



**Village of Milan**  
**Regular Council Meeting**  
**December 18, 2019**

The December 18, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney

Roll call: Barber – no, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes.

Motion by Crosby, seconded by Rospert to excuse Todd Barber from the Council Meeting.  
Vote – all in favor, motion carried.

Also, present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Rospert, seconded by Smith to approve the Minutes of the November 20, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Shafer to approve the Financial Report/Bank Reconciliation for the period Ending November 30, 2019. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Crosby to approve the Council bills for the period of November 21st – December 18th. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Crosby to approve the Utility bills for the period of November 21st – December 18th. Vote – all in favor, motion carried.

**CITIZEN PARTICIPATION**

Daniel Scott reported that his Eagle Scout Project at Sleepy Hollow Park has been completed. He explained the work involved, the unexpected issues and the countless hours put into this project.

Pam Crosby on behalf of the Chamber of Commerce asked permission for the use of the Village Square on July 11<sup>th</sup> - July 12<sup>th</sup> for the 27<sup>th</sup> Annual Antique Festival so that the vendors can set up their tents on July 11<sup>th</sup> and the Festival July 12<sup>th</sup> 8:00 A.M. – 4:00 P.M. along with the closing of Main Street and Park Street.

Motion by Smith, seconded by Shafer to approve the Chamber of Commerce use of the Village Square on July 11<sup>th</sup> and July 12<sup>th</sup>. Vote – all in favor, motion carried.

## **OLD BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Annual leaf season was completed on December 4<sup>th</sup>.

**Safety** – None

**Finance** - None

**Regional Planning, Building Codes & Inspection** – Solicitor Barney spoke on the two pending cases that are at Erie County Common Pleas Court. Both cases are set for Case Management Conferences. Case of the driveway set back at 180 Center Street is set for January 17<sup>th</sup> and Fence case at 103 S. Main Street is set for January 30<sup>th</sup>.

Zoning Inspector submitted his resignation effective December 31, 2019, on December 4, 2019 he submitted his resignation effective immediately. The part-time position for Zoning Inspector was posted in the Sandusky Register and on the Villages social media sites. Administrator Rospert made the recommendation to Village Council that they hire Mr. Gregg Mehling to this position. Brian stated that Gregg has been a Village resident for the past 16 years, he is retired from law enforcement and has extreme knowledge working with codes. He also recommended that the pay remain the same as the previous Zoning Inspector in the amount of \$1,500 and make his appointment effective January 1, 2020.

Motion by Smith, seconded by Crosby to hire Gregg Mehling at \$1500.00 a year as Zoning Inspector for the Village of Milan beginning on January 1, 2020. Vote – all in favor with Jenkins abstaining from the vote, motion carried.

Carla Rospert spoke about the importance of the 2020 Census.

**Utilities** – The Orion Space Capsule traveled through the Village on November 26<sup>th</sup>.

Work continues with Criteria Engineer and BCU Electric on developing the design and the Guaranteed Maximum Price for the North Electrical Substation project.

**Civic Contacts and Historical Preservation** – The Village of Milan’s Beautification Commission had the Light up Milan’s Square for Christmas ceremony on November 29<sup>th</sup> at 6:30 P.M.

**Parks and Tree** – Beginning December 9<sup>th</sup>, Roe’s Tree Service started primary line clearing on Edison Drive.

**Records Commission** – Records Commission Meeting was held on December 4<sup>th</sup> at 3:00 P.M. Discussion about Resolution #587-02-17 which named the Village Administrator and the members of Council by individual specific name. The Commission voted to have these names specific to the Council and voted to change the delegate for Council to the Fiscal Officer.

## **NEW BUSINESS**

**Streets, Sidewalks and Storm Sewer** – ended the annual leaf season on December 4th, prepared equipment for the winter season.

Summer help, Cliff Robert worked his last day with the village on December 6<sup>th</sup>. Rospert noted that Cliff did a great job and was instrumental in assisting the Electric Department while an employee was off on sick leave.

**Safety** – Dave Jenkins stated that Chief Meister received from part-time Police Officer Dillon Lewis his resignation letter.

Motion by Jenkins, seconded by Smith to accept the resignation letter from Officer Lewis. Vote – all in favor, motion carried.

The Ohio Bureau of Workers Compensation will be setting up a meeting in the future to discuss several new requirements from their office.

**Finance** – Scott discussed what was talked about at the finance meeting on December 10<sup>th</sup> this included end of year transfers, temporary appropriations and employee raises.

**Regional Planning, Building Codes & Inspection** – None

**Utilities** – The Water/Wastewater performed various EPA testing, general maintenance on equipment, repaired or replaced several meter risers and meters. December 10<sup>th</sup> a water leak was in the distribution line on S. Main Street across from the nursing home. All departments assisted with the help of Bob Bores of R.A. Bores. Dan prepared and submitted to the EPA the Village's Disruption of Service report.

The Electric Department decorated the Village Square for Christmas. They replaced a secondary service line feeding 32 and 34 Bank Street and cleared branches off of several power lines. On December 13<sup>th</sup> responded for a mutual aid call to Monroeville to repair a burnt secondary wire in a tree.

**Civic Contacts** – None

**Parks and Trees** – None

**Records Commission** – The next Records Commission meeting will be scheduled in June 2020

**Citizens Property Maintenance Commission** – None

**Communications** – The Village of Milan Employees wished the Mayor and Council a Merry Christmas and a Happy New Year.

**UNFINISHED BUSINESS**

None

**LEGISLATION**

Ordinance – Next Number will be 769-12-19

Resolution - Next Number will be 603-12-19

**A RESOLUTION APPOINTING THE VILLAGE OF MILAN FISCAL OFFICER AS THE DESIGNEE OF THE MEMBERS OF COUNCIL FOR THE PURPOSE OF THE PUBLIC RECORDS LAW  
RES #603-12-19 – FIRST READING**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER FROM CERTAIN FUNDS INTO CERTAIN FUNDS, INCLUDING THE STREET SALARY FUND, THE WATER SALARY FUND, THE ELECTRIC FUND AND THE CAPITAL IMPROVEMENT FUND OF THE VILLAGE OF MILAN, OHIO  
ORD #769-12-19**

Motion by Rospert, seconded by Shafer, to suspend the rules. Roll call: Jenkins - yes, Rospert - yes, Smith – yes, Shafer - yes, Crosby - yes.

Motion by Smith, seconded by Rospert, to adopt by title only. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Crosby - yes, Jenkins - yes.

**AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MILAN, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 AND DECLARING AN EMERGENCY  
ORD #770-12-19**

Motion by Jenkins, seconded by Smith, to suspend the rules. Roll call: Rospert - yes, Smith – yes, Shafer - yes, Crosby - yes, Jenkins - yes.

Motion by Rospert, seconded by Shafer, to adopt by title only as an emergency. Roll call: Smith - yes, Shafer - yes, Crosby - yes, Jenkins - yes, Rospert - yes.

Mayor Maloney read a letter from Ben Smith resigning as Council President on January 1, 2020 to assume the elected four-year term as Mayor of Milan, Ohio.

Motion by Rospert, seconded by Crosby, to accept the resignation of Ben Smith as Council President. Vote – all in favor, motion carried.

Carla Rospert thanked Ben for serving as Council President and that he did a great job.

**QUESTIONS FOR THE NEXT MEETING**

Mayor Maloney asked for a motion to close the Village offices on Christmas Eve, December 24<sup>th</sup> and New Year’s Eve, December 31<sup>st</sup> at 11:00 A.M.

Motion by Rospert, seconded by Smith, to accept Village offices to be closed Christmas Eve, December 24<sup>th</sup> and New Year’s Eve, December 31<sup>st</sup> at 11:00 A.M. Vote – all in favor, motion carried.

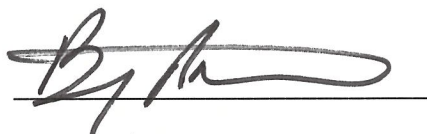
Carla Rospert discussed having additional meetings.

Mayor Maloney spoke on his time while in office as the Village of Milan Mayor. He was happy to serve in this capacity.

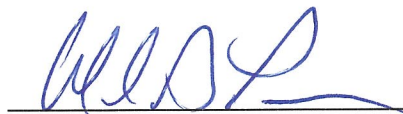
Carla Rospert and Ben Smith commended the Mayor on his service to the Village.

**ADJOURNMENT**

Motion by Rospert, seconded by Crosby to adjourn tonight’s meeting. Vote - all in favor. Motion carried.



Ben Smith, Mayor



Scott Palmer, Fiscal Officer