



Village of Milan

Regular Council Meeting

November 28, 2018

The November 28, 2018 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and attorney Jim Barney.

Motion by Barber, seconded by Crosby to approve the Minutes of the October 24, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Council bills for the period of October 25th – November 28th, 2018. Vote – all in favor, motion carried.

Motion by Barber, seconded by Shafer to approve the Utility bills for the period of October 25th – November 28th, 2018. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Pam Crosby from the Milan Chamber of Commerce asked permission to use the Village Square and to close Main and Bank Streets for the 26th annual Mid Summer Eve Antiques Fest to be held on Sunday July 14th, 2019 from 8:00am until 4:00pm. Proof of Insurance will be provided to the council by the Milan Chamber of Council.

Motion by Barber, seconded by Rospert, to let the Milan Chamber of Commerce use the Village Square and to close Main and Bank Streets for the 26th annual Mid Summer Eve Antiques Fest to be held on Sunday July 14th, 2019 from 8:00am until 4:00pm. Roll call: Barber – yes, Crosby - abstain, Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes. Motion carries.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – The following two pieces of equipment were sold on GovDeals.com. The 1990 Johnson 700 Series Street Sweeper sold for \$8,925.00 and the 2001 Dixie Chopper lawn mower sold for \$860.00.

The Stop sign at the intersection of Center and Broad Street has been installed.

The Street Dept. took advantage of the 2018 Erie County Salt Contract and purchased 100 tons at \$39.71 per ton. There are 40 tons remaining on the 2018 contract. The 2019 Salt Contract is for \$77.28 per ton, normal cost at this time is in the \$90 to \$100 per ton range. This is due to a shortage of road salt and a leak in the Cleveland salt mine which is slowing down production. These costs were ongoing when we signed the 2019 contract and we are lucky that we are not receiving this price of \$77.28 per ton.

The leaf program was extended through the week of December 3rd.

Safety – Work continues with Richland Engineering and ODOT District 3 with the estimated cost overruns for the Safe Route to School Project. ODOT recently completed the Transportation Alternative Program (TAP) Grant Application and Richland Engineering has been working on revising the estimated totals for the project. There is a meeting scheduled for December 5th at 10:00am at ODOT District 3, to discuss this project.

The second Emergency Preparedness meeting will be held on December 4th at 9:30am in the Council Chambers.

Finance - None

Regional Planning, Building Codes & Inspection – The Zoning Inspector is working on changing the address of the new duplex being built at Center and Broad Street. Confirmation was received from the county to change the address to 1a and 1b Center Street.

Utilities – Roe's Tree Service completed the electrical distribution line clearing for the Orion Project. Main Lite Electric continues to work on the electrical distribution clearance. Davey Tree Service was in the week of November 19th to clear the tree canopy. The completion date for this project is December 31st.

Phase II of the Wastewater Treatment Plant is tentatively scheduled to begin after the first of the year. The reason for the delay is for the long lead time in acquiring the new equipment from the manufacturers.

AMP Ohio Gas & Palmer Energy were able to secure the Village of Milan pricing with Volunteer Gas for a 24 months fixed rate of \$0.3855 per CCF to begin with the April 2019 billing cycle. This rate is considerably lower than our previous rate of \$0.470 per CCF which runs through March of 2019.

Civic Contacts – The Chautauqua Committee met on October 26th with 2019 host communities and the Ohio Humanities. The Humanities announced the 2019 schedule of scholars to portray modern legends which will include; Erma Bombeck, Benjamin O. Davis Jr., Julia Child, Cesar Chavez, and Robert F. Kennedy. The Chautauqua will be held in the Village Square on June 11-15, 2019.

Parks and Tree – None

Records Commission – A Records Commission meeting will be held on December 5th at 3:00pm in Council Chambers.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy with picking up trash, performing general maintenance on equipment, mowing and sweeping streets.

The leaf program began earlier this month only to have maintenance issues with the leaf machine on two separate occasions. We took the machine to American Diesel for repairs to the fuel injector and transfer pump with a total cost of \$5,868. After the end of the year a cost analysis will be done to determine if another leaf machine should be purchased. The City of Norwalk graciously allowed the village to use one of their machines until ours was repaired. All departments have assisted with picking up leaves this year and as of November 21st, we picked up a total of 64 loads.

The Department was made aware of several catch basins that were in need of repair and one manhole that was on the verge of collapsing. There is a total of three catch basins that need replaced and they are located at the following locations, at the intersection of Center Street and Merry Street, in front of 12 W. Williams Street, and in front of 74 Lockwood Road. The manhole is located at Grower's Mineral Solutions on Lockwood Road. The Village hired RMH Concrete to perform the necessary repairs of the above listed in the amount of \$14,359 and the work is set to begin at the end of this November.

Safety – None

Finance – Finance meetings were held on November 15th and November 20th. At the November 15th meeting the first item was adding boots to the employee clothing allowance. The committee agreed to change the ordinance to include boots. An ordinance was discussed and agreed to transfer funds between accounts in the street fund to increase other operating expenses. The ordinance is below.

Health Insurance agent Tom Forester was invited to the meeting to discuss the current health plan renewal. Tom covered all of our options including Health Savings Accounts. Mr. Forester recommended that we keep our current plan which will increase our premium by 11%. No decision was made on the policy and another meeting was scheduled for November 20th.

At the November 20th meeting it was discussed that each employee will continue to receive a \$400 clothing allowance, the purchase of boots will be allowed, and as of January 1st there will be no carryover of balances at the end of the year and no sharing of monies between employees. The ordinance is below.

Employee health insurance was discussed again in detail. It was decided by the committee to recommend keeping the same plan that was in place in 2018, increasing the employee contribution to 10% of their monthly premium, and changing the amount the employees receive for their deductible to \$3,500 for a single plan and \$7,350 for plans higher than a single plan. The non-insured employees' payment will be reduced to 40% of a single plan cost.

Motion by Rospert, seconded by Barber, to accept the new health plan as recommended. Roll call: Rospert – yes, Smith – yes, Shafer – yes, Barber – yes, Crosby - yes, Jenkins - yes,. Motion carries.

Regional Planning, Building Codes & Inspection – No permits have been issued since the last council meeting. There is a Planning Commission Meeting scheduled for December 13th at 6:30pm to discuss R-2 District and the zoning of duplex housing.

The county is moving towards a new zoning software program so the Village will work with Huron Township to determine which modules will be needed.

Utilities – The Utility Committee held a meeting on November 14th to discuss our electrical rate structure. We invited our electrical consultant, John Courtney in to explain the rate structure.

The Water and Wastewater Department repaired a hydrant on Center and Judson Street, worked with Bergren and Associates on the installation of the Water Tower Telemetry, collected the quarterly TTHM and HAA5 (C12 byproducts) samples and worked with the Electric Department on the Indian Acres Lift Station voltage relay. The results for the quarterly samples tested were received and tested well below the maximum allowed.

The Electric Department performed winter maintenance at both substations, worked with the tree trimming contractors for the Orion Project where they installed line hose covering over the primary lines, completed the Township Hall three phase service, replaced and repaired street lighting, trimmed trees away from wires, hung the Christmas lights around the square and repaired a failing connector at the Elementary School Service Building.

Civic Contacts – None

Parks and Trees – The 2018 Community Cleanup Recycling Grant through Erie County Solid Waste was submitted. This is a \$2,500 grant that can be used for any of the following materials; tires, appliances, electronics, and yard waste/leaves. They also submitted for yard waste/leaves in the amount of \$2,500.

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – Reminder that the December Council Meeting will be held on December 19th due to the Christmas Holiday.

UNFINISHED BUSINESS

Carla Rospert discussed reviewing all of the older ordinances for their relevance to current business.

LEGISLATION

Ordinance – Next number will be 743-11-18

Resolution – Next number will be 600-11-18

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD FOR THE PRUCHASE OF ONE 2019 FORD EXPLORER UTILITY INTERCEPTOR AWD POLICE VEHICLE FOR THE VILLAGE OF MILAN POLICE DEPARTMENT. ORDINANCE NO. 743-11-18

Motion by Barber, seconded by Shafer, to bring this ordinance to its third and final reading by title only. Roll call: Barber - yes, Crosby - yes, Jenkins - yes, Rospert - yes, Smith - yes, Shafer - Yes.

Motion by Rospert, seconded by Jenkins, to adopt by title only. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Barber - yes, Crosby - yes, Jenkins - yes.

AN ORDINANCE REPEALING AND REPLACING MILAN CODIFIED ORDINANCE NO. 151.14 REGARDING NON-POLICE EMPLOYEE UNIFORM ALLOWANCE AND DECLARING AN EMERGENCY. ORDINANCE NO. 745-11-18

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins - yes, Rospert - yes, Smith – yes, Shafer - yes, Barber - yes, Crosby - yes.

Motion by Barber, seconded by Rospert, to adopt by title only as an emergency. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Barber - yes, Crosby - yes, Jenkins - yes.

AN ORDINANCE AMENDING THE 2018 APPROPRIATION ORDINANCE TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO TRANSFER ADDITIONAL MONIES BETWEEN LINE ITEMS IN THE GENERAL FUND. ORDINANCE NO. 744-11-18

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins - yes, Rospert - yes, Smith – yes, Shafer - yes, Barber - yes, Crosby - yes.

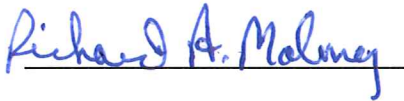
Motion by Barber, seconded by Shafer, to adopt by title only. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Barber - yes, Crosby - yes, Jenkins - yes.

Dick Smith asked to speak at the end of the meeting. Mr. Smith spoke with several members of the community and spent several minutes praising and commending the Village and all of the employees for what a great job they are doing and how much it is appreciated. He mentioned how the environment and attitudes have all improved drastically and it shows in the employees. Mr. Smith also asked for his words to be communicated to all of the employees including the police department.

Mayor Maloney read a letter he received from Japan thanking the Village for participating in the exchange via video conference on October 26th.

ADJOURNMENT

Motion by Barber, seconded by Rospert to adjourn tonight's meeting. Vote - all in favor.
Motion carried.



Richard Maloney, Mayor



Scott Palmer, Fiscal Officer