



Village of Milan

Regular Council Meeting

December 19, 2018

The December 19, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Motion by Rospert, seconded by Smith to excuse Dave Jenkins from the Council Meeting. Vote – all in favor, motion carried.

Roll call: Barber – yes, Crosby - yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the November 28, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Crosby to approve the Council bills for the period of November 29th – December 18th, 2018. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Utility bills for the period of November 29th – December 18th, 2018. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Andrew Lavine asked to have a tree in his tree lawn removed. Andrew will meet with Brian and bring this issue to the Tree Commission.

APPOINTMENT for 2019 BOARDS

Motion by Shafer, seconded by Rospert, to accept Mayor Maloney's recommendation to appoint Patricia Deland to the Zoning Board of Appeals to a four-year term commencing on January 1, 2019 and expiring on December 31, 2022. Vote – all in favor, motion carried.

Motion by Smith, seconded by Crosby, to accept Mayor Maloney's recommendation to appoint Robert Gliatta to the Zoning Board of Appeals to a four-year term commencing on January 1, 2019 and expiring on December 31, 2022. Vote – all in favor, motioned carried.

Motion by Rospert, seconded by Crosby, to accept Mayor Maloney's recommendation to appoint Martha Berckmueller to the Tree Commission to a three-year term commencing on January 1, 2019 and expiring on December 31, 2021. Vote – all in favor, motioned carried.

Motion by Rospert, seconded by Smith, to accept Mayor Maloney's recommendation to appoint Fritz Berckmueller to the Tree Commission to a three year term commencing on January 1, 2019 and expiring on December 31, 2021. Vote – all in favor, motioned carried.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – Last leaf pick up for 2018 was on December 7th with a total of 89 loads.

The week of December 10th, RMH replaced 3 catch basins and a manhole.

The remaining 45 tons of road salt was ordered per the Villages 2018 contract with Erie County.

Safety – Meeting on December 5th with OPOT District 3 to discuss the Safe Routes to School project. ODOT is still attempting to get additional funding for this project in the amount of \$50,000 for the pedestrian cross signals at Church and Main Street. Public Notice about the project and any environmental effects the project may have was listed on the Village website and Facebook page, the Norwalk Reflector and Erie County Regional Planning's social media.

The second Emergency Preparedness meeting was held on December 4th with the focus on **Winter** Weather Emergencies/Crises and the establishment of shelter locations. Edison Elementary approved the use of their facility and Milan Presbyterian Church will become another shelter location.

Finance - None

Regional Planning, Building Codes & Inspection – The new duplex built on the corner of Broad Street and Center Street was re-addressed to 180 A and 180 B Center Street.

Planning Commission met on December 13th to discuss R-2 District and the zoning of two-family dwellings. Zoning for R-2 District will continue as zoned.

New zoning software program is being looked into.

Utilities – Main Lite Electric continues to work on the electrical distribution clearance work. They have everything north of Broad Street completed and are working south of Broad Street currently. The completion date for this project is slated for December 31st weather permitting.

The 2018 Ohio Public works grant was awarded to the Village in the amount of 50,000.

Civic Contacts – None

Parks and Tree – Tree City USA Application was approved by the Arbor Day Foundation. This will mark the 16th consecutive year that the Village has been awarded this distinction.

The 2018 Community Cleanup Recycling Grant through the Erie County Solid Waste has been approved in the amount of \$2,500.

Records Commission – A Records Commission meeting will be held on December 5th. The Commission approved previous minutes, elected Brian Rospert as Chairperson and Nancy Justice as Secretary. Nancy Justice and Julie Stelzer completed the filing and destruction of the previous Solicitors, Vicki Ruffing's 30 boxes of old records.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Street Department has been busy with picking up trash, performing general maintenance on equipment, salting the roadways and preparing equipment for the winter season.

Summer help employee, Tyler Fischer's last day was November 30th.

Safety – None

Finance – Finance meeting was held on December 18th. The committee discussed Ordinances authorizing and directing the transfer of monies within the General Fund of the Village, line items in the Water Fund, Sewer Fund, Electric Fund and Police Pension Funds. Also discussed was Ordinance later to make Temporary Appropriations of expenses and other expenditures of the Village for fiscal year ending December 31, 2019. Different options for employee raises was also mentioned, meeting in January the committee will discuss this further.

Regional Planning, Building Codes & Inspection – One building and zoning permit was issued to the resident of 83 Edison Drive for a remodel and small addition

Utilities – The Electric Department removed an old service at 50 Bond Street, transferred all the lines and installed the new service, cross connected Melanie Lane 3 phase high voltage and disconnected the original service on Main Street, made permanent connections to an upgraded service at 2015 South Main Street and relamped the square lights and Christmas lights as necessary.

Sunday December 2nd, the Electric Department was called out for a conductor hung up on a tree limb which caused a blown fuse. Necessary repairs were made and power was restored.

Sunday December 2nd, The Wastewater Department was called out for a plugged-up sewer main line on Liberty Street.

The Water/Wastewater Department had a representative from Wemco Pump in to look at the new pumps at the Wastewater Plant. Since the pumps were installed during Phase I of the upgrades to the plant, the pumps have run slow. They were able to adjust the sheaves in the pump to make them more efficient in their operations. They tested sludge for transferring to Norwalk's Wastewater Treatment Plant.

Civic Contacts – Ohio Humanities would like to know if the Village gives permission to put the tent in the square for Chautauqua event in June 11 - June 15. Also ask for permission from Council to allow local organizations to sleep under the tent for security during the Chautauqua event.

Motion by Rospert, seconded by Barber, to approve the Cub Scouts and Girl Scouts to secure the Chautauqua setting secure and safe during this event. Vote – all in favor, motioned carried.

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – Happy Holidays

UNFINISHED BUSINESS

LEGISLATION

Ordinance – Next number will be 746-12-18

Resolution – Next number will be 600-12-18

AN ORDINANCE AMENDING THE 2018 APPROPRIATION ORDINANCE TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO TRANSFER ADDITIONAL MONIES BETWEEN LINE ITEMS IN THE GENERAL FUND OF THE VILLAGE OF MILAN, OHIO – ORD #746-12-18

Motion by Barber, seconded by Crosby, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Barber, seconded by Smith, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

AN ORDINANCE AMENDING THE 2018 APPROPRIATION ORDINANCE TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO TRANSFER ADDITIONAL MONIES BETWEEN LINE ITEMS IN THE WATER FUND OF THE VILLAGE OF MILAN, OHIO – ORD #747-12-18

Motion by Barber, seconded by Crosby, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Shafer, seconded by Barber, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$20,000.00 FROM THE WATER FUND TO THE WATER REPLACEMENT FUND OF THE VILLAGE OF MILAN, OHIO ORD #748-12-18

Motion by Barber, seconded by Crosby, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Rospert, seconded by Barber, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$20,000.00 FROM THE SEWER FUND TO THE SEWER REPLACEMENT FUND OF THE VILLAGE OF MILAN, OHIO
ORD #749-12-18**

Motion by Barber, seconded by Smith, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Barber, seconded by Shafer, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$35,000.00 FROM THE ELECTRIC FUND TO THE ELECTRIC REPLACEMENT FUND OF THE VILLAGE OF MILAN, OHIO
ORD #750-12-18**

Motion by Rospert, seconded by Barber, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Barber, seconded by Rospert, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF \$15,000.00 FROM THE TRANSFER POLICE PENSION FUND TO THE POLICE PENSION FUND OF THE VILLAGE OF MILAN, OHIO
ORD #751-12-18**

Motion by Barber, seconded by Rospert, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Barber, seconded by Rospert, to adopt by title only as an emergency. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MILAN, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY – ORD #752-12-18

Motion by Barber, seconded by Smith, to suspend the rules. Roll call: Rospert-yes, Smith-yes, Shafer-yes, Barber-yes, Crosby-yes.

Motion by Barber, seconded by Shafer, to adopt by title only as an emergency. Roll call: Rospert=yes, Smith=yes, Shafer=yes, Barber=yes, Crosby=yes.

EXECUTIVE SESSION

Motioned by Barber, seconded by Smith, to enter into Executive Session to discuss pending litigation against the Village. Unknown action to be taken. Roll call: Barber=yes, Crosby=yes, Rospert=yes, Smith=yes, Shafer=yes.

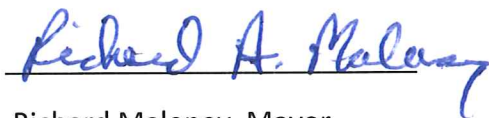
Motioned by Rospert, seconded by Barber, to close Executive Session and return to Regular Session. Roll call: Barber=yes, Crosby=yes, Rospert=yes, Smith=yes, Shafer=yes.

Motion by Barber, seconded by Shafer to pay Mary Bruno owed vacation time of 216.06 hours and comp time of 84.75 hours for a total amount of \$9,376.25. Roll call: Barber – yes, Crosby – yes, Rospert – yes, Smith – yes, Shafer – yes. Motion carries.

Questions for Next Meeting - None

ADJOURNMENT

Motion by Barber, seconded by Rospert to adjourn tonight's meeting. Vote - all in favor. Motion carried.



Richard Maloney, Mayor



Scott Palmer, Fiscal Officer