



Village of Milan

Regular Council Meeting

September 26, 2018

The September 26, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the August 22, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Council bills for the period of August 22nd – September 26th, 2018. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Utility bills for the period of August 22nd – September 26th, 2018. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Lisa Wick from The Salvage Divas discussed doing Scarecrows on the Square again this year. The dates will be October 1st thru October 31st with removal by November 2nd.

Motion by Barber, seconded by Jenkins, to allow businesses and organizations to put scarecrows outside of their businesses and in the square. Vote – all in favor, motion carried.

Pam Crosby said she had a meeting with the board of directors of the Chamber of Commerce and they were okay with extending the car show through the month of October but they were not okay with the car show switching their Tuesday date to Wednesday to coincide with Halloween. It would be too confusing.

Motion by Barber, seconded by Rospert, to extend the dates of the car show through October 30th. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Abstain.

Zach Rospert on behalf of the Piggyback Foundation and the annual 5k run celebrating the life of Holly Sneider. Zach met with Chief Meister to review all of the details of the run.

Motion by Jenkins, seconded by Barber, to hold the Piggyback run on November 10th with the closing of Center St. between Church St. and Merry St. Also, to place a sign in the square from October 8th thru November 10th. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

Riley Rospert would like to put a donation box in the lobby of the administration building from October 11th thru October 22nd to collect socks to help the less fortunate. The primary benefactor would be the Miriam House in Norwalk, Ohio.

Motion by Barber, seconded by Shafer, to allow Riley Rospert to put a donation box in the administration building from October 11th thru October 22nd. Vote – all in favor, motion carried.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – The Village received an invoice from the Huron County Engineer's office for the Ohio Public Works Grant for the pavement project on Old State Road. The estimated amount for this project was \$33,500 and the project came in under budget at \$28,720.

Perkins Township let the Village know that we can secure their street sweeper after the final reading of our Ordinance. Perkins Township had originally planned on purchasing a new sweeper but has decided to purchase a demo model so their current sweeper will be available to the Village sooner than expected.

RMH Concrete completed this year's sidewalk program. The Street Department completed the final lawn and sidewalk restoration.

Safety – Richland Engineering delivered the preliminary design for the Safe Routes to School Project. The proposed budgetary amount is higher than the opinion of probable costs when we submitted the application by almost \$100,000. A meeting was held with ODOT District 3 officials and Richland Engineering to discuss the cost overruns and there are several options moving forward. Bid the job out with alternates such as separate bid items for the crosswalk PED Mounts at Church Street and Main Street, the crosswalk improvements at Church Street and Park Street on the Square and the sidewalks from Audrey Lane to Old State Road. This approach would enable us to secure the maximum amount of the grant. We are also exploring additional funding through ODOT Transportation Alternative Program (TAP). This program provides funds for projects that advance non-motorized transportation facilities.

Finance - None

Regional Planning, Building Codes & Inspection – Update on the property located at 76 Edison Drive on the Notice of Violation and Property Maintenance Code. Judge Tone set a Civil Trial Order for December 10th at 8:30am. The Zoning Inspector and Brian Rospert met with Mr. Charlie Ross on September 13th and September 19th to discuss his remaining violations. Mr. Ross is committed to have them completed prior to the court date. If he has the violations completed by October 15, 2018 we will notify Judge Tone to cancel the trial. The Zoning

Inspector and Brian Rospert inspected the property again on the morning of September 26th and found that all violations have been addressed. Jim Barney discussed Article 557.01 Subsection (5)(C) proceed to take action to abate the public nuisance with the Court against the property owners. This basically says that if the property owner does not comply then the Village can intervene and take care of the nuisance and get reimbursed accordingly, including attorney's fees. The question before council is whether to pursue attorney's fees from Mr. Ross. Mr. Barney's fees have totaled approximately \$770. Mr. Ross was in attendance and was under the impression that the legal proceedings applied to the prior owner but Mr. Barney explained that since nothing was filed that the property was a nuisance with the prior owner the legal proceeding apply to Mr. Ross. Todd Barber inquired if there would be more costs involved if the Village decided to pursue legal fees from Mr. Ross and Mr. Barney said there would. Mr. Barber then stated that he didn't feel it would be worth the additional cost and Mr. Jenkins agreed.

Mayor Maloney asked council if anyone would like to put forth a motion to charge Mr. Ross attorney fees in the amount of \$770. No motion was made to charge Mr. Ross.

The owner of 30 Broad Street has secured a demolition permit through our Zoning Inspector began razing the structure the week of September 17th.

Utilities – Main Lite Electric was the lowest bid for the Electrical Distribution Clearance Improvements for the Orion Project in the amount of \$362,000. The Village to has not signed the contract due to the Logistic Manager of the project not being able to secure the cost overruns. Once written confirmation is obtained that the additional funds will be covered, we will sign the contract with Main Lite Electric. The Project has been pushed to the second quarter of 2019. Main Lite Electric, our contractor for the project, has been deployed to the Carolina's for the anticipated hurricane electrical outages.

Update on the Notice of Violation Letter from the Ohio EPA where we were found to be in Violation of Maximum Contaminant Level for TTHM (Trihalomethanes) on June 20th. Water samples were taken at five locations on August 14th for our required EPA testing for TTHM. We received our testing results on September 4th from MASI Labs and we were below the standard threshold at all five locations.

ODOT notified the Village that there was a sink hole located just south of Lockwood Road on US 250 where our new water line is located. We performed an exploratory dig in the area and found that when the bi-directional bore was done for the 12" water line, they went through a drainage tile which caused the sink hole. With the help of Erie County Water, we were able to make the necessary repairs in house to the tile and the repairs to the roadway.

The Purchase Agreement was signed by the Village and the buyers for the Water Treatment Plant. The Closing that was scheduled for September 9th at Hartung Title Agency, was extended to September 20th due to several easement issues with the property. The two off property easements were secured from Mike and Krista Moser prior to the closing date.

Civic Contacts – The Garden Club will have their Blue Star Memorial Marker Dedication Ceremony on October 7, 2018 at 2:00pm in the Village Square.

This year's Melon Festival was a great success. Mr. Rospert spoke with several of the Committee Members and Chief Meister, there were minimal problems during the event.

Members of the Chautauqua Committee will have an orientation meeting with the other 2019 host communities on Friday October, 26th at the Milan Library.

The Village was not successful in this year's Ohio Development Services Agency in regards to our 2018 Downtown Revitalization Grant opportunity. We are looking at additional funding opportunities with Regional Planning and CT Consultants, one of which is the Target of Opportunity Grant.

Parks and Tree – None

Records Commission – A Records Commission meeting will be scheduled for November.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy with picking up trash, performing general maintenance on the equipment, cold patching holes in the roadway, mowing, sweeping streets, spraying weeds, trimming hedges and trimming trees. During September all the guardrails were trimmed on US 250 and intersecting streets.

Due to the nature of traveling along the roadway to mow with our Zero-Turn lawnmower, two LED strobe lights were installed to the back of the mower to increase the safety of the operator.

The Street Department, Electric Department and Water Department worked tirelessly in preparing and the tear down for this year's Melon Festival. Mr. Rospert commended all three departments in their efforts in making this year's festival a success.

Safety – Police Chief Meister is requesting to fill a 2 part time officer positions with Frank Sirse and Brock Busdicker. Motion by Barber, seconded by Smith, to hire Frank Sirse and Brock Busdicker as a part time officers, with Brock's contingent on passing the State exam, with a starting salary of \$12.00 per hour and with the first year under probation. Vote – all in favor, motion carried.

Chief Meister he would like to schedule Trick-or Treat for the Village on October 31st during hours of 5pm to 6pm, with a rain date of November 1st with the same hours.

Motion by Rospert, seconded by Barber, to schedule Trick-or Treat for the Village on October 31st during hours of 5pm to 6pm, with a rain date of November 1st with the same hours. Vote – all in favor, motion carried.

The Village Street, Electric and Water Department members attended a Huron County Safety Council meeting on August 16th. The topic was fire prevention and code enforcement.

Finance – Fiscal Officer Palmer presented Council with a letter from the Ohio Water Development Authority signed by the Authority Staff that congratulated the Village on completing the Loan 1750 payments for the water tower and appreciating the fiscal responsibility as evidenced by the loan repayment.

A finance committee was held on September 14th attended by Chief Meister, Carla Rospert, Dave Jenkins, Ben Smith, Pam Crosby, Brian Rospert, and Fiscal Officer Palmer. First order of business was the purchase of a new police cruiser to replace the cruiser that is now 5 years old. The committee decided to purchase the new cruiser which will have legislation later in the meeting. Also, to sell the old cruiser for a minimum of \$12,000.

The radio repeater on the water tower is reaching its maximum life and starting to go bad so a new repeater is needed and a quote from Vasu to replace came in at a cost of \$1,930.

Fund Transfers are needed to be made in the Street Fund between Street Repairing and Materials in the amount of \$8,000 to cover a street salt purchase, and between Systems Equipment and Other Operating Expense in the amount of \$2,000 to shore up Other Operating Expenses. There will be legislation for these transfers in legislation.

Fiscal Officer Palmer reviewed the Tax Budget for 2019. If anyone not at the meeting has questions they can see Mr. Palmer and he would be more than happy to entertain any questions. This 2019 Budget went to Erie County for verification and they have returned a Resolution that will be in Legislation for approval by council.

Regional Planning, Building Codes & Inspection – The Zoning Inspector issued five permits over the past month, Electric Permit for 50 Bond Street for an electrical upgrade, Building and Zoning Permit for 32 Lockwood Road for addition and garage, Fence Permit for 36 West Church Street, Building and Zoning Permit for 45 Lockwood Road for garage addition, and a Demolition Permit for 30 Broad Street house demolition. The Zoning Inspector has also assisted residents in locating property pins as a courtesy, has been keeping an eye on political signs, and has been working with the Administrator with Property Maintenance issues.

Utilities – The Electric Department has been busy with preparing for and tear down all the electrical components for this year's Melon Festival, performed maintenance at the sub-stations, cleared out tree branches and vines on West Swan Street, set two new poles for the Water Department's new telemetry system for the water tower's water levels, and began the preparation for the electrical upgrades needed for the Township Hall elevator project.

Monroeville Electric offered to our Village 3 partial spools of ACSR cable and 3 partial spools of triplex cable, which we picked up the week of September 10th. The ACSR cable is what we use for primary work and the triplex is used to make secondary service from the transformer to the resident's house. The total estimate for this purchase is \$2,500.

The Water and Wastewater Department changed out several old water meters in the distribution system, removed an abandoned valve box on Seminary Road, readjusted a valve box on Willow Drive, took scrap metal to Norwalk Waste Material, and turned system valves in the distribution system to exercise and lubricate. Dan Hipp also took a distant learning course for contact hours for his water certification.

A meeting with AMP was held on September 19th to go over the Village's Power Supply Portfolio. In the meeting they discussed our Energy and Installed Capacity and Transmission Costs that make up our power bill. Energy cost is about 70% of our power supply costs, Installed Capacity and Transmission cost makes up the remaining 30%. Energy is defined by our Energy Sources where we get our power from, Prairie State makes up 51%, Erie County Landfill 32.9%, JV5 (AMP Hydro) 8.7%, NYPA (New York Power Authority) 4.4%, and AMP Hydro 3.1%. Installed Capacity is defined by the companies that supply all our other power that is needed during peak energy usage. Transmission is defined by the cost to run our power through Ohio Edison's primary lines. AMP projects that our rates will drop minimally next year and we may see a slight increase in 2020.

Carla Rospert brought up concerns by several residents of the high electric rates and what she could take back to them regarding the reason. Brian Rospert explained that our peak hours were very high during the summer and that is what drives our cost higher.

Civic Contacts – None

Parks and Trees – The 2018 Tree City USA application has been submitted to the Arbor Day Foundation.

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – Julie Stelzer and Brian Rospert enrolled in a Microsoft Excel Course at EHOVE, this is a six week program.

Brian Rospert met representative Susan Bagley from the American Red Cross and they discussed an emergency action plan for the village. There will be a kick off meeting on October 17th and members for the committee will be selected beforehand. Committee members can come from the community. The Red Cross will facilitate the meetings with Mr. Rospert.

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next number will be 740-09-18

Resolution – Next number will be 599-08-18

AN ORDINANCE AUTHORIZING THE MILAN VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PERKINS TOWNSHIP, OHIO TO PURCHASE A STREET SWEEPER AND DECLARING EMERGENCY

Motion by Barber, seconded by Smith, to adopt by title only as an emergency. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD FOR THE PRUCHASE OF ONE 2019 FORD EXPLORER UTILITY INTERCEPTOR AWD POLICE VEHICLE FOR THE VILLAGE OF MILAN POLICE DEPARTMENT

Motion by Barber, seconded by Jenkins, to bring this ordinance to its first reading by title only. Vote – all in favor, motion carried.

AN ORDINANCE AMENDING THE 2018 APPROPRIATION ORDINANCE TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO TRANSFER ADDITIONAL MONIES BETWEEN LINE ITEMS IN THE GENERAL FUND

Motion by Jenkins, seconded by Barber, to suspend the rules. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes.

Motion by Barber, seconded by Rospert, to adopt by title only. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

Motion by Rospert, seconded by Barber, to suspend the rules. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes.

Motion by Barber, seconded by Jenkins, to adopt by title only as an emergency. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

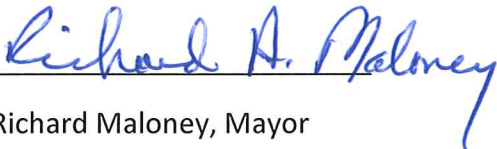
EXECUTIVE SESSION

Motion by Rospert, seconded by Smith to enter into Executive Session to discuss personnel and employee discipline. Unknown action to be taken. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, motion carried.

Motion by Barber, seconded by Rospert to close Executive Session and return to Regular Session. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Shafer-Yes, Rospert-Yes, Smith-Yes, motion carried.

ADJOURNMENT

Motion by Barber, seconded by Crosby to adjourn tonight's meeting. Vote - all in favor. Motion carried.


Richard Maloney, Mayor


Scott Palmer, Fiscal Officer