



## **Village of Milan**

### **Regular Council Meeting**

### **November 15, 2017**

The November 15, 2017 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Steven Rockwell.

Roll call: Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Barber and Maloney absent. Also present: Mayor Steven Rockwell, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

Motion by Brown, seconded by Glovinski to excuse Barber and Maloney. Vote – all in favor, motion carried.

Motion by Gilliam, seconded by Glovinski to hire Jim Barney as Village of Milan Solicitor. Roll call: Brown - yes, Crosby - yes, Gilliam - yes, Glovinsky - yes. Motion carried.

Motion by Brown, seconded by Glovinski to approve the Minutes of the October 25, 2017 Council Meeting. Vote – all in favor, motion carried.

Motion by Brown, seconded by Glovinski to approve the Council bills for the period of October 21st – November 15th, 2017. Vote – all in favor, motion carried.

Motion by Glovinski, seconded by Gilliam to approve the Utility bills for the period of October 21st – November 15th, 2017. Vote – all in favor, motion carried.

#### **CITIZEN PARTICIPATION**

Nicole Smith from NASA, the project manager for the testing of the Orion spacecraft discussed the Orion Spacecraft travel route through Milan in January of 2019. The spacecraft will be flown into Mansfield and trucked to the NASA Testing Center in Sandusky. NASA will work with our electric department to move utility lines and poles. Work will start December 2017.

#### **OLD BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Due to weather conditions beyond our control and with the future forecast looking too cold to perform this work, the pavement project by Precision Paving for Shawnee and Pawnee Drives will be postponed until the spring of 2018.

The Street Department has continued the annual leaf program throughout this past month. The tentative completion date of the program is November 30<sup>th</sup>.

A copy of the Inter-Agency Work Agreement with the Huron County Engineer's Office for the OPWC Grant work to be done on Old State Road within the Village Limits was distributed and reviewed.

**Safety** – The Safe Routes to School Advertisement for Consultant release for Letter of Interest (LOI) to ODOT for posting on their site was submitted. Perspective consultants will have until December 8th at 2:00pm to submit their LOI to the Village. Once all LOI's are submitted, the consultants will be scored and the contract will be awarded based on their total scores. The consultant services will include preparation of construction contract plans for the installation of sidewalk and traffic control improvements for the village.

**Finance** - None

**Regional Planning, Building Codes & Inspection** – Solicitor Randy Strickler filed a motion of default judgement for the Notice of Violation and Property Maintenance Code regarding the condition of the front porch and needed repairs at 1 E. Front Street.

Update on the property located at 76 Edison Drive on the pending Notice of Violation and Property Maintenance Code. Mr. Ross has continued to work on the items listed in the Notice of Violation.

**Utilities** – North Bay Construction continues work on the Wastewater Treatment plant's improvements.

All public water systems will be required to have an asset management program in place by October 1, 2018. We are eligible for an asset management planning loan, through the EPA, with 0% interest for 5 years and up to an additional \$10,000 in principle forgiveness. We received a contract proposal from Rural Community Assistance Program ("RCAP") and WSOS Community Action Commission in the amount of \$20,000. WSOS Community Action Commission has our Nomination Form and will be submitting to the Ohio EPA. A copy was distributed to council.

WSOS also prepared a GPS Data Collection and GIS Mapping Project with RCAP proposal at a cost of \$18,200 for water only and \$26,000 for water, sanitary, and storm. Brian recommended that we do not pursue this at this time. All members of council were in agreement not to pursue.

The Electric Department placed the order for their new F-250 pickup truck. The expected delivery date is mid-January of 2018.

**Civic Contacts** - None

**Parks and Tree** - None

**Records Commission** - None

## **NEW BUSINESS**

**Streets, Sidewalks and Storm Sewer** – The Street Department has been busy with picking up trash, brush, mowing and general day to day operations.

The transmission lines and front and rear brakes on the 2012 Ford F-550 1 ton dump truck had to be replaced mostly due to deterioration from salt.

**Safety – None**

**Finance – None**

**Regional Planning, Building Codes & Inspection** - The Zoning Inspector issued a Zoning and Building Permit for 128 Center Street for an accessory building.

The Building Department issued a Remodel Permit for Tenneco Automotive facility located at 33 Lockwood Rd.

The Zoning Inspector went through the Village and reset political signs out of our right-of-way and put them in the resident's lawn.

**Utilities** – Over the last several weeks the Electric Department repaired a secondary wire on Cherry Street, replaced two poles and transferred the wires on Judson Street and at 305 South Main Street, they trimmed several tree branches that were impeding the electrical lines and had to replace the front tires on the Dodge bucket truck.

The Wastewater Department finished painting the exterior of the influent structure at WWTP and they had Franklin Sanitation transfer sludge to the City of Norwalk's WWTP.

The Village received a credit for \$80,035 on the October Power invoice from AMP. The credit is from the sale of Erie County Landfill renewable energy credits (RECs). The credit reflects the sale of RECs generated in 2013, 2014, and 2015. John Courtney recommended that the credit be spread over a twelve month period to benefit both summer and winter peaking customers.

Motion by Brown, seconded by Gilliam to return to spread the credit out over a 12 month period for the Village's Power Supply Cost Adjustment calculation. Roll call: Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes, motion carried.

**Civic Contacts – None**

**Parks and Trees - None**

**Records Commission** – The next scheduled meeting for Records Commission will be on December 19, 2017 at 3:45PM. Jim Barney will advise of his availability.

**Citizens Property Maintenance Commission – None**

**Communications – None**

**Unfinished Business – None**

**Legislation**

Ordinance – Next number will be 724-11-17

Resolution – Next number will be 590-11-17

**RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF MILAN TO ENTER INTO A CONTRACT TO APPOINT KOCHER & GILLUM AS SOLICITORS FOR THE VILLAGE OF MILAN, OHIO.**

Motioned by Brown, seconded by Gilliam to bring this resolution to its first reading by title only. Roll call: Brown-yes, Crosby-yes, Gilliam-yes, Glovinsky-yes. Motion carried.

Motion by Brown, seconded by Gilliam to adjourn tonight's meeting. All in favor, motion carried.

A handwritten signature in blue ink, reading "Steven Rockwell", written over a horizontal line.

Steven Rockwell, Mayor

A handwritten signature in blue ink, reading "Scott Palmer", written over a horizontal line.

Scott Palmer, Fiscal Officer