



Village of Milan
Regular Council Meeting
August 28, 2019

The August 28, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes.

Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the July 24, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Shafer to approve the Financial Report/Bank Reconciliation for the period Ending July 31, 2019. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Council bills for the period of July 25th – August 28th. Vote – all in favor, motion carried.

Motion by Barber, seconded by Crosby to approve the Utility bills for the period of July 25th – August 28th. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Administrator Rospert spoke on behalf of Greg Cumston with Milan Cub Scout Pack 215. They are requesting permission to hold their annual “Kick off Carnival” on the Milan Town Square on Wednesday September 11, 2019 from 5:30pm to 8:00pm.

Motion by Barber, seconded by Shafer, to allow Milan Cub Scout Pack 215 to hold their annual “Kick off Carnival” on the Milan Town Square on Wednesday September 11, 2019 from 5:30pm to 8:00pm. Vote – all in favor, motion carried.

Tina Ackerman and Brian Rospert addressed council regarding their written Comprehensive Beautification Plan and to seek approval from Council for Phase 1 and Phase 1.5. Phase 1 will consist of replacing the Christmas lights around the Village Square with new wiring and new white LED bulbs. Phase 1.5 will consist of replacing the lights on the lamp posts with lights with an outlet so they will be able to decorate each lamp post with lights. The cost will be between \$2,000 to \$2,300.

Motion by Smith, seconded by Crosby, to proceed with Phase 1 and Phase 1.5 of the Comprehensive Beautification Plan. Vote – all in favor, motion carried.

Nick Katsaros from First Energy introduced himself to everyone. He passed out his contact information to council and administration and requested that we contact him if we have any questions or concerns.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – The Street Department completed backfilling Sleepy Hollow Road and putting down grass seed.

Delivery of the new leaf machine from Dinkmar should take place the second week of September. The property that we have been dumping our leaves is for sale. Speaking with the farmer who rents the property, he stated that we should be able to dump our leaves there this year but the following year it will not be possible. Work is being done with this farmer to secure a future site to dump our leaves if the property is sold.

Safety – Work continues with Richland Engineering on the Safe Routes to School Project for the design portion. The project is slated to be bid out in late 2020 with construction beginning in the spring of 2021. The current plan is to also submit for additional funding through ODOT to cover potential cost overruns.

Finance - None

Regional Planning, Building Codes & Inspection – The Zoning Inspector worked on a complaint from a resident on Broad Street regarding their neighbor’s driveway graded to high with stone and is draining water on to their property. Tyson made contact with the property owner as well as sending a certified letter to issue an order to have the driveway 3 foot off the property line and to regrade the driveway so it is not draining water onto his neighbor’s property.

Utilities – The Columbia Gas line replacement project has been completed. The general contractor Meade, Columbia Gas, and Administrator Rospert performed a walk through on Thursday August 22nd. There were several items added to a punch list and all items were corrected.

The Orion Space Capsule travel through the Village is expected to be on October 3rd. A press release announcing the estimated travel time through the Village will be released some time before the October 3rd date. Possibly a one call as well.

A preproposal meeting was held with BCU Electric for their Request for Proposal. The Construction Stage Notice to Proceed will be completed by October 28th, Substantial Completion of all work on May 30, 2020, and the Design Build Services completed by June 30, 2020. A Rough Estimated Budget amount was received from BCU Electric which came in \$26,000 over budget. To reduce this estimate BCU provided a price on a used reconditioned transformer which was \$457, 000, which is a savings of approximately \$41,000 from the new transformer. The new Rough Estimated Budget amount came in at \$484,880 which is under the budget amount of \$500,000. BCU also supplied a cost for Preconstruction Preliminary Service Costs for Design Services, Preconstruction Fee, Personnel Costs, and Reimbursable Expenses which came in at \$35,750.

Motion by Barber, seconded by Shafer, to accept BCU Electric’s Rough Estimated Budget in the amount of \$484,880 and Preconstruction Preliminary Service Costs for Design Services, Preconstruction Fee, Personnel Costs, and Reimbursable Expenses in the amount of \$35,750 Vote – all in favor, motion carried.

The Village signed an agreement with Richland Engineering to begin the design for Phase III of the Wastewater Treatment Plant which entails installing a grit remover unit. Ohio Public Works Grant will provide half of the funds for this project. Richland is currently working on the design services and the plan is to have this project out for bid in October, awarding the contract during the Council Meeting in October. The lead time for the grit removal unit to be built is 16-20 weeks.

Ohio RCAP should have their suggested water rate increases to the Village by Friday September 6th. Once received a Finance Meeting will be schedule to discuss the findings.

Civic Contacts and Historical Preservation – The Milan Melon Festival is this weekend Saturday through Monday. Chief Meister and Administrator Rospert met with the Festival Committee to review their Emergency Evacuation Plan and other pertinent information.

Parks and Tree – None

Records Commission – The next Records Commission Meeting will be held in December.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy picking up trash, spraying weeds, trimming around guardrails, mowing, prepping for the Melon Festival and performing general maintenance on equipment. The monthly brush pick up was completed on August 5th and an additional yard waste pick up was completed on August 12th.

RMH Concrete was hired to make the necessary repairs to the curb, street and sidewalk on Williams Street due to the July 2nd storm damage. They also repaired three catch basins on Williams Street, one on Center Street, and one on Milan Manor Drive.

Painting of the yellow curbs, white crosswalks, and parking areas in the Village was completed. A total of 35 gallons of yellow paint and 40 gallons of white paint were used to complete the project. Two full days were needed to paint the yellow and 5 full days to paint the white.

May Painting, Inc. began cleaning and painting the Administration Office as a sub-contractor through Janotta & Herner the week of August 12th. The painting is expected to be completed by August 28th. Janotta & Herner will be in during the month of September to complete their portion of the scope of work where they will caulk joints at brick and stone as required.

Lake Erie Construction made the necessary repairs to a damaged guardrail on Williams Street. This guardrail was struck during an accident on April 22nd and the individual's insurance company, Progressive, agreed to pay for all expenses associated with the repairs.

Safety – Village employees attended a Huron County Safety Council Meeting on August 15th where the topic of discussion was "Recovery after a Disaster".

Members of the Electric, Water and Street Department attended Bucket Truck Rescue training that was put on by AMP at Milan Fire Station #2.

Finance – Council Carla Rospert discussed Tenneco's request for a reduction in their sewer charges due to water evaporation that does not discharge into the sewer system. Tenneco EHS Coordinator Joe Margetiak provided a worksheet that showed the amount of water that actually went into the sewer system. The current ordinance does not have any provisions to account for water that does not make it into the sewer system. No decision was reached at the last Finance meeting and Carla asked the other council members what their thoughts were on the request. Joe Margetiak spoke briefly on their interpretation of the ordinance and the discharge, or lack thereof, of water into the sewer system. It was decided to table to the discussion so more research can be done and will be discussed at the next finance meeting in September.

Regional Planning, Building Codes & Inspection – There is an Appeal Hearing scheduled for August 29th at 4:00pm in the Council Chambers. The Appeal is for a permit issued by the Village Zoning Inspector for a fence at 103 S. Main Street. The request is a formal appeal on a decision made by the Zoning Inspector to permit a fence at that address. The appeal is submitted in accordance with Section 1133.11 of the Code. The basis of the appeal is that the fence is solid and it exceeds the allowable forty inches in height for a solid fence in a residential district or residential use. The subject of the fence is six feet tall and is not of an “open” design as is defined in the Code. The other section of the Code that is being appealed is the setback distance from the right-of-way of Lockwood Road. Resident Larry Schell suggested that the Planning Commission review all of the current Zoning Ordinances to clean up any confusing wording. Tina Frederick requested that we get an opinion from our solicitor on the zoning decision.

The Zoning Inspector issued one Demolition Permit for 20 Bond Street and one Fence Permit for 103 South Main Street. Multiple Roof Permits were issued by Huron Township Building Department.

Utilities – The Water and Wastewater Department performed their daily and weekly sample testing per the EPA requirements and other operations at the Wastewater Treatment Plant.

Dan Hipp submitted the Water Tower Mixer Application to the EPA stating the installation of the new mixer. This was a requirement for our 2020 EPA water survey.

Brad Simon is going to attend a Backflow Prevention class in Lagrange OH. This course was highly suggested by the EPA to have one of our operators certified in this area.

Tom Weilnau completed the mowing at the Wastewater Treatment Plant, along North Edison Drive electrical primary lines, the North Substation, North Main Street hill and Old State Road.

The Water Department assisted Continuing Health Care to determine the correct two inch water meter that needs to be replaced at their facility.

The Electric Department completed the underground electrical service at the Indian Acres Lift Station, answered a call out on South Main Street where a large branch caught fire across all three phases of the primary, removed many dead branches on trees and electrical lines from the storm, straightened a pole on Huron and Williams Street, hung up Melon Festival banners, and are almost completed with the North Edison pole project that was damaged severely during the storm.

AMP will be in on Friday, September 6th to go over our Power Supply at 10am.

Civic Contacts – The Milan Township Fire Department is requesting from Council the closure of Center Street from Church Street to Front Street on Sunday, September 1st from 7:00am to 5:00pm for their Annual Chicken Bar-B-Q.

Motion by Barber, seconded by Jenkins, to allow The Milan Township Fire Department to close Center Street from Church Street to Front Street on Sunday, September 1st from 7:00am to 5:00pm for their Annual Chicken Bar-B-Q. Vote – all in favor, motion carried.

Parks and Trees – Roe Tree Service will remove trees damaged from the storm on Huron Street, Judson Street and Center Street.

Records Commission – None

Citizens Property Maintenance Commission – The house at the intersection of Wilcoxson Street and Edison Drive is scheduled to have a complete remodel beginning in September of this year.

Communications – Julie Stelzer attended the Baldwin Group user meeting in North Ridgeville on Friday August 16th.

UNFINISHED BUSINESS

None

LEGISLATION

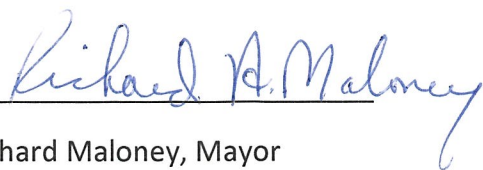
None

QUESTIONS FOR THE NEXT MEETING

Mayor Maloney made a statement that residents posting on social media, the calling of names against one another, should stop immediately. It does not make any of the situations better, it only divides the Village.

ADJOURNMENT

Motion by Barber, seconded by Shafer to adjourn tonight’s meeting. Vote - all in favor. Motion carried.


Richard Maloney, Mayor


Scott Palmer, Fiscal Officer