



Village of Milan
Regular Council Meeting
July 24, 2019

The July 24, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes.

Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the June 26, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Jenkins, seconded by Barber to approve the Financial Report/Bank Reconciliation for the period Ending June 30, 2019. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Council bills for the period of June 27th – July 24th. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Utility bills for the period of June 27th – July 24th. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

None

Mayor Maloney read a Proclamation for Charles Lindecamp who turned 100 years old on March 24, 2019. He was born on March 24, 1919 in Jeromesville, Ohio. He was an integral part of the Milan, Berlin-Milan, and Edison School Districts for over 30 years. Mayor Maloney proclaimed July 24th, 2019 as Charles Lindecamp Day. Mr. Lindecamp was kind enough to say a few words regarding his life and experiences.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – A.J. Riley completed the Sleepy Hollow Road project the week of June 24th. Backfilling began on the roadway and was halted due to the storm on July 2nd. Backfilling resumed the week of July 22nd.

RMH Concrete completed the sidewalk program the week of July 15th. Initially the Village was going to backfill the sidewalks however, due to the storm damage, RMH was hired to do the work.

Safety – Work continues with Richland Engineering on the Safe Routes to School Project for the design portion. The project is slated to be bid out in late 2020 with construction beginning in the spring of 2021.

An Emergency Preparedness meeting was held to discuss efforts during the July 2nd storm. One of the biggest issues that needs to be addressed is that residents need to call the non-emergency after hours number to report a utility outage. A mailer will be sent out to communicate this to the residents in the August utility bills.

Finance - None

Regional Planning, Building Codes & Inspection – None

Utilities – Columbia Gas continues with the gas line replacement project. To date all the distribution and house services have been installed. They continue to “blow off” the old distribution lines and they are continuing with lawn/street restorations.

A preproposal meeting was held with BCU Electric for their Request for Proposal (RFP). They must submit their RFP by August 1st. The Construction Stage Notice to Proceed is dated October 28th, Substantial Completion of all work by May 30, 2020, and the Design Build Services to be completed by June 30, 2020.

Richland Engineering submitted an agreement to provide services for replacement of the grit chamber extruder. Services included are design, bidding, and contract administration. The agreement will not include record drawings due to the small size of the project. The total amount of the agreement will be \$16,695.

Motion by Barber, seconded by Smith, to accept the agreement with Richland Engineering in the amount of \$16,695. Vote – all in favor, motion carried.

Civic Contacts and Historical Preservation – The Community Garage Sale is set for this Saturday July 27th in the Village Square from 8am to 3pm.

The 35th Anniversary of the Dedication of the Young Edison Sculpture will be held Tuesday, August 20th at 1:00pm.

Parks and Tree – None

Records Commission – The next Records Commission Meeting will be held in December.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy with picking up trash, mowing, prepping for the Antique Festival, and performing general maintenance on equipment.

The cleanup process began for the storm that hit the Village on July 2nd. All Village streets were opened for emergency travel within an hour and a half after the storm. With the assistance of Milan Township Fire Department, we were able to have the village square cleaned up by 9:30pm. Village workers spent eight full days picking up brush and related debris from the storm. On July 3rd Monroeville sent over two street department employees and the remaining days we used two inmates from the Erie County Jail to assist with the cleanup. Administrator Rospert sent a thank you note to the Erie County Commissioners along with Sheriff Sigsworth.

Roe's Tree Service was contracted to remove a tree limb on Judson Street that was blocking the road, remove several downed trees on North Edison Drive, and remove several trees and limbs in the Village Square prior to the Antique Festival. There are still approximately five trees to be removed due to the damage of the storm. Roe's will also remove the stump on Williams Street to facilitate replacement of the damaged curb and roadway.

Safety – Village employees attended a Huron County Safety Council Meeting on June 19th where the topic of discussion was "Distracted Driving".

Council Barber read a letter by Police Chief Meister that due to losing two part time police officers he is requesting to hire part time police officer Erica Maniaci.

Motion by Barber, seconded by Smith to hire Erika Maniaci as a part time police officer at a pay of \$12.00 per hour with a one-year probationary period. Vote – all in favor, motion carried.

Officer Johnie Wilcox will be completing his probationary period July 26th. Chief Meister would like Council to appoint him as a permanent part-time officer and to grant his probationary raise of fifty cents per hour. Officer Wilcox's new rate will be \$12.50 per hour.

Motion by Barber, seconded by Rospert as to the above request. Vote – all in favor, motion carried.

Officer Jeremy Green completed his probationary period on June 26th. Chief Meister would like Council to appoint him as a permanent part-time officer and to grant his probationary raise of fifty cents per hour. Officer Wilcox's new rate will be \$12.50 per hour.

Motion by Barber, seconded by Jenkins as to the above request. Vote – all in favor, motion carried.

Officer Holmes is currently in the interview process with Perkins Township Police Department.

Finance – The finance Committee held a meeting on July 22th at 3:30pm. The first item that was presented was by Tenneco EHS Coordinator Joe Margetiak. Tenneco has requested a reduction in their sewer charges. He stated that 50% of the water they use evaporates and is not turned into waste water. A sewer credit worksheet was provided stating they purchased X number of gallons but only a small portion went to the sewer. They would like to be credited for water that evaporates. The committee decided to table the request in order to gather additional information.

The second item was a presentation of our Water/Sewer Asset Management Plan presented by Joseph Lawrie from Ohio RCAP. A very detailed Milan Water Rate Analysis was discussed. Figures from the last five years were given as well as a five-year projection of figures showing water usage, water loss, water rates, inflation, expenses, fund balances, what we should increase or decrease and when. A detailed map of the Milan Water Distribution System was explained also showing where all the lines are and the age of these lines. Lots of questions from the committee and the audience. There will be further discussion at our next meeting.

The third and last item discussed was the Financial Audit. The committee reviewed the finding numbers one through five and the corrective actions being taken for each. The finance committee will also be meeting with Charles E. Harris & Associates, Inc. to do a formal Audit Exit Interview. This meeting is scheduled for August 5th at 3:30pm.

Regional Planning, Building Codes & Inspection – The Zoning Inspector worked on a complaint from a resident on Broad Street on their neighbor’s driveway being graded too high with stone and is draining water on to their property.

The Board of Zoning Appeals held a Variance meeting on July 25th for a corner lot fence height variance. The Variance passed with several requirements.

It was discovered that several Ordinances that were passed in 1993 were never recorded with the County Recorder’s Office. One pertained to vacating alleys and roads near the Edison Birthplace and the other was for vacating a portion of Liberty Street north of Front Street to the Village limits. Administrator Rospert is worked with the County Auditor’s Office, our Solicitor Jim Barney, and the County Prosecutor to get both Ordinances properly recorded.

Utilities – The Water and Wastewater Department performed their daily and weekly sample testing per the EPA requirements, painted fire hydrants in several areas of the Village, and assisted the Electric Department with storm damage repairs.

The storm on July 2nd caused a large tree to come down on Williams Street which lifted the meter pit and lid. R.A. Bores was contacted to make the necessary repairs. Once the repairs were completed Bob Bores contacted Administrator Rospert and stated that they will not be charging the Village for their services. He mentioned that he felt bad that the Village suffered so much damage and that we are good customers and that is why he donated his time and material.

The Electric Department replaced several street lights on Huron and Oak Street, began work on upgrading the Chippewa Drive lift station for underground electrical service, transferred secondary power feeding two homes on Main Street where they replaced the old three wire uninsulated service, repaired a low hanging service that was struck by a garbage truck on Williams Street, removed many broken limbs caused by the storm throughout the Village, and replaced four of the five broken glass globes on the square with what we had in stock. We are currently looking for a vendor to design and produce the design of the current globes.

During the storm on July 2nd the Electric Department was out troubleshooting for down wires and deenergized lines for safety of the public and making the necessary repairs to our distribution lines. There were several areas where there was major damage which included North Edison Drive, Sleepy Hollow Development, Lockwood Road, Indian Acres Development and the area of Merry Street and Liberty Street intersection. During the initial size-up of the storm it was determined to call in Monroeville Electric for mutual aid, which we utilized their services on July 2nd and 3rd. At 1:30am on July 3rd we had approximately 95% of our electric customers restored. Work resumed at 7:00am on the 3rd restoring the remaining customers who had their electrical service damaged and by 8:00pm we had all our customers restored with power.

Administrator Rospert commended the Village employees who worked tirelessly through and after the storm. He also commended the Milan Township Fire Department for their hard work in helping to clean up the Village Square and answering the many emergency calls.

Tyson Metz from the Electric Department is currently out on medical leave for an undetermined amount of time.

Civic Contacts – None

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – Solicitor Jim Barney gave an update on the lawsuit filed by Mary Bruno. The claims against the council members were dismissed and cannot be refiled. The remaining claims against the Village were dismissed on July 20th however they can be brought against the Village again. If done in State Court they have one year, if done in Federal Court they have 30 days.

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 765-07-19

Resolution - Next Number will be 600-07-19

**A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF MILAN DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATES AUTHORIZED BY LAW WITHOUT THE VOTE OF THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY OF A RENEWAL LEVY IN EXCESS OF SUCH RATES
RES #600-07-19**

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins - Yes, Rospert - yes, Smith - yes, Shafer – yes, Barber - yes, Crosby - yes.

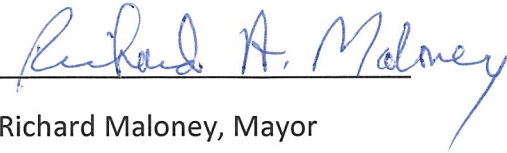
Motion by Barber, seconded by Shafer, to adopt by title only. Roll call: Smith - yes, Shafer – yes, Barber - yes, Crosby - yes, Jenkins – yes, Rospert - yes.

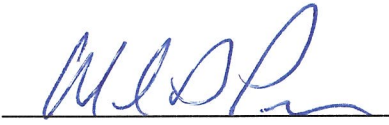
QUESTIONS FOR THE NEXT MEETING

None

ADJOURNMENT

Motion by Barber, seconded by Jenkins to adjourn tonight's meeting. Vote - all in favor.
Motion carried.


Richard Maloney, Mayor


Scott Palmer, Fiscal Officer