



Village of Milan

Regular Council Meeting

January 27, 2021

The January 27, 2021 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor - yes, Shafer – yes, Deland – yes, McIlrath – yes, Bickley (by phone) - yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Cathy Ramey, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Shafer, seconded by Rospert, to approve the Minutes of the December 16, 2020 Regular Council Meeting. Roll Call: Bickley (by phone) - yes, Taylor - yes, Shafer - yes, Deland - yes, McIlrath - yes, Rospert - yes.

Motion by Deland, seconded by Shafer, to clarify prior discussion of adjusted Administrator Brian Rospert's salary by \$1.00 and add the \$1.00 to Julie Stelzer hourly rate. Roll Call: Taylor - yes, Shafer - yes, Deland - yes, McIlrath - yes, Rospert - yes, Bickley (by phone) - yes.

Motion by Deland, seconded by Rospert, to approve the Utility bills for the period of December 17th – January 27th. Roll Call: Shafer - yes, Deland - yes, Bickley (by phone) - yes, McIlrath - yes, Rospert - yes, Taylor - yes.

Motion by Bickley (by phone), seconded by Taylor, to approve the Council bills for the period of December 17th – January 27th. Roll Call: McIlrath - yes, Taylor - yes, Shafer - yes, Deland - yes, Bickley (by phone) - yes, Rospert - yes.

Motion by McIlrath, seconded by Deland, to nominate and elect Carla Rospert for Council President, one-year term. Roll Call: Deland - yes, Rospert - yes, McIlrath - yes, Taylor – yes, Bickley (by phone) - yes, Shafer - yes.

2021 Committee List will stay as is since it was reviewed and updated in November 2020. There is three open seats. Two open seats on the Tree Commission and one open seat on the Property Maintenance Commission. If interested email the Fiscal Officer at fiscal@milanohio.gov.

CITIZEN PARTICIPATION

At the discretion of the Health Department and if it is allowed, the Milan Chamber of Commerce and Chamber President Pam Crosby would like permission to use the Milan Village Square on Saturday July 10th and Sunday July 11th 8:00 A.M.-4:00 P.M. for the 27th Mid-Summer

Antique Show. Request to have closing of Main Street and Bank Street at the Square closed for safety reasons during this event. The set up will include the area will include the Village Square, area by the Library and the area next to Crosby Antiques. A police officer will be hired for the day of the event, by the event and insurance will be provided at the Chamber of Commerce expense.

Motion by Deland, seconded by Rospert, to approve the use of the Village Square to the Milan Chamber of Commerce for the 27th Mid-Summer Antique Show, July 10th – July 11th 8:00 A.M. – 4:00 P.M. Roll call: Taylor - yes, Shafer – yes, Bickley (by phone) – yes, Deland – yes, McIlrath – yes, Rospert - yes.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – The Safe Routes to School Grant is set to go out for bid April 1st, with bid award on April 12th. ODOT District 3 will begin removing nine (9) trees in the near future. With this project being an ODOT Let project, the village is working with them to determine our costs for this project.

Finance – None

Regional Planning, Building Codes & Inspection – Case Trial involving 103 S. Main Street is scheduled for May 10, 2021 in Erie County Common Pleas Court.

Utilities – The North Substation Phase I Electric Transformer Project new transformer has still not arrived.

Civic Contacts and Historical Preservation – work continues with the Milan Garden Club on having the maple tree removed from the southwest corner of the square, where they plan to plant a “Recovery Tree” in the spring.

Parks and Tree – None

Records Commission – Records Commission Meeting will be scheduled June 2021.

Citizens Property Maintenance – None

Communications - None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Plowed snow, picked up Christmas Trees, assisted the Electric Department, replaced signs and posts on Lockwood Road and Judson Street.

Safety – all full time employees have their 16 hours of training in for 2020.

Tim McIlrath read a letter from Police Chief Bob Meister regarding two officers leaving the department and a recommendation to hire a part-time Officer Anthony Morgan, with a starting wage of \$13.00 an hour and a 6 months probationary period. Motioned by Rospert, seconded by Shafer, to accept the Police Chief’s recommendation to appoint Officer Anthony Morgan.

Roll call: Taylor – yes, Shafer – yes, Bickley (by phone) – yes, Deland – yes, McIlrath – yes, Rospert – yes.

Finance – Cathy discussed the information in the Council binders, which include the 2020 beginning and ending balances and end of year receipts and balances. Cathy noted that 2020 spending was down and revenue was up slightly. She will begin working on the permanent budget for 2021.

Regional Planning, Building Codes & Inspection – Planning Commission met on January 13, 2021, for the Commission to consider solar arrays. The Commission heard from the Edison Birthplace and several residents during the meeting. It was suggested by the Commission to have a professional look into developing regulations. With Council permission, the commission ask that the Village Solicitor investigate developing the language for solar arrays, to present back to the Commission.

Motion by McIlrath, seconded by Deland, to have the Village Solicitor to assist the Planning Commission to develop a language for solar array. Roll Call: Rospert - yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath - yes, Bickley (by phone) – yes.

Follow up on 350 Melanie Lane; Property Maintenance, Zoning Inspector reports that the trash/debris in the yard has been cleaned up. He continues to work with the resident on the condition of their detached garage. The homeowner is working with their insurance company on a claim and will advise soon as the insurance claim moves ahead.

Follow up on 31 East Williams Street where it appeared that a resident was erecting a “pallet fence” on the property and into the road right-of-way. The material in the right-of-way has been moved and he sent a letter regarding erecting a fence without the proper permit.

An application was received for the Design Review Board from the new owners of 47 E. Front Street. They would like to make exterior cosmetic changes to the structure. Date and time for the meeting are being arranged.

A Notice of Violation Letter was issued to 180 South Center Street for construction materials stored in the front yard.

Motion by McIlrath, seconded by Shafer, to accept Mayor Crosby’s recommendation to re-appoint Jim Schoenegge to the Planning Commission for a term of six (6) years. Roll Call: McIlrath - yes, Taylor - yes, Shafer - yes, Deland - yes, Bickley (by phone) – yes, Rospert – yes.

Utilities – Contracted for spring with Liquid Engineering, to inspect the inside of the water tower. Assisted Tenneco with a water leak, assisted in the Electric and Street department, sewer jet the sanitary sewer line between Broad Street and Chippewa Drive on Main Street and updated the Asset Management and Contingency Plan for 2021.

Civic Contacts – Carla presented a Certificate received from the U.S. Census 2020. The 2021 Boundary and Annexation Survey (BAS) Annual Response/Contact Update form was completed and submitted.

Parks and Trees – Contracted with Roe’s Tree Service for the removal of the maple tree in the Village Square.

Motion by Deland, seconded by Taylor, to accept Mayor Crosby’s recommendation to re-appoint Dave Berckmueller to the Tree Commission for a term of three (3) years. Roll Call: McIlrath - yes, Taylor - yes, Shafer - yes, DeLand - yes, Bickley (by phone) – yes, Rospert – yes.

Records Commission – We have received numerous Public Records Requests over the last several weeks. Village employee Justina has been doing very well sorting and filing the records in the basement.

Citizens Property Maintenance Commission – Motion by Shafer, seconded by Rospert, to accept Mayor Crosby’s recommendation to re-appoint Pam Grames to the Citizen Property Maintenance Commission for a term of six (6) years. Roll Call: Shafer - yes, Deland - yes, Bickley (by phone) – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Communications – None

Motion by Shafer, seconded by Deland, to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official. Roll Call: Shafer – yes, DeLand - yes, Rospert - yes, McIlrath - yes, Taylor - yes, Bickley (by phone) - yes.

Motion by Rospert, seconded by Shafer, to return to Regular Session. Roll Call: Shafer – yes, DeLand - yes, Rospert - yes, McIlrath - yes, Taylor - yes, Bickley (by phone) - yes.

Motion by McIlrath, seconded by Taylor, in lieu of pay raises for full time employees, to pay a one-time \$1000.00 stipend. Roll Call: Bickley (on phone) – yes, Taylor yes, Shafer - yes, Deland yes, Rospert – yes, McIlrath – yes.

Motion by Taylor, seconded by Shafer, to pay employees that were called in on Christmas 2020 and New Year’s Day 2021 time in a half (1.5). Roll Call: Deland – yes, Rospert – yes, McIlrath – yes, Taylor – yes, Bickley (on phone) – yes, Shafer – yes.

UNFINISHED BUSINESS

None

Motion by Deland, seconded by Rospert, to change all Council meetings starting time from 7:00 P.M. to 6:00 P.M. beginning with the next Council meeting on Wednesday February 24, 2021. Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, Bickley (on phone) – yes, Deland – yes, McIlrath – yes.

LEGISLATION

Ordinance – Next Number will be 786-01-21

Resolution - Next Number will be 611-01-21

AN ORDINANCE AMENDING THE RATES TO BE CHARGED FOR MUNICIPAL WATER SERVICES FURNISHED BY THE VILLAGE OF MILAN, OHIO REPEALING ALL ORDINANCES OR PARTS THEREOF INCONSISTENT HEREWITH

Motion by Bickley (by phone), seconded by DeLand, to bring the Ordinance to its second reading by title only. Roll call: Rospert - yes, Taylor - yes, Shafer - yes, Bickley (by phone) - yes, DeLand - yes, McIlrath yes.

AN ORDINANCE APPROVING THE RESIDENCY OF CATHERINE RAMEY, VILLAGE FISCAL OFFICER, OUTSIDE OF THE CORPORATE LIMITS OF THE VILLAGE OF MILAN, OHIO

Motion by Rospert, seconded by Taylor, to bring this Ordinance to its second reading by title only. Roll Call: McIlrath - yes, Rospert - yes, Taylor - yes, Bickley (on phone) - yes, Shafer - yes, DeLand - yes.

AN ORDINANCE REPEALING AND REPLACING SECTIONS 151.02, 151.03 AND 151.04 OF THE MILAN CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Motion by Shafer, seconded by DeLand, to suspend the rules. Roll Call: Rospert – yes, Taylor - yes, Bickley (on phone) - yes, Shafer - yes, DeLand - yes, McIlrath – yes.

Motion by Taylor, seconded by Shafer, to adopt by title only as an emergency. Roll Call: Taylor - yes, Bickley (on phone) – yes, Shafer - yes, DeLand - yes, McIlrath - yes, Rospert - yes.

AN ORDINANCE REPEALING ORDINANCE 778-10-20 AND ENACTING THIS ORDINANCE RELATIVE TO THE COMPENSATION OF THE VILLAGE EMPLOYEES TO ADD A NEW CLASSIFICATION OF ADMINISTRATIVE SUPERVISOR AND POLICE SHIFT PREMIUM AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by DeLand, to suspend the rules. Roll Call: Bickley (on phone) - yes, Shafer - yes, DeLand - yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Shafer, to adopt by title only as an emergency. Roll Call: Shafer - yes, DeLand - yes, McIlrath - yes, Rospert – yes, Taylor – yes, Bickley (on phone) – yes.

Questions for Next Meeting

None

Adjournment

Motion by DeLand, seconded by Taylor, to adjourn tonight's meeting.

Roll call: Rospert - yes, Taylor - yes, Shafer - yes, DeLand - yes, McIlrath - yes, Bickley (on phone) - yes.

Carla Rospert

Carla Rospert, Council President

Catherine Ramey

Catherine Ramey, Fiscal Officer