



Village of Milan

Regular Council Meeting

July 25, 2018

The July 25, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, and attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the June 27, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Council bills for the period of June 28th – July 25th, 2018. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Utility bills for the period of June 28th – July 25th, 2018. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Cindy Norcross representing the Chamber of Commerce and the Tuesday Night Car Show was asking permission to put up 2 signs on the corners of Park avenue to indicate no parking after a certain time to allow for the car show on Tuesday evening. She also asked for permission to have 1 car each week park in the square to be recognized as a winner from the previous weeks car show. Todd Barber stated that it was a good idea as long as the Chamber's insurance would cover any issues. Cindy will check into this.

Motion by Barber, seconded by Smith, to allow the Chamber of Commerce to put up 2 signs indicating no parking for the car show on the corners of Park Street and also to allow one car from the car show to park in the square each week. Discussion continued regarding the time the no parking reminder will take effect. Several residents in the audience mentioned problems that they had with parking and the car show participants. The original starting time for the car show will be researched. Vote – all in favor, motion carried.

Lori Bennet from the Chamber of Commerce requested the use of the Square for a community garage/yard sale on Saturday, August 4th. The Chamber will sell 10'x13' spots in the square for \$10 with the funds going to the Chamber.

Motion by Rospert, seconded by Jenkins, to allow the Chamber of Commerce to use the Square on Saturday August 4th for a community Garage/yard sale with the proper insurance. Vote – all in favor, motion carried.

Lori also mentioned the possibility of a Pumpkin Festival in October, a Christmas Tour of Homes on December 1st, and possibly a Christmas Tree lighting ceremony and driving tour of lighted homes.

Gertie Buggele from the Milan Garden Club requested permission to move the Jaycee Stone for installation of the Blue Star Memorial for the dedication on October 7th. Gertie provided drawings of new positioning.

Motion by Barber, seconded by Crosby, to allow the Milan Garden Club to move the Jaycee Stone for the installation of the Blue Star Memorial. Vote – all in favor, motion carried.

Don Gfell personally thanks the Village of Milan for all of the help provided to bring the Edison Statue to Milan and the installation in the Square.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – RMH Concrete pulled out of the Village for a couple of weeks to complete another time sensitive project. They are scheduled to be in sometime over the next several weeks to finish the sidewalk project.

Precision Paving made the necessary repairs to Shawnee Drive and the driveway approach to complete this project.

The Village continued to work with Perkins Township on the purchase of their 2004 Tymco Street Sweeper, which they approved to sell to the Village. The sweeper has 18,000 miles on the front motor, 150 hours on the rear motor and they are asking \$35,000 for this unit. Some necessary repairs had to be completed to our sweeper to keep it operating until we take delivery of the new sweeper.

Summer help employee Tyler Fisher is working out great for the Street Department. Tyler has proven to be a great asset and his keep busy attitude fits in well.

Safety – None

Finance - None

Regional Planning, Building Codes & Inspection – Update on the property located at 76 Edison Drive on the Notice of Violation and Property Maintenance Code. On August 13th at 2:00pm there is a status conference scheduled with Judge Tone.

Update on 1 E. Front Street on the Notice of Violation and Property Maintenance Code. The contractor began working on the front porch at the end of June and the project was completed in July.

The Zoning Inspector continues to work with the owner of 30 Broad Street. The owner has been working with his insurance company on finalizing the insurance claim. Tyson Metz and Brian Rospert have been trying to contact the owner over the past month to see what his intentions are with this structure and have been unsuccessful. They will keep trying.

Utilities – Kelstin, Inc. out of Shelby Ohio, was the lowest bidder for the Wastewater Treatment Plant Phase II Project. The base bid came in at \$158,900 and the alternate bid came in at \$28,500 with the total base and alternate bid at \$187,400. This will put us over the \$200,000 construction estimate when we factor in the engineering costs of \$25,675. It is the recommendation of Administrator Rospert to accept Richland Engineering's recommendation to hire Kelstin, Inc. for this project and move forward with the base bid and forgo the alternate bid at this time. The total for this project will be \$184,575 (base + engineering). This will leave \$15,425 in the Sewer Replacement budget in case there are any cost overruns with this project.

Motioned by Barber, seconded by Jenkins to accept Kelstin, Inc.'s base bid of \$158,900 along with the engineering costs of \$25,675 for a total project cost of \$184,575. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes. Motion carried.

Orion Project update; GPD Group completed the designs for the project. An advertisement for bid was published in the local paper on July 7th and July 14th. A pre-construction meeting was held on July 18th with seven contractors in attendance. The bid opening will be on Thursday, July 26th. The Electric Department has worked diligently with the GPD Group with this project over the last several months.

Village employees from the administration, utility department and water department have been working with Ohio RCAP on the Village Asset Management Plan. There was a kickoff meeting on held on July 5th at the Administration Office.

An update on the Notice of Violation Letter from the Ohio EPA where we were found to be in Violation of Maximum Contaminant Level for TTHM (Trihalomethanes) on June 20th. The Average level of TTHM over the last four quarters was 0.092 mg/L, the standard for TTHM is .080 mg/L as established by the Ohio Administrative Code (OAC). Currently we are working with the Ohio Environmental Protection Agency and Erie County Water to address the issue within both the County and Village distribution. We are committed to finding the cause of the higher levels of TTHM and eliminate any potential threat to our public water system. To date we have proposed the following countermeasures to the EPA to mitigate the threat to our public water.

- 1) Completion on a new 12" water line which should improve the TTHM.
- 2) Erie County has allocated funds to put in a vent system to their water tower on Kelly Road. This tower feeds the Village with the installation beginning the second week of July and completed and put online July 16th.
- 3) In the process of getting pricing for an aeration system through Practical Inspection for our tower. They have seen a 50% to 66% reduction to TTHM with this system. This will create a

recirculating effect in our water tower. The recirculating pump and materials for the connections to an aeration system were ordered for our tower. The project connections will start the week of July 30th and installation of the pump when it is delivered on August 7th. Erie County Water agreed to hire Practical Inspections at their cost and pay for the cost of the installation of the 2" pipe, tap into the bowl of our tower and installation of the water nozzle(s).

4) We will flush our hydrants more often to continue the flow of water.

5) Re-testing for TTHM will be done the week of July 30th at two locations in our distribution system. Erie County Water is going to perform several tests in their distribution system this week as well.

Civic Contacts – None

Parks and Tree – None

Records Commission – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Over the past month the Street Department has been busy with picking up trash, performing general maintenance on the equipment, cold patching holes in the roadway, mowing, sweeping streets, spraying weeds, trimming hedges and trimming trees.

We needled scaled the rust off the bed of the Sterling Dump Truck, painted the rims in an effort to ward off rust. Removed three tree stumps out of our right-of-way and worked with the Water Department in lawn restoration from the water line project.

Safety – Officer Gigliotti will be resigning after the Melon Festival therefore Police Chief Meister is requesting to fill a part time officer position with Johnny Wilcox. Motion by Barber, seconded by Jenkins, to hire Johnny Wilcox as a part time officer with a starting salary of \$12.00 per hour and with the first year under probation. Ben Smith made a recommendation to have a safety meeting in the near future to discuss staffing issues. Vote – all in favor, motion carried.

Carla Rospert discussed the intersection of Front Street and North Main Street and the possibility of making this a 4 way stop instead of 2 way. She also discussed the speed limit signs on Lockwood Road when entering Lockwood off of Rt. 250 and the possibility of putting in some form of speed bumps to alert drivers of the change in speed limit. These issues can be discussed at the next safety or street meeting.

Finance – None

Regional Planning, Building Codes & Inspection – The first Design Review Board Meeting was held on July 18th where the Board voted on the following; Dan Frederick will serve as Chairperson of the Board, Larry Schell will serve as Vice Chairperson and Dave Jenkins will serve as Secretary. The first Design Review Application was received from Key Bank for new signs to replace the existing signage. After a brief discussion the Board voted in favor of the signs. Dan Frederick abstained from this vote since he is part owner of the building.

The Zoning Inspector issued two pool permits, one shed permit, and three deck/porch permits this past month.

The Board of Zoning Appeals had a Variance Meeting and approved a side yard setback variance for 88 Edison Drive. The owner is installing a new front porch to his residence.

The last lot in the Landsdown Annexation was recently sold and the new owners plan to build a new house on the lot this year.

The Zoning Inspector issued a Notice of Violation letter to 45 Liberty Street for a dumpster in their front yard. As of July 20th the dumpster was not removed so a second Notice of Violation was issued on July 20th and advised the owners that they have until July 30th to have it removed or face legal action by the Village.

Utilities – The Water Department continued their residential valve turning and valve box cleaning program. They replaced several old water meters in the distribution system and lawn restoration where the new 12” water line project. They began their second set of Lead and Copper testing this past month.

The Electric Department had Roe’s Tree Service in to remove several trees that were impeding our electrical lines, they replaced a secondary line on Pawnee Drive that was damaged due to tree limbs, they relocated a residential meter on Seminary Road for better access, they cleared and sprayed weeds at both substations and metering station, performed battery maintenance at the south substation, they had a contractor in to replace the control module at the traffic light in town, they were requested for mutual aid to Monroeville for an outage, were called out for a blown fuse on Seminary Road due to a tree limb falling onto the primary wire, replaced several residential meters that were difficult to read, installed a new service to a garage on Center Street, and set a new pole on Center Street in preparation for the Township Hall elevator project.

Civic Contacts – None

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – None

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next number will be 737-07-18

Resolution – Next number will be 598-07-18

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF MILAN, OHIO

Motion by Smith, seconded by Barber, to bring this ordinance to its third and final reading. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes.

Motion by Jenkins, seconded by Barber, to adopt. Roll call: Crosby-Yes, Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes.

AN ORDINANCE AUTHORIZING THE SALE OF THE WATER PLANT PROPERTY AND DECLARING AN EMERGENCY

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes.

Motion by Barber, seconded by Jenkins, to adopt by title only as an emergency. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

AN ORDINANCE AUTHORIZING THE MILAN VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PERKINS TOWNSHIP, OHIO TO PURCHASE A STREET SWEEPER

Motion by Jenkins, seconded by Barber, to bring this ordinance to its first reading by title only. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes.

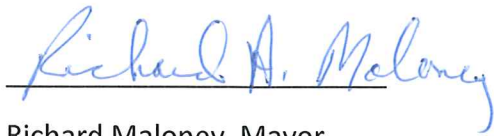
AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR THE VILLAGE OF MILAN, OHIO BUILDING DEPARTMENT AND DECLARING AN EMERGENCY.

Motion by Rospert, seconded by Smith, to suspend the rules. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes.

Motion by Smith, seconded by Shafer, to adopt by title only as an emergency. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

ADJOURNMENT

Motion by Barber, seconded by Shafer to adjourn tonight's meeting. Vote - all in favor. Motion carried.

A handwritten signature in blue ink that reads "Richard A. Maloney". The signature is written in a cursive style and is positioned above a horizontal line.

Richard Maloney, Mayor

A handwritten signature in blue ink that appears to read "Scott Palmer". The signature is written in a cursive style and is positioned above a horizontal line.

Scott Palmer, Fiscal Officer