

Village of Milan
Regular Council Meeting
October 25, 2017

The October 25, 2017 Regular Meeting was called to order with the Pledge of Allegiance by President of Council Jim Brown.

Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Also present: Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Solicitor Randy Strickler. Absent Mayor Steven Rockwell.

Motion by Maloney, seconded by Barber to approve the Minutes of the September 27, 2017 Council Meeting. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Motion by Barber, seconded by Gilliam to approve the Council bills for the period of September 23rd – October 20th, 2017. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Motion by Barber, seconded by Gilliam to approve the Utility bills for the period of September 23rd – October 20th, 2017. Roll call: Barber -yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

CITIZEN PARTICIPATION

None

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – Precision Paving has scheduled the Shawnee and Pawnee Drive pavement project for the end of October. They will be milling off 2” of existing roadway and repaving the roadway with 2” of surface coat material.

Erie Blacktop was in on October 2nd for the Park Street on the Square road resurfacing project. Tek Seal was in on October 4th to repaint the parking spaces and crosswalks.

The Street Department began the annual leaf pick-up program the week of October 9th, they also completed their annual brush pick-up program on October 2nd and their final yard waste pick-up on October 16th.

Safety – A meeting was held on October 2nd with ODOT District 3 and Richland Engineering to discuss the Safe Routes to School engineering for the project. It was determined that the Villages best course of action to take on this is to release this project as an ODOT Let project opposed to a Local Let project. ODOT District 3 is drawing up the ODOT Let Preliminary

Legislation for Agreement and Local ODOT Let Agreement to the Village. This should be completed the week of October 30th.

Finance - None

Regional Planning, Building Codes & Inspection – Update on the property located at 76 Edison Drive on the pending Notice of Violation and Property Maintenance Code. It appears the Mr. Ross has been working on the items listed in the Notice of Violation. Recently he attached picket fencing over the windows of the house. His intentions are to use the picket fencing as shutters. We received a complaint on this and we are following up on this complaint.

Update on 1 E. Front Street on the Notice of Violation and Property Maintenance Code. Specifically the condition of the front porch and the much needed repairs. Solicitor Randy Strickler had a status conference with Magistrate Bechtel who recommended filing for a motion of default judgement which will be discussed in executive session.

Utilities – North Bay Construction started the Wastewater Treatment plant's improvements the week of October 9th. They began working on the final tank #2 grout flooring and the influent tank chamber piping replacement.

Currently working with Erie County Water to install a 12 inch line to replace the existing 6 inch line that connects to the Erie County Water supply. The plans were provided by Erie County and submitted to ODOT District 3 as well as the permit.

Civic Contacts - None

Parks and Tree - None

Records Commission - None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy with picking up trash, brush, mowing and general day to day operations. We also assisted ODOT several times with road closures on Front and Church Street due to pavement repair work.

ODOT finished a repair of the intersection of State Route 601 (Main Street) and State Route 113 (Church Street) which took place on October 24th and 25th. The majority of the work was done just south of the intersection on State Route 601.

The 2008 John Deere backhoe had an issues with the outriggers sticking open and a front wheel gasket seal. The repair work was completed by Murphy Tractor on October 23rd.

Brian Rospert spoke with the Huron County Engineer regarding an Ohio Public Works Grant to pave a portion of Old State Road from about Milan Manor Drive to Rt. 601. Huron County will take care of all administration and construction and the approximate cost(match) to the village is \$25-\$30k.

A motion was made by Barber, seconded by Gilliam to authorize the Administrator to work with Huron County on the repaving of a portion of Old State Road. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Safety – On October 3rd the Village Administrator, Milan Police Department, North Central EMS and Edison Elementary hosted a Pedestrian and Bicycle Safety Seminar for the students at

Edison Elementary, grades Pre-K through 3rd. This is a measure for the Safe Routes School Grant.

On October 4th the Village Administrator, Milan Police Department and Edison Elementary hosted an International Walk to School Day for the students. This initiative is designed to encourage students to walk or bike to school. This was our second year for this initiative and we had about 80 students participate.

The Village Electric, Water and Street Department employee's attended an AMP APPA Safety Update and ladder training on October 10th. They also attended an Active Shooter training that was put on by the Huron County Safety Council on October 12th.

Finance – The Finance Committee met on Monday October 23rd to discuss employee health insurance, IT Managed Services Agreements, 3.5 Mill General Operating Levy, Rural Community Assistance Program (RCAP), and a truck purchase for the Electric Department.

A motion was made by Barber, seconded by Gilliam to authorize the Village to accept the new employee health insurance alternate option 4 through Anthem Blue Cross Blue Shield at an overall decrease in premium costs of 10.15% from last year. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

A motion was made by Barber, seconded by Gilliam to have the Village pay the first \$3,000 per individual plus the first \$3,000 for any additional child/spouse/family plan in out of pocket deductible expenses. The maximum the village will pay out is \$6,000 with the employee responsible for any out of pocket deductible over this amount. The policy will take effect December 1st. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

A motion was made by Barber, seconded by Gilliam to cancel the existing Managed Services Agreement with Advanced Computer Connections. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

A motion was made by Gilliam, seconded by Barber to accept a 12 month Managed Services Agreement with Information Technologies & Training. The agreement covers all IT Support and backup services. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

A motion was made by Barber, seconded by Gilliam to accept a 12 month Managed Services Agreement with Information Technologies & Training. The agreement covers all IT Support and backup services. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

We were notified by the EPA that all public water systems will be required to have an asset management program in place by October 1, 2018. We are eligible for asset management planning loan through the EPA with 0% interest for 5 years and up to an additional \$10k in principle forgiveness. We received a contract proposal from RCAP and WSOS Community Action Commission in the amount of \$20k that includes all distribution lines, rules and regulations, construction and maintenance history, decommissioning of water plant, and they will provide a report presentation in a public meeting. A motion was made by Barber, seconded by Gilliam to accept the contract proposal from RCAP and WSOS Community Action Commission. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

A motion was made by Barber, seconded by Gilliam to purchase a 2018 Ford F250 4x4 Super-duty Pickup Truck, contractor grade snowplow package and warning lights for \$35,625. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Regional Planning, Building Codes & Inspection - An electrical permit was issued for 128 Center Street to go along with the previous building permit.

A zoning permit and building permit was issued for a new home at 2001 South Main St. in Huron County.

Utilities – The Water Department completed the replacement of 8 valve boxes on Huron Street and they began painting the grit building and exhaust pipe at the Wastewater Treatment Plant.

The Water Wastewater truck is in for body work repairs of corrosion and damages to the front hood and windshield. Several weeks ago the auto gate at the water plant came down on the front hood of the 2012 F-350, while the truck is out of service for these repairs. Angie's Auto Body repaired the corrosion.

The Seller's Non-Binding Term Sheet for the AMP Portfolio Realignment was submitted to The Energy Authority, ("TEA") who is managing the potential sale of energy. I also notified TEA that John Courtney and Associates will be representing the Village. TEA will begin soliciting market interest on December 1, 2017.

The Electric Department was busy this past month removing several low hanging tree branches, replaced a faulty street light Cherry and Willow Streets, replaced the engine block heater in the administration building generator, replaced a failing sub pole at 2100 Sleepy Hollow Road, replaced several meters on Center Street, connected a temporary service at the new home being built at 2001 S. Main Street, installed a new guy wire anchor and guy wire behind 2047 Winkle Road where they also removed an old three wire span and old pole at this location. They replaced three poles on Judson Street, east of Edison Drive, and transferred all wires to the new poles. On Monday October 16th their services were requested from Monroeville, where they assisted their electric department with changing out a transformer.

Civic Contacts – Pam Crosby from the Chamber of Commerce was asking permission for use of the Village Square the weekend of December 2nd for Holidays in the Village. A motion was made by Barber, seconded by Gilliam to allow the Milan Chamber of Commerce permission to use the square on the weekend of December 2nd for a snowman competition. Vote – all yeas, motion carries.

On Sunday October 29th the Chamber of Commerce will participate in the ribbon cutting ceremonies for North Central AirCare. The mayor and council received invitations.

Parks and Trees - The Tree City USA application was submitted on October 5th. This will mark the 15th year in a row that we will hold the distinction of Tree City.

Records Commission – The next scheduled meeting for Records Commission will be on December 19, 2017 at 3:45PM.

Citizens Property Maintenance Commission – None

Communications – Due to the Thanksgiving holiday, which will be November 23rd, and the Christmas Holiday which will be on December 25th, a motion was made by Gilliam, seconded by

Barber to move the Regular Council meetings from November 22nd and December 27th to November 15th and December 20th respectively. Vote – all yeas, motion carries.

Solicitor Randy Strickler submitted a letter of resignation effective November 30th, 2017. The administration and council thanked Randy for his time, effort, and dedication. A motion was made by Barber, seconded by Gilliam to accept the resignation of Solicitor Randy Strickler. Roll call: Barber - yes, Maloney - yes, Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Unfinished Business – None

Legislation

Ordinance – Next number will be 721-10-17

Resolution – Next number will be 590-10-17

AN ORDINANCE APPROVING THE RESIDENCY OF MICHAEL S. PALMER, VILLAGE FISCAL OFFICER, OUTSIDE OF THE CORPORATE LIMITS OF THE VILLAGE OF MILAN, OHIO AND DECLARING AN EMERGENCY.

Motioned by Barber, seconded by Gilliam to suspend the rules. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Barber, seconded by Gilliam to adopt by title only as an emergency. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried. Ordinance No. 721-10-17.

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT RELATIVE TO THE LITIGATION STYLED “TYSON METZ, ZONING INSPECTOR V. PAUL WALKE, HURON COUNTY COURT OF COMMON PLEAS, CASE NUMBER 2017-CV-0451 AND DECLARING AN EMERGENCY.

Motioned by Maloney, seconded by Barber to suspend the rules. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Barber, seconded by Glovinski to adopt by title only as an emergency. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried. Ordinance No. 722-10-17.

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

Motioned by Barber, seconded by Gilliam to suspend the rules. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Barber, seconded by Gilliam to adopt by title only as an emergency. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried. Resolution No. 590-10-17.

Motion by Barber, seconded by Gilliam to enter into Executive Session to discuss pending litigation and possible resolution regarding Mr. Lynch. Unknown actions to be taken. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes, motion carried.

Motion by Barber, seconded by Gilliam to return to Regular Session. Roll call: Barber-yes, Maloney-yes, Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes, motion carried.

Motion by Barber, seconded by Gilliam to adjourn tonight's meeting. All in favor, motion carried.



Steven Rockwell, Mayor



Scott Palmer, Fiscal Officer