



Village of Milan

Regular Council Meeting

January 23, 2019

January 23, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

2019 Council President: Motion by Jenkins, seconded by Shafer to nominate Ben Smith and elect one member of Council of Milan (member of Council nominated) to be elected as Council President for a term of one (1) year. Roll Call: Barber – no, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer – yes. Motion carried.

Motion by Barber, seconded by Rospert to approve the Minutes of the December 19, 2018 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Shafer to approve the Council bills for the period of December 19th – January 23rd. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Utility bills for the period of December 19th – January 23rd. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

Al Buggele was in to discuss memorial contributions of his late wife Gertrude, he would like to give an initial check of \$2000.00 plus an additional \$600.00 for sustaining the maintenance and beautification of Milan for a total amount of \$2600.00. Mr. Buggele also asks the Village to establish a new Milan Beautification and Maintenance Commission. Brian Rospert recommended to Council to consider this commission. Motion by Barber, seconded by Rospert to approve the establishment of the Milan Beautification and Maintenance Commission. Vote – all in favor, motion carried.

Sharon MacNicol was in to ask if electric and water rates were increased recently due to her increased utility bill. The electric and water rates have not been increased, her increase was due to higher usage.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – Starting this year the EPA is mandating a new smaller diesel engine emission control system (refer to as a tier 4 engine). This significantly increases the price of a new leaf machine by approximately \$10,000. Price quotes were received from two different vendors on a new leaf machine and cost for the repairs on the Villages current leaf machine. Cost of a new leaf machine would be around \$70,000 and the cost to repair the Village current machine (new clutch assembly) is about \$2,000.

Safety – Work continues with Richland Engineering on Safe Routes to School Project for the design portion. At the December meeting, ODOT approved an additional \$51,019 to be used for the pedestrian crosswalk signals at Church and Main Street.

The next Emergency Preparedness meeting is scheduled for January 30th at 9:00 AM in the Council Chambers.

Finance - None

Regional Planning, Building Codes & Inspection – Update regarding the new zoning software program. The cost of this new software offered by iWorQ has an annual fee of \$1,200 or \$1,700. It was noted that this program is not required by the county. At this time the Village will not purchase this program.

Utilities – Main Lite Electric continues to work on the electrical distribution clearance work. It was said that everything north of Broad Street has been completed and currently working south of Broad Street. The completion date is slated for December 31st weather permitting.

The 2018 Ohio Public works grant was awarded to the Village in the amount of 50,000.

Civic Contacts – None

Parks and Tree – None

Records Commission – The next Records Commission Meeting is scheduled for June of 2019, date and time to be determined.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Street Department performing general maintenance on equipment, picked up trash, cold patched holes in the roadway, picked up Christmas trees and salted/plowed the roadways. December sweep streets and clean out catch basins. Assisted the Water and Electric Department's on several occasions.

Necessary repairs were made to the discharge line at 98 Liberty Street to tie it in to the storm sewer.

Safety – The Annual 300AP form was submitted to the Bureau of Workers Compensation (BWC) earlier this month along with the BWC Semi-Annual Report to the Huron County Safety Council.

Finance – Finance Committee meeting was held on January 17th. The new Police Cruiser was first on the agenda. In October, the Chief ordered a white cruiser but the dealership had ordered all black cruisers. Due to limited time a 2019 Chevy Tahoe PPV 4x4 was ordered from Tim Lally Chevrolet. Vehicle price increase of \$2,865.10 above the cost of the original order for the Ford but the Tahoe will have longer life expectancy and higher resale value.

Electrical upgrade for the North Substation Transformer was discussed. The transformer is approaching the limits of its capacity. Research was done to look at other options and a consultation was done with Al Berger AJB Engineering Consultants. A proposal was received for a Design Build for the North Substation Transformer. The Design Build separates the design service into a Criteria Architect of Engineer. and an "Architect or Engineer of Record". This means the architect or engineer that serves as the final signatory on the plans and specifications for the design build project.

Motion by Rospert, seconded by Smith, to move forward on the Design Build process. Roll call: Jenkins - yes, Rospert - yes, Smith – yes, Shafer - yes, Barber - yes, Crosby - yes.

Employee raises were discussed, a 2.25% pay raise was put on the table with a performance raise for one employee.

Motion by Barber, seconded by Shafer to approve a 3% pay raise for all employees. Roll Call: Barber – yes, Crosby - no, Jenkins – no, Rospert – no, Smith – no, Shafer – no.

Motion by Jenkins, seconded by Smith to approve a 2.25% pay raise for all employee's subject to the pay raise Ordinance and retro-active back to January 1st. Roll Call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer – yes.

Motion by Jenkins, seconded by Smith to approve a performance raise for Tim Heim of .20 cents more an hour. Roll Call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – no, Smith – yes, Shafer – yes.

Regional Planning, Building Codes & Inspection – No permits were issued.

Utilities – The Electric Department assisted with the Orion Project by extending the conduit feeding the four lamp posts in front of the Administration Office, removed bank of three capacitors from pole mount on S. Main Street that were not in service, removed the old primary service feed to Sleepy Hollow and installed the new service, raised the secondary feed at 31 W. Church Street, watched over Main Lite as they transferred the 3 phase transformer bank for the Indian Acres sewer lift station and rerouted a duplex wire at Broad and Main Street to give cable the necessary clearance. Removed Christmas decorations from the square and Administration Office, attended a meeting in Oberlin provided by AMP regarding mutual aid requests under the Blue Star agreement, and turned in copper for recycling, \$537.25 was received from it.

On December 28th at 2:00 A.M. the Electric Department received a mutual aid call from Plymouth, OH. An electrical outage occurred and all other local electric companies were out on

storm damage. Plymouth power was restored and the Electric department was back in Milan by 7:00 A.M. Plymouth was invoiced according to AMP payment structure.

The Water Wastewater Department installed the new final effluent sampler and refrigerator for the 24 hour composite sample test, inspected a sewer connection at 20 Landsdown Drive, lowered a system valve box on Lockwood Road, worked on the Record Retention Program, updated the Contingency Plan and worked on the annual Wastewater Treatment Plant Mercury Variance updates and sent them to the EPA.

Civic Contacts – The Milan Chamber of Commerce Annual Banquet and Awards Program will be held on February 11, 2019 in the Milan Township Hall beginning at 6:00 P.M. Dan Frederick asked Brian Rospert to thank Council for their cooperation during the Town Hall project.

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – Due to the weekend winter storm snow fall, snow plowing continued throughout the day and night. Saturday there was a power failure at the sanitary lift station at Chippewa Drive. Sunday a water leak at Perrin Road and Main Street. Erie County Water assisted with the repairs. Monday was cleanup from the snow and work on clearing the sidewalks. The backhoe tire was repaired. Tuesday cleanup continued on the square, sidewalks and catch basins were cleared for the anticipated rain expected on Wednesday.

Solicitor Jim Barney gave an update on the pending litigation against the Village. John Latchney secured dismissals for all individuals at this time, former and current Council members. The only suit that remains is with the Village of Milan, Mr. Jenkins, and Mr. Rockwell.

UNFINISHED BUSINESS

LEGISLATION

Ordinance – Next Number will be 753-01-19

Resolution - Next Number will be 600-01-19

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH TIM LALLY CHEVROLET, INC. FOR THE PURCHASE OF ONE 2019 CHEVROLET TAHOE POLICE PURSUIT VEHICLE FOR THE VILLAGE OF MILAN POLICE DEPARTMENT AND DECLARING AN EMERGENCY
ORD #753-01-19**

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins - yes, Rospert - yes, Smith - yes, Shafer - yes, Barber - yes, Crosby - yes.

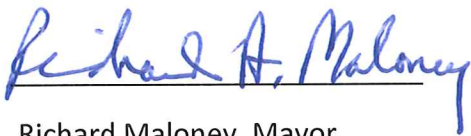
Motion by Barber, seconded by Crosby, to adopt by title only as an emergency. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Barber - yes, Crosby - yes, Jenkins - yes.

QUESTIONS FOR THE NEXT MEETING

Carla Rospert asked for a possible schooling for new council members. It was said that due to this not being an election year it was not offered.

ADJOURNMENT

Motion by Crosby, seconded by Barber to adjourn tonight's meeting. Vote - all in favor.
Motion carried.

A handwritten signature in blue ink, reading "Richard A. Maloney", written over a horizontal line.

Richard Maloney, Mayor

A handwritten signature in blue ink, appearing to read "Scott Palmer", written over a horizontal line.

Scott Palmer, Fiscal Officer