

Village of Milan

Regular Council Meeting

May 24, 2017

The May 24, 2017 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Steven Rockwell.

Roll call: Barber - yes, Maloney - yes, Brown - absent, Crosby - yes, Gilliam - yes, Glovinsky - absent. Also present: Mayor Steven Rockwell, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Solicitor Randy Strickler.

Motion by Gilliam, seconded by Barber to excuse council person(s) Brown and Glovinski from tonight's meeting. Roll call: Barber - yes, Maloney - yes, Crosby - yes, Gilliam - yes. Motion carried.

Motion by Barber, seconded by Gilliam to approve the Minutes of the April 26, 2017 Special Council Meeting. Roll call: Barber - yes, Maloney - yes, Crosby - yes, Gilliam - yes. Motion carried.

Motion by Barber, seconded by Gilliam to approve the Council bills for May. Roll call: Barber - yes, Maloney - yes, Crosby - yes, Gilliam - yes. Motion carried.

Motion by Barber, seconded by Gilliam to approve the Utility bills for May. Roll call: Barber - yes, Maloney - yes, Crosby - yes, Gilliam - yes, motion carried.

CITIZEN PARTICIPATION

Cindi Rospert from the Bicentennial Committee gave a progress update. The three winners of the essay contest "What it means to me to be an Edison Charger in 2017" were introduced. Elementary winner Avery McIntyre, Middle School winner Victoria Metz, and High School winner Isabel Chasney. Franklin Monument Company will be donating the capstone along with the engraving. Letters are in the process of being mailed to area businesses to solicit corporate sponsorships.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers - None

Safety - Safe Routes to School grant announcement has now been pushed back to the end of June to notify the winners due to unforeseen issues.

Finance - None

Regional Planning, Building Codes & Inspection -The property located at 76 Edison Drive recently sold and the Notice of Violation and Property Maintenance Code that was issued in Erie County Courts is still active. Brian spoke with the new owner and was assured that improvements will be made once the title has been transferred. Brian will get the new owner's information to Randy to add as defendants to the complaint. Randy will not petition the court to withdraw the complaint until significant progress has been made on improvements.

Our Solicitor filed a complaint for zoning violations with the Huron County Court regarding the property located at 6 Old State Road. The owner has been served and has filed a response to dispute complaint. The property owner, Paul A. Walke, D.S.S., recently submitted a Letter to the Editor which was published by the Norwalk Reflector on May 24th with his opinion on the events that transpired during the visit by Chief Meister.

Utilities - The Water Department had their 3 year Water Plant and Distribution survey on March 17th with the EPA. Several minor Notice of Violations were noted during the Sanitary Survey; 1) Update our Contingency Plan to include extra information on our "Checklist". 2) We need to revise our backflow program and advise our residential customers of common backflow hazards. All corrective actions to the violations have been corrected and we are presently working on the recommendations. The Contingency Plan for the EPA was updated and the backflow prevention reminders were mailed out on May 11th.

A meeting with Richland Engineering is scheduled for May 25th at 11:00am to review proposed designs for the improvements at the Waste Water Treatment Plant. Designs have been progressing at slower rate than what was anticipated.

Civic Contacts - Invitations for the Chautauqua VIP Event have been delivered to Village Council. The event will take at 5:30pm on June 27th at Angel's Welcome.

Solicitor Randy Strickler gave an update on the Western Reserve Land Conservatory. There is a possibility of terminating or extinguishing the easement. In order to do this it must go through judicial proceedings in a local court of competent jurisdiction. Another option would be to sell the property to the Conservatory and keep an automatic utility easement. Mayor Rockwell asked the Solicitor to research case law regarding this matter.

Parks and Tree - None

Records Commission - None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer - The Street Department has been busy with picking up trash and brush, patching holes in the roadways, performing general maintenance on the equipment, mowing, cleaning catch basins, repairing catch basins and general day to day operations. We also began prepping our parks and grounds for Memorial Day by trimming the hedges and putting down mulch. Mayor Rockwell commented on how well the square and surrounding village properties looked.

Quotes have been received for sidewalk repairs for the east side of Huron St. and other select areas around the Village along with curb replacing on Chippewa Drive. We are still

awaiting quotes from the asphalt paving companies for Park Street on the Square, Elm St., Pawnee Dr., Shawnee Dr. and Sleepy Hollow Road.

Safety - Julie Stelzer attended a two day seminar on April 27th and 28th in West Chester, Ohio for the Association of Mayor's Court Clerks of Ohio. She received 9.50 hours towards her continued education at this seminar. This position requires 25 continuing education hours every two years.

Part time officer Tiffany Soboslay has resigned to take a full time position with the Erie County Sheriff. Todd Barber would like to confirm the hiring of Michael Rain as a part time officer to fill the open position. Mr. Rain is a recent graduate of the Medina Police Academy.

Motion by Barber, seconded by Maloney to approve the hiring of Michael Rain as a part time Police Officer. Starting wage will be \$12.00 an hour with a 12 month probation period. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

Finance – Chris Gilliam gave an update on the Finance Committee meeting. The committee discussed the possibility of hiring a part time village employee year round to take the place of hiring a full time seasonal employee. Mayor Rockwell will discuss further with Brian Rospert but at this time it is not needed.

Motion by Gilliam, seconded by Barber to increase our Automated Clearing House (ACH) daily limit from \$25,000 to \$50,000. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

Regional Planning, Building Codes & Inspection - The Zoning Inspector handed out four Sidewalk Use Contracts to four businesses on the square. The Milan Wine Post, Wonder Bar, Coffee Station and the Invention Restaurant. He also issued a house addition with a remodel permit, two deck permits and one fence permit.

Utilities - With the partnering of EHOVE Adult Education Electrical Program we were able to secure an intern, Logan Buchs of Vermilion, to the program on May 2nd and he will be completing 128 hours of training with our electrical department. An exit interview with EHOVE staff will be on June 7th at 9:00am.

The Water Department began their annual flushing of the fire hydrants in select areas in the Village. They will continue this throughout the summer months on Tuesday's and Thursday's.

The Electric and Waste Water Department have been working together to install a new control panel for the Indian Acres lift station. This work will be completed the week of May 22nd.

The Electric Department has been preparing for sale, some bad/damaged transformers that are in inventory to be sold to T & R Electric. This company buys used electrical equipment and pays on the dollar per Kilovolt-amp (kVA). They installed cooling fans on the south substation transformer, installed a new pole on East Front Street, trimmed tree branches away from electrical lines, sprayed for weeds in both substations and water tower and repaired the secondary service for the US 250 traffic light.

Civic Contacts - The Milan Cub Scouts would like to use the administration parking lot again this year for their annual Camp Car Wash. They are looking at Saturday, June 17th with Saturday, June 25th as their rain date. If approved they will obtain the necessary liability insurance certificate.

Motion by Barber, seconded by Maloney to allow the Milan Cub Scouts, with proper insurance, use of the administration parking lot on Saturday June 17th for their event. Saturday June 25th will be used in the case of inclement weather. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

The Milan Public Library is requesting the closure of West Merry Street on Saturday, June 17th from the hours of 10:00 AM – 1:30 PM for a Touch a Truck program they are hosting at the library. Presently they have a total of 16 commitments from various agencies that are bringing in a truck for the event. Their reasoning for the closure is to enhance the safety of the participants and those in attendance.

Motion by Barber, seconded by Gilliam to close West Merry Street on Saturday June 17th from 10:00am to 1:30pm for the Milan Public Library Touch a Truck program. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

The Edison High School Music Department would like to use the parking lot behind Jim's Pizza Box again this year during the Melon Festival. This year all the proceeds will be to help provide new instruments for the high school band students.

Motion by Barber, seconded by Crosby to allow the Edison High School Music Department, with proper insurance, use of the municipal parking lot behind Jim's Pizza Box during the Milan Melon festival. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

The American Legion Milan Post 527, recently donated a total of (36) 3' X 5' American Flags for the staffs on the light poles in the Village Square. The Street Department also replaced the flag poles on each of the staffs with ½" double walled conduit. The reason for this change was that the normal wooded ones that we have used for years have not held up well to the elements.

Chief Meister, Lew Kalin and Brian Rospert met with Tammy Schaffer and Nichole Harder of the Melon Festival Committee to discuss this year's event along with the 2017 contract.

Parks and Trees - None

Records Commission – A meeting will be scheduled in June and in November of this year.

Citizens Property Maintenance Commission – None

Unfinished Business

Motioned by Barber, seconded by Gilliam to reschedule the Regular Council Meeting to June 21st due to the Chautauqua event scheduled for the week of June 27th. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

Legislation

Ordinance – Next number will be 715-04-17

Resolution – Next number will be 588-03-17

AN ORDINANCE ESTABLISHING SECTION 151.21 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MILAN, OHIO RELATIVE TO PAYMENT TO EMPLOYEES WHO DO NOT PARTICIPATE IN THE VILLAGE HEALTH INSURANCE PROGRAM. Motioned by Maloney, seconded by Barber to bring this reading to its second reading by title only. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

AN ORDINANCE ESTABLISHING SECTION 151.22 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MILAN, OHIO RELATIVE TO PAYMENT TO EMPLOYEES WHO USE PERSONAL CELL PHONES FOR VILLAGE BUSINESS. Motioned by Barber, seconded by Gilliam to bring this reading to its second reading by title only. Roll call: Barber-yes, Maloney-yes, Crosby-yes, Gilliam-yes, motion carried.

Motion by Maloney, seconded by Crosby to adjourn tonight's meeting. All in favor, motion carried.



Steven Rockwell, Mayor



Scott Palmer, Fiscal Officer