street. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Brown, seconded by Gilliam to amend the previous motion above to include Liberty Street and Swan Street. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Milan Police Department sponsored a Bike Rodeo along with North Central EMS, Fisher Titus, ODOT, Village of Milan, Erie County Regional Planning, Milan Township Fire Department, Edison Elementary PTO, Berlin Heights Police Department and Berlin Heights Fire Department at the Edison Elementary School on Monday June 19, 2017. This event was open to both Milan and Berlin Heights students, 10 students ages Pre K – 5th grade participated.

Finance – None

Regional Planning, Building Codes & Inspection - The Zoning Inspector issued two accessory building permits, working with Huron Township involving an electrical issue involving a pool on Edison Drive and continuing to work with USGS on their new structure on North Main Street.

Erie Regional Planning Commission will meet Thursday, June 22nd at 6:30 PM in the Erie County Office Building located at 247 Columbus Ave in Sandusky, OH.

Utilities – Bergren Associate's was contracted to check the clear well transducer calibration, Autocon auto card and installed new brackets on actuator valve seal line at the water plant.

The high service pump room at the water plant flooded due to a faulty actuator valve. One of the two high service pumps was effected by the flood waters and had to be taken out of service for repairs. The pump was sent to Bennett Electric for repairs.

The Electric Department replaced a blown fuse near 14 Fair Oaks, replaced a street light on Center Street with a new LED light, connected 128 Center Street with a temporary service, accompanied Brian Shook on the annual inspection of the traffic light controller at Main Street and Church Street and installed a new cabinet cooling fan at the same location. An electric pole on the alleyway between Merry Street and Williams Street that was damaged by a woodpecker was replaced. The electric department sold 5 unusable pole mount transformers to T&R Electric for \$325.00, 1 pole mount transformers tested positive for high PCB levels and will be professionally handled and disposed of at a cost of \$3,200.00.

The Wastewater Department and Administrator Brian Rospert met with Richland Engineering on the design of the work to be completed at the treatment plant on June 6th. The design portion and the project will be going out for bid soon.

Civic Contacts – Administrator Brian Rospert and Julie Stelzer submitted an article for the July issue of the North Coast Business Journal highlighting the Village history and Village events for this year which included the Chautauqua, the 200th anniversary of Milan, the Annual Antique Festival, the Melon Festival and Village employees.

Johns Manville is celebrating five year anniversary on July 21st with an Open House celebration between the hours of 10:00 AM – 1:00 PM.

Erie County Regional Planning Commission has provided copies of their 2017 Summer Annual Report.

The City of Bellevue invited members of Council to join them at “The Wall That Heals” a Vietnam Veterans Memorial replica that will take place at Central Park in Bellevue, Ohio on June 22-25.

Parks and Trees - None

Records Commission – Mary Basterash resigned on June 13th from the Records Commission effectively immediately after 21 years of service. Motion by Barber, seconded by Maloney to accept Mary Basterash’s resignation from the Records Commission. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Barber, seconded by Gilliam to appoint Nancy Justice to the open seat on the Record’s Commission. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

A Records Commission Meeting is scheduled for Tuesday, July 11, 2017 at 3:45 PM in the Council Chambers.

Citizens Property Maintenance Commission – Property owner Kevin Lynch at 1 E. Front Street was sent a Notice of Violation on May 4th, 2017 on the condition of the front porch and other needed repairs. No repairs or contact from Kevin Lynch to the Village have been made. Motion by Barber, seconded by Brown authorizing the Village Solicitor to file an injunction on property owner Kevin Lynch. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Unfinished Business - None

Legislation

Ordinance – Next number will be 715-06-17

Resolution – Next number will be 588-06-17

AN ORDINANCE ESTABLISHING SECTION 151.21 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MILAN, OHIO RELATIVE TO PAYMENT TO EMPLOYEES WHO DO NOT PARTICIPATE IN THE VILLAGE HEALTH INSURANCE PROGRAM. Motioned by Barber, seconded by Gilliam to bring this reading to its third and final reading by title only. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion

carried. Motion by Brown, seconded by Gilliam to adopt. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

AN ORDINANCE ESTABLISHING SECTION 151.22 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MILAN, OHIO RELATIVE TO PAYMENT TO EMPLOYEES WHO USE PERSONAL CELL PHONES FOR VILLAGE BUSINESS. Motioned by Barber, seconded by Brown to bring this reading to its third and final reading by title only. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried. Motion by Barber, seconded by Brown to adopt. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Barber, seconded by Gilliam to adjourn tonight's meeting. All in favor, motion carried.



Steven Rockwell, Mayor



Scott Palmer, Fiscal Officer