



Village of Milan

Regular Council Meeting

October 23, 2019

The October 23, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – absent, Rospert – yes, Smith – yes, Shafer - absent.

Motion by Barber, seconded by Crosby to excuse Dave Jenkins from the Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Crosby to excuse Nate Shafer from the Council Meeting. Vote – all in favor, motion carried.

Also, present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Barber, seconded by Rospert to approve the Minutes of the September 25, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Financial Report/Bank Reconciliation for the period Ending September 30, 2019. Vote – all in favor, motion carried.

Motion by Barber, seconded by Rospert to approve the Council bills for the period of September 26th – October 23rd. Vote – all in favor, motion carried.

Motion by Barber, seconded by Crosby to approve the Utility bills for the period of September 26th – October 23rd. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Bobbie Webber addressed the mayor and council with regards to her concerns about the white lights that will be used to decorate the Village Square for Christmas. Mayor Maloney explained that the new Beautification Committee decided to use the white lights this year for nostalgia reasons. Tina Ackerman who is on the committee explained that the Beautification Fund was created to honor Gertie Buggele and Gertie wanted white lights in the square.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – The new leaf machine was scheduled to be delivered but delayed due to an issue with the relay wiring for the main controller. Dinkmar is hoping to have this issue corrected in a timely manner. Administrator Rospert contacted Norwalk to inquire on borrowing one of their units while we are waiting for the new machine. Once a machine is secured, leaf pick up will begin.

A.J. Riley paved Judson Street the week of October 14th. Their work was completed on October 17th and the Street Department completed backfilling the edge of the roadway with stone and dirt where necessary.

Safety – Councilmember Barber read a letter from Chief Meister regarding the truck traffic on Lockwood and Huron Street. Two trail cameras were purchased, one was placed on a pole in front of Linda Schenk's residence and the other was placed on Lockwood Road near the car wash. Ms. Schenk was pleased with the efforts of the Police Department and has noticed a decrease in the truck traffic.

Administrator Rospert gave a reminder that Trick or Treat is scheduled for October 31st from 5pm to 6pm with a rain date scheduled for November 1st with the same hours.

Finance - None

Regional Planning, Building Codes & Inspection – The Zoning Inspector and Administrator Rospert had several discussions with both parties regarding the driveway located at 30 Broad Street/180 Center Street. They also held a mitigation meeting with both parties. The owner of the driveway agreed to move the driveway so it would not cause a drainage problem for his neighbor and the work would be completed by September 25th. The owner of the driveway contacted Administrator Rospert and stated that he would not make any changes to the driveway due to another conflict with the neighbor. Per the zoning code the Village of Milan will be taking the owner of the driveway to court. The information regarding this issue was forwarded to Solicitor Barney. Zoning Inspector Metz issued an order to have the driveway moved so it is 3 feet off of the property line and to regrade the driveway to prevent drainage onto his neighbor's property. The owner of the driveway gave notice to the Village that he was going to have this property surveyed. Solicitor Barney wrote him a letter stating that he has thirty (30) days to obtain the survey and report his findings to the Zoning Inspector. The thirty (30) days will expire on October 26th.

The Board of Zoning Appeals held a Variance Hearing on October 1, 2019 where they were informed that the property owners at 103 S. Main Street, through their attorney, withdrew their variance request and they filed suit in Erie County Common Pleas Court against the Village of Milan and the Village of Milan Administrative Board of Zoning Appeals with a Notice of Appeal of Decision of the Village of Milan Board of Zoning Appeals Pursuant to Ohio Revised Code 2506.

Utilities – The Orion Space Capsule transport through the Village is expected to take place on November 15th. As this date approaches there will be a press release announcing the estimated time it will be traveling through the Village.

A meeting with BCU Electric was held on October 21st regarding the North Electrical Substation to discuss the scope of work for the project in preparation for submittal of a Guaranteed Maximum Price (GMP).

Civic Contacts and Historical Preservation – The Milan Garden Club began working on the Blue Star Memorial. Paver bricks and landscaping were installed.

Parks and Tree – None

Records Commission – The next Records Commission Meeting will be held in December.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been busy picking up trash, spraying weeds, trimming around guardrails, mowing, performing general maintenance on equipment, and completed the last brush and yard waste pick up. The annual leaf pick up program started the week of October 21st and will continue through Thanksgiving.

A complaint was received from a resident on Front Street where vehicles were cutting the corner sharp and damaging the tree lawn. Tim Heim met with the resident and decided to dig out this area and to place blacktop to create a larger radius on the corner. This work was completed on October 17th and hot asphalt from the Judson Street project was used to save on costs.

Safety – None

Finance – Fiscal Officer Palmer reviewed the monthly Finance Report ending on September 30th for Council which covered overall Fund cash position, interest earned, and the revenues and expenses for the general fund, water fund, sewer fund, and electric fund.

Regional Planning, Building Codes & Inspection – Zoning Inspector Metz issued two permits. The first at 28 South Edison Drive for a remodel and the second at 72 Edison Drive for a remodel and addition. Numerous requests for six (6) foot solid fences have been received from residents. A Board of Zoning Appeals meeting will be scheduled to discuss these requests along with seeking recommendation on amending the current Fence Ordinance.

Utilities – Phase III of the Wastewater Treatment Plant was sent out for bid and the bid opening was held on Wednesday October 23rd at 10:30am. After reviewing the bids, Richland Engineering recommends the Village hire Finnegan Construction for a total bid amount of \$78,900. This price includes the two alternate bids that were added to maximize the OPWC Grant money. The alternate bids include having the contractor paint and replace the heating and ventilation equipment in the influent grit room. The Village was awarded \$50,000 in grant funds and the Council approved using \$50,000 from the sewer replacement fund for this project. After engineering costs and contract award there will be approximately \$4,795 remaining for any change orders.

Motion by Barber, seconded by Rospert to accept the bid from Finnegan Construction in the amount of \$78,900. Vote – all in favor, motion carried.

The Electric Department connected a new electrical service to 28 Edison Drive, repaired street lighting in several locations, installed line hose at various locations for tree trimmers, installed security lighting at Tenneco, installed a new pole on East Front Street in order to reroute an electrical service, and spent time researching and purchasing supplies for the Beautification Commission's Christmas lighting project.

The Water and Wastewater Departments worked with an Ohio EPA representative at the Wastewater Treatment Plant to go through a survey for our permit renewal. There were four recommendations that were taken care of as soon as they received. The drying beds were cleaned out and several of the blocks that were deteriorating were replaced. Scrap metal was taken to the recyclers and numerous OUPS ticket locations were performed. Dan Hipp began working on the reclassification form from the Ohio EPA regarding the status of our water distribution classification and getting rid of the water treatment plant classification.

Civic Contacts – Mayor Maloney and Administrator Rospert met with Abbie Bemis and Sarah Ross of Erie County Economic Development on October 18th to discuss the Primetals property. They are already working with a Primetals realtor and other organizations to find a business for this location.

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – The application for the 2019 Erie County Community Cleanup Program Grant in the amount of \$2,500 was submitted. \$2,500 is the maximum amount that can be received. The Village submitted for the yard waste program and labor associated with the program.

Thanksgiving falls on November 28th the day after the currently scheduled Council Meeting. Council was asked to reschedule the November Council meeting to Wednesday November 20th.

Motion by Rospert, seconded by Barber to reschedule the November Council meeting to Wednesday November 20th. Vote – all in favor, motion carried.

The December Council meeting is scheduled the same day as Christmas falling on December 25th. Council was asked to reschedule the December Council meeting to December 18th.

Motion by Barber, seconded by Crosby to reschedule the December Council meeting to December 18th. Vote – all in favor, motion carried.

UNFINISHED BUSINESS

None

LEGISLATION

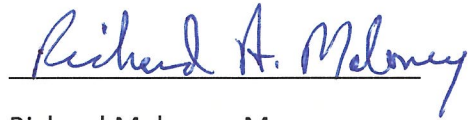
None

QUESTIONS FOR THE NEXT MEETING

None

ADJOURNMENT

Motion by Barber, seconded by Rospert to adjourn tonight's meeting. Vote - all in favor.
Motion carried.

A handwritten signature in blue ink that reads "Richard A. Maloney". The signature is written in a cursive style and is positioned above a horizontal line.

Richard Maloney, Mayor

A handwritten signature in blue ink that appears to read "Scott Palmer". The signature is written in a cursive style and is positioned above a horizontal line.

Scott Palmer, Fiscal Officer