



Village of Milan
Regular Council Meeting

November 18, 2020

The November 18, 2020 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll Call: Rospert – yes, Taylor – yes, Shafer – excused, DeLand – yes, McIlrath - yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Zachary Rospert, Administrator Brian Rospert, and Solicitor Jim Barney. Members of the general public present: Mary Bruno, Bobbie Weber.

Motion by Rospert, seconded by Taylor to approve the Minutes of the October 8, 2020 Public Hearing. Roll Call: DeLand – yes, Taylor-yes, McIlrath-yes, Rospert-yes. Motion passes.

Motion by Taylor, seconded by DeLand to approve the Minutes of the October 28, 2020 Regular Meeting. Roll Call: Taylor-yes, McIlrath-yes, Rospert-yes, DeLand – yes. Motion passes.

Motion by Rospert, seconded by DeLand to approve the Minutes of the November 4, 2020 Special Meeting. Roll Call: McIlrath-yes, Rospert-yes, DeLand – yes, Taylor-yes. Motion passes.

Motion by Taylor, seconded by Rospert to approve the Council Bills for the period of October 28th – November 18th. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-yes. Motion passes.

Motion by Crosby, seconded by Taylor to approve the Utility bills for the period of October 28th – November 18th. Roll Call: DeLand – yes, McIlrath-yes, Rospert-yes, Taylor-yes. Motion passes.

ELECTION OF COUNCIL PRESIDENT

Mayor Crosby opened the floor for nomination of President, to be served until the organizational meeting in January 2021. Motion by Taylor, second by DeLand to nominate Carla Rospert as Council President. Roll Call: McIlrath-yes, Rospert-yes, Taylor-yes, DeLand – yes. Motion passes.

CITIZEN PARTICIPATION

Bobbie Webber, 71 Elm Street, and Sharon MacNichol, 2124 Seminary Road, submitted questions, which Mayor Crosby answered, as indicated by *italicized text*.

- 1) At last month's Village Council Meeting, Former Mayor Ben Smith read Brian Rospert's resignation letter where he "will be stepping down as the Village Administrator and remain as the Street Superintendent".
 - a. What is the effective date of the administrator's resignation? *Unknown as of yet.*

- b. Will the new Village Administrator position be a full-time or part-time position?
Unknown as of yet.
 - c. Are you currently looking for a new Village Administrator? We have not seen any ads. *The search has not begun.*
 - d. We highly recommend that the Village Council hire an outside company to hire for this position or create a hiring committee with knowledgeable outside people who have experience in hiring employees. For example, this committee could include a former administrator (not the current administrator), a human resource person, an engineer, and maybe an economic and development person.
 - e. Why do we recommend having someone hire outside of the Village employees and administration? Because in the minutes of the March 2017 Village Council meeting, it seems odd that Chief Meister and Brian Rospert were the key employees that interviewed and recommended the previous fiscal officer when he was the only one (out of five people) that DID NOT have any government and payroll experience. Since the fiscal officer reports to the Mayor, why wasn't Mayor Steve Rockwell involved in the hiring process? *The mayor recommended the former fiscal officer be hired and the council approved as required by the law.*
- 2) Since 2014, the Street Department has been working with 1 ½ workers. With the resignation of the current administrators part time position, how is there NOW a full time position available in the street department? *We are evaluating everything at this time.*
- a. Note that a seasonal part-time worker was hired in the past at \$12/hr for a 6 month contract of 30 hours (max) a week with no unemployment, overtime, and benefits.
 - b. Let's do the math.
 Seasonal person - \$12/hr x 13 pay periods x 60hrs = \$9,360.
 Brian - \$13.20/hr x 26 pay periods x 40hrs=\$32,448.
 Difference \$23,088.
 - c. Just a reminder that the current administrator received an additional \$7.00 (plus raises over 5 years) back in 2014 to take over the administration position.

Mary Bruno asked about the agenda specifying an executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official. Mr. Barney indicated this would be an accurate motion for what would be discussed in executive session.

OLD BUSINESS

Finance

CARES Act money was used to install a Resnor heater with UV Light for the street department, and a UV Light for the unit at the Waste Water Treatment Plant. The keyless entry was not completed as the monthly costs made it cost prohibitive.

Utilities

Final payment was made for Phase III of the WWTP project.

It was suggested we once again table the change in water rate, due to the uncertainty of House Bill 163.

Joe Hamilton began working in the electric department on November 16.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer

Leaf pickup is ongoing, and will continue until the end of November. As of November 6, 55 loads (880 cubic yards) have been collected.

A backup camera was installed on the leaf machine to increase safety while backing up.

Safety

Chief Meister provided a memo indicating Officer Sanchez resigned. Motion by Taylor, Second by Rospert to accept the resignation. All voted in favor.

Chief Meister requested council consider the employment of Robert Pofok. Motion by Rospert, second by DeLand to hire Mr. Pofok. All voted in favor.

Finance

Z. Rospert noted if council wanted to change health insurance providers to Paramount, he suggested joining the Waterville Chamber, as one of the participating chambers required to join the plan. Council was worried about switching to an HMO plan, especially if employees have long-time relationships with doctors that are not in the network. Many employees indicated their primary doctors are on the plan. Council agreed to keep the employee contribution at the same 12% rate, but did indicate a desire for the employees to pay some of their deductible. This can be decided at a later date. With no further discussion, Rospert moved to switch health insurance providers to Paramount Health, and join the Waterville Chamber of Commerce. McIlrath seconded the motion. Roll Call: DeLand – yes, McIlrath-yes, Rospert-yes, Taylor-yes. Motion passes.

Z. Rospert asked about council pleasure for the remaining CARES funds. With approximately \$62,000 remaining, the amount can be transferred into the Police Fund, to reimburse for their Health/Safety procedures conducted during the pandemic, or a portion of the remaining can be used for bonuses paid to the employees due to the hazards of working during the pandemic. Motion by DeLand to provide all Full-time employees with a \$1,000 hazard pay bonus, and all part-time police who have been employed since March with a \$500 hazard pay bonus. All remaining funds will then be transferred to reimburse for police wages. McIlrath seconded the motion. Roll Call: McIlrath-yes, Rospert-yes, Taylor-yes, DeLand – yes. Motion passes.

Regional Planning, Building Codes & Inspection

A permit was issued for 32 Park Street, to repair the front of the building that was struck by a car.

Rospert moved to have the Planning Commission consider adding language into the Zoning Code for Solar Arrays. DeLand seconded the motion. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-yes. Motion passes.

Mayor Crosby recommended appointing Tim McIlrath as the Village Representative on the Planning Commission. Rospert moved to appoint Mr. McIlrath. DeLand seconded the motion. Roll Call: DeLand – yes, McIlrath-yes, Rospert-yes, Taylor-yes. Motion passes.

Utilities

The water department completed and submitted the Triennial Lead and Copper application to the Ohio EPA. If approved, the Village will be required to test lead and copper every three years opposed to every year.

BCU Electric began work on the North Substation Phase I Electric project.

Civic Contacts

The Beautification Commission will relight the square on Friday, November 27th, however there will be no festivities.

Records Commission

The next meeting is scheduled to be held in December of 2020.

Executive Session

DeLand moved to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official. Taylor seconded the motion. Roll Call: Rospert-yes, Taylor-yes, DeLand – yes, McIlrath-yes. Motion passes.

Rospert moved to return to Regular Session. Taylor seconded the motion. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-yes. Motion passes.

Motion by Taylor to accept Fiscal Officer Zachary Rospert's resignation, effective December 6, 2020. McIlrath seconded the motion. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-abstain.

Mayor Crosby recommended the hiring of Catherine Ramey as Full-Time Fiscal Officer. DeLand moved to hire Ms. Ramey at an annual wage of \$55,000 with two-weeks of vacation time. Taylor seconded the motion. Roll Call: DeLand – yes, McIlrath-yes, Rospert-yes, Taylor-yes. Motion passes.

McIlrath moved to appoint Mike Bickley to the council seat vacated when Ms. Crosby moved to into the Mayor position. DeLand seconded the motion. Roll Call: Rospert-yes, Taylor-yes, DeLand – yes, McIlrath-yes. Motion passes.

LEGISLATION

Ordinance – Next Number will be 777-11-20

Resolution - Next Number will be 611-11-20

CONSIDERATION WILL BE GIVEN TO TABLE THE ORDINANCE AMENDING THE RATES TO BE CHARGED FOR MUNICIPAL WATER SERVICES FURNISHED BY THE VILLAGE OF MILAN

Motion by DeLand, seconded by Rospert, to table the Ordinance Amending the Rates to be Charged for Municipal Water Services Provided by the Village of Milan. Roll Call: Rospert-yes, Taylor-yes, DeLand – yes, McIlrath-yes. Motion passes.

AN ORDINANCE ESTABLISHING A VILLAGE OF MILAN PARKS AND ACTIVITIES COMMISSION

Motion by Taylor, seconded by Rospert, to bring this ordinance to its third reading by title only. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-yes. Motion passes.

Motion by Rospert, seconded by DeLand, to adopt ordinance **777-11-12** by title only. Roll Call: DeLand – yes, McIlrath-yes, Rospert-yes, Taylor-yes. Motion passes.

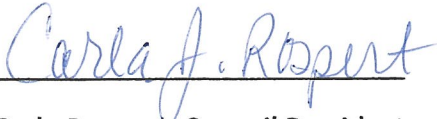
AN ORDINANCE AMENDING THE VILLAGE OF MILAN ZONING ORDINANCE §1133.07 AND §1133.08 CONCERNING DUTIES AND STANDARDS OF THE BOARD OF ZONING APPEALS AND §1185.03 REGARDING ANIMALS

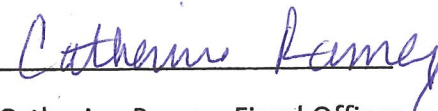
Motion by Rospert, seconded by DeLand, to bring this ordinance to its second reading by title only. Roll Call: Rospert-yes, Taylor-yes, DeLand – yes, McIlrath-yes. Motion passes.

Questions for the Next Meeting

With the new council members, C. Rospert asked about the makeup of the various committees. P. DeLand indicated she would rather meet as a full council so everyone was on the same page. Council agreed. However, Mr. Barney suggested keeping the committees. All committees can then meet during a work session, where other members can provide feedback.

With no further business, DeLand moved to adjourn the meeting at 9:51 PM. Taylor seconded the motion. Roll Call: Taylor-yes, DeLand – yes, McIlrath-yes, Rospert-yes. Motion passes.


Carla Rospert, Council President


Catherine Ramey, Fiscal Officer