



**Village of Milan**  
**Regular Council Meeting**  
**February 27, 2019**

February 27, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Rospert, seconded by Shafer to approve the Minutes of the January 23, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Jenkins to approve the Council bills for the period of January 24th – February 26th. Vote – all in favor, motion carried.

Motion by Jenkins, seconded by Smith to approve the Utility bills for the period of January 24th – February 26th. Vote – all in favor, motion carried.

**CITIZEN PARTICIPATION**

Sharon Robinson was in on behalf of the Milan Garden Club to ask permission for the Garden Club to use the Village Town Square for a 35<sup>th</sup> Anniversary Celebration for the Young Edison Sculpture on Tuesday August 20, 2019 from 1:00 PM-2:00 PM.

Motion by Rospert, seconded by Crosby, to allow the Milan Garden Club use of the Milan Square for their 35<sup>th</sup> Young Edison Sculpture Anniversary Celebration. Vote – all in favor, motion carried.

The Boy Scouts were in attendance for portion of a requirement for the Merit Badge ‘Citizenship in the Community.’

**OLD BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Approximately there is 200 tons of road salt left for the season.

**Safety** – Work with Richland Engineering continues for the Safe Routes to School Project design portion. The quarterly meeting is scheduled for March 20<sup>th</sup> at ODOT District 3 in Ashland.

## **OLD BUSINESS CONT.**

Emergency Preparedness meeting was on February 6<sup>th</sup> at 9:00 AM in the Council Chambers. The focus of the meeting was to identify Hazards/Risk Assessment, review the Erie & Huron County Hazard Mitigation Plans, Emergency Response, Disaster Recovery and Risk Mitigation.

**Finance** - None

**Regional Planning, Building Codes & Inspection** – None

**Utilities** - Main Lite Electric completed the electrical distribution clearance work on February 5<sup>th</sup> for the Orion Project. Frontier Communications and Spectrum will be completing their portion of the clearance work over the next several weeks.

Kelstin Inc. began Phase II of the Wastewater Treatment Project, to date they have completed the beach, weirs and skimmer arm on Final Tank #2.

Ohio RCAP Asset Management Plan meeting is scheduled for February 28<sup>th</sup>.

**Civic Contacts** – None

**Parks and Tree** – None

**Records Commission** – Records Commission Meeting is scheduled for June 2019, date and time to be determined.

## **NEW BUSINESS**

**Streets, Sidewalks and Storm Sewer** – Street Department picked up trash, performing general maintenance on equipment, cold patching holes in the roadway, repaired yards damaged by snow plowing, salted/plowed the roadways and assisted the Water and Electric Department's. Relocation of road signs on Main Street that were replaced during the Orion Project.

**Safety** – Street, Electric and Water Department attended a Preparing for Disaster Training. The speaker for the training was Ohio Department of Public Safety, Russell Decker.

An Emergency Preparedness Plan for the Village Square use is being drawn up and will be presented when completed.

Chief Meister request the consideration of rehiring of Jeff Brown as a part-time police officer. Motion by Barber, seconded by Smith to approve the rehire of Jeff Brown at a pay of \$12.00 per hour and a 1 year probationary period. Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes.

**Finance** – None

**Regional Planning, Building Codes & Inspection** – The Zoning Inspector issued a deck permit. Continues to work with the new property owner at the intersection of Center and Williams Street, who is thinking about razing the structure and building a new one and working with the Huron County Auditor on updating property changes for 2018.

Council member Carla Rospert will attend the Regional Planning Commission meeting Thursday February 28, 2019.

**Utilities** – Over the next several months Columbia Gas will be working in the road right-of-way on Main Street. They will be replacing the gas line from Chippewa Drive to Old State Road. Work will primarily be on the west side of the roadway.

There was a water leak in the distribution line at the intersection of Main Street and Perrin Road. An eight inch line had separated at the seam. Erie County Water was called to assist.

Another water leak was noted in the distribution line on Winkle Road. Two residential taps were leaking on a six inch line. R.A. Bores was called in to assist.

The Water Department shoveled out fire hydrants, took daily samples of chlorine from various locations and collected quarterly samples of TTHM from several locations. The TTHM results came back that, the Village is well below the threshold set within the EPA guidelines.

The Wastewater Department did daily and weekly testing for the solids, PH and dissolved oxygen, biological oxygen demand and all other required testing.

The Electric Department worked on punch list items for the Orion Project and completed the removal of old secondary poles on Main Street. They assisted Main Lite with transferring transformers that feed the Pizza Box and Invention Restaurant. Attended an AMP Safety Meeting in Monroeville, repaired street lighting, Wastewater Department assisted the Electric Department due to no power at the Landsdown Lift Station. Village Drive Thru had an outage due to a primary fuse to the transformer that had broken loose, necessary repairs were made and power restored.

The Electric Department and Administration are scheduled to meet with AMP on a Peaking Project on February 28<sup>th</sup>. Council is invited to attend this meeting at 8:00 A.M. Friday, February 28<sup>th</sup> in the Council Chambers.

Roe's Tree Service was hired to clear under primary lines on Old Mudbrook Road.

Due to high winds the Electric Department was called out for a broken pole by the elementary school, a blown fuse caused by a fallen tree in Landsdown and a tree on power lines on Williams Street. Repairs were made and power was restored.

The Statement of Qualifications for a Criteria Architect/Engineer for the replacement of the North Substation Transformer replacement were sent out to five firms on January 25, 2019. Statement of Qualifications could submit no later than 3:00 P.M. on Friday March 1, 2019. Once received, each firm's qualifications and recommendations to hire will be brought to Council during the March meeting.

**Civic Contacts** – None

**Parks and Trees** – The Milan Garden Club will be removing the shrubs around the Thomas Edison statue in the Village Square. They are planning to re-landscape the area with Boxwoods and Hydrangeas.

**Records Commission** – None

**Citizens Property Maintenance Commission – None**

**Communications – None**

**UNFINISHED BUSINESS**

None

**LEGISLATION**

Ordinance – Next Number will be 754-02-19

Resolution - Next Number will be 600-02-19

**AN ORDINANCE ESTABLISHING A VILLAGE OF MILAN BEAUTIFICATION COMMISSION**

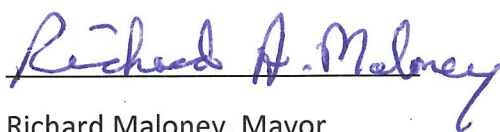
Motion by Shafer, seconded by Smith, to bring this ordinance to its first reading by title only.  
Roll call: Jenkins - yes, Rospert - yes, Smith – yes, Shafer - yes, Barber - yes, Crosby - yes.

**QUESTIONS FOR THE NEXT MEETING**

Credit Card Policy  
Compliance Officer

**ADJOURNMENT**

Motion by Rospert, seconded by Jenkins to adjourn tonight’s meeting. Vote - all in favor.  
Motion carried.

  
Richard Maloney, Mayor

  
Scott Palmer, Fiscal Officer