



Village of Milan

Regular Council Meeting

October 24, 2018

The October 24, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the September 26, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Council bills for the period of September 27th – October 24th, 2018. Vote – all in favor, motion carried.

Motion by Barber, seconded by Jenkins to approve the Utility bills for the period of September 27th – October 24th, 2018. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Gertie Buggele and Sharon Robinson from the Garden Club came in to thank the Village Council and Mayor for all of their help with the Blue Star Memorial. The Village received a certificate of appreciation from the National Garden Club.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – The street sweeper was delivered from Perkin's Township on Friday, September 28th. Currently it has been used to clean out tree stump grindings and to sweep streets. The Street Department thanked Council for the purchase of this equipment, it has exceeded expectations.

Safety – Work continues with Richland Engineering and ODOT District 3 with the estimated cost overruns for the Safe Route to School Project. ODOT recently completed the Transportation Alternative Program (TAP) Grant Application and Richland Engineering has been working on revising the estimated totals for the project.

Trick-or Treat for the Village is on October 31st during the hours of 5pm to 6pm, with a rain date scheduled for November 1st during the same hours.

The Kick-Off Emergency Preparedness meeting was held on October 17th in the Council Chambers. Members of our business community, school, police department and village utility supervisors attended this meeting that was put on by Village Administration and our local Red Cross representative Suzanne Boegli. There was great support from the members in attendance and this committee will proceed in developing a Village of Milan Emergency Action Plan.

Finance - None

Regional Planning, Building Codes & Inspection – None

Utilities – Main Lite Electric and Roe’s Tree Service started the Electrical Distribution Clearance Improvements and line clearing for the Orion Project the week of October 8th. The completion date for this project is December 31st.

Civic Contacts – Members of the Chautauqua Committee will have an orientation meeting with the other 2019 host communities on Friday October, 26th at the Milan Library.

Parks and Tree – Roe’s Tree Service ground out eight tree stumps at various locations, this past month. The Street Department cleaned up the grindings, filled the areas in with dirt and seeded.

Records Commission – A Records Commission meeting will be scheduled for November.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy with picking up trash, performing general maintenance on the equipment, mowing, sweeping streets, trimming hedges and trimming trees.

The last brush/yard waste pick-up was completed in October. The program is now finished for the year. The annual leaf pickup program will start the week of October 22nd and will continue the program until November 30th.

Safety – Part time officer Matthew Knott is resigning so Police Chief Meister is requesting to fill the part time officer position with Briana Good. Motion by Barber, seconded by Smith, to hire Briana Good as a part time officer with a starting salary of \$12.00 per hour and with the first year under probation. Vote – all in favor, motion carried.

The Village of Milan Police Department and Administration assisted Edison Elementary with two events this month. On October 9th Thriller BMX taught bike safety to the students along with performing high-flying BMX bike stunts and on October 10th the elementary school hosted International Walk to School Day. These programs were made possible by the Safe Routes to School Grant.

Finance – The Erie County Health Department is again offering flu shots to the Village employees. In the past the Village has paid for employees and council members not covered

with insurance. The Village is again making this available to all employees and council members. The Health Department is scheduled to come in on November 7th.

Regional Planning, Building Codes & Inspection – The Zoning Inspector issued a Mechanical Permit for the Milan Township Town Hall elevator project and a Building Permit for a new house at 20 Landsdown Drive. Political sign placement is being monitored.

Utilities – AMP Ohio Gas Aggregation Program Manager Paul Grodecki contacted the Village and explained that they are entertaining purchasing the next round of gas in a (2) year supply. There are indicators that suggest now may be a good time to lock in future gas supply. Presently, we are under contract through March 2019 at a rate of \$0.470 per CCF and they have received indicative pricing for a (2) year supply in the mid to high \$0.390 per CCF range. This pricing is significantly lower than pricing that we have seen over the last few years. It is recommended by AMP Ohio Gas Aggregation Program that we secure this rate over the next two years.

Motion by Jenkins, seconded by Barber, to secure the new pricing recommended by AMP Ohio Gas Aggregation Program. Vote – all in favor, motion carried.

The Water/Wastewater department painted fire hydrants on Huron St, Liberty St., Swan St., W. Williams St. and Bond St., they also repaired a manhole cover at our old Wastewater Treatment Plant, painted meter valve box marking on the roadway, changed the oil and filter in the backup generator and had Ohio Balance Calibration in to calibrate the lab weight balance scale at the wastewater treatment plant.

Brad Simon attended a Water Chemistry class in Sandusky that was hosted by Walters Environmental Consulting and approved for contact hours by the Ohio EPA.

The Electric Department repaired street lighting at numerous locations, re-lamped the lighting in the Administration Building, trimmed and removed several branches from the the primary lines, they had the white bucket truck serviced at American Diesel, continued to work on the Water Department's new wireless communications system, S.D. Myers was in for routine oil sampling at both electrical substations and they have been assisting the contractors for the Orion Project.

Civic Contacts – None

Parks and Trees – The Street Department planted a Red Sunset Maple and a Crimson Maple on Center Street near the area where two trees were removed.

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – The November Council meeting is not affected with the Thanksgiving Holiday however; the December Council meeting is scheduled for the day following Christmas. Would Council entertain moving the December Council Meeting to December 19th?

Motion by Barber, seconded by Jenkins, to change the December council meeting from December 26th to December 19th. Vote – all in favor, motion carried.

Julie Stelzer and Brian Rospert finished our six weeks Excel course this past month.

UNFINISHED BUSINESS

Carla Rospert discussed being approached by several residents regarding electric rates and would like to schedule a Utility meeting. Brian will schedule a meeting and let the committee know the date. She also thinks the Village needs to keep up its diligence in watching out for properties that are not in compliance with the code.

LEGISLATION

Ordinance – Next number will be 742-10-18

Resolution – Next number will be 600-10-18

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD FOR THE PURCHASE OF ONE 2019 FORD EXPLORER UTILITY INTERCEPTOR AWD POLICE VEHICLE FOR THE VILLAGE OF MILAN POLICE DEPARTMENT

Motion by Barber, seconded by Rospert, to bring this ordinance to its second reading by title only. Vote – all in favor, motion carried.

AN ORDINANCE DECLARING EQUIPMENT NOT NEEDED FOR VILLAGE PURPOSES AND DECLARING AN EMERGENCY

Motion by Barber, seconded by Smith, to suspend the rules. Roll call: Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes.

Motion by Jenkins, seconded by Barber, to adopt by title only. Roll call: Rospert-Yes, Smith-Yes, Shafer-Yes, Barber-Yes, Crosby-Yes, Jenkins-Yes.

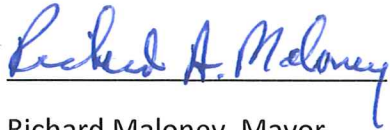
EXECUTIVE SESSION

Motion by Smith, seconded by Rospert to enter into Executive Session to discuss pending litigation against the Village. Unknown action to be taken. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Rospert-Yes, Smith-Yes, Shafer-Yes, motion carried.

Motion by Barber, seconded by Smith to close Executive Session and return to Regular Session. Roll call: Barber-Yes, Crosby-Yes, Jenkins-Yes, Shafer-Yes, Rospert-Yes, Smith-Yes, motion carried.

ADJOURNMENT

Motion by Rospert, seconded by Jenkins to adjourn tonight's meeting. Vote - all in favor.
Motion carried.

A handwritten signature in blue ink, reading "Richard A. Maloney", written over a horizontal line.

Richard Maloney, Mayor

A handwritten signature in blue ink, reading "Scott Palmer", written over a horizontal line.

Scott Palmer, Fiscal Officer