



Village of Milan
Regular Council Meeting
July 28, 2021

July 28, 2021 Regular Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Cathy Ramey, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Shafer, seconded by Taylor, to approve the Revised Minutes of the May 4th Special Council Meeting. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the June 10th Work Session. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes.

Motion by Shafer, seconded by Rospert, to approve the Minutes of the June 23rd Regular Council Meeting. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motion by McIlrath, seconded by Shafer, to approve the Minutes of the July 8th Public Hearing. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Motion by DeLand, seconded by Rospert, to approve the Minutes of the July 8th Work Session. Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Motion by Rospert, seconded by Taylor, to approve the Minutes of the July 21st Special Council Meeting. Roll Call: Shafer – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

CITIZEN PARTICIPATION

Sparky Weilnau, a member of the Milan Historical Board spoke on behalf of the board and Museum stating they would like to see this historic warehouse be preserved, restored and put to public use. He also went on to say that the Museum is interested in being part of the group to help preserve the building however, there will not be anything in the budget slated for the project.

Amy Bowman-Moore with Erie Metro Parks discussed the long term lease offer Erie Metro Parks is willing to give the Village in an effort to save the Jenkins Warehouse.

Motion by Bickley, seconded by Deland, to move forward with drafting a lease with Erie Metro Parks. Roll Call: Shafer – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Resident Mary Bruno asked questions on finances and Fiscal Officer Cathy Ramey answered her questions. Resident Tina Frederick discussed her findings on the updated water rate study. Councilperson Bickley discussed his feelings on the water rate increase. All members of Council agreed to revisit the water rates including the outside residents in the near future.

Motion by Rospert, seconded by Deland, to amend the Water Rate Ordinance to return the minimum usage from two (2) thousand gallons to three (3) thousand gallons. Roll Call: Shafer – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – C-K Excavation installed a new 6” storm sewer line to a catch basin on Edison Drive.

Safety – Smith Paving completed pouring the concrete for the sidewalks and yard restoration is scheduled to be completed by the end of the week. It was noted that there was a few changes to the original design at the intersection of Church and Main Street to meet ADA compliance. Changes were made to the original design to the sidewalk south of Chippewa Drive to the county line, that area of sidewalk is approximately 6 foot closer to the roadway. Another change that was not accounted for in the original design, ADA compliance with several hard surface driveways for cross slope. In the process of digging out for the new storm sewer line, south of the new crosswalk, the curb collapsed and needed to be replaced this was an additional \$3,050.00 that was not accounted for in the grant. A concrete bollard was installed at the intersection of Church and Main Street for an additional \$850.00 which will protect the new walk/do not walk pedestal.

Finance – None

Regional Planning, Building Codes & Inspection – On July 27th the Zoning Inspector issued a Stop Work Order and Notice of Violation letter to the residents of 103 S. Main Street, due to Judgement Entry to have the four panels of fence removed by July 25th.

Utilities – The North Substation Phase I Electrical Transformer Project is nearing completion, the regulators have been relocated and testing was completed.

Civic Contacts and Historical Preservation – The Village of Milan two new welcome signs that are funded by the Milan Rotary are being built and should be installed prior to Labor Day Weekend. Edison Athletic Boosters will update the State Champions signs and the organizations will be updating their signs to comply with the new design. The Village will assist in installing the signs and possibly paying for the concrete footers.

OLD BUSINESS-cont.

Parks and Tree – None

Records Commission – Records Commission met on July 13th, per the RC-3 Schedule the Milan Police records were voted on and approved to destroy. Administrator Rospert read the progress report letter from records department employee, Justina Demarchi-Rollings.

Citizens Property Maintenance – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Street department met with Smith paving on the sidewalk project.

Safety – Councilperson Mike Bickley read a recommendation letter from Chief Meister to hire Derek Nelson as a part-time officer contingent on his successful completion of a physical and drug screen, with a starting rate of \$13.00 an hour and a six (6) month probationary period.

Motion by Bickley, seconded by Shafer, to accept Chief Meister’s recommendation to hire Derek Nelson as a part-time officer. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Finance – Fiscal Officer Cathy discussed financial reports given to Council which include Bank report, Bank Reconciliation and Statement of Cash for the month with a comparison to last month, noting expenses were down this month and revenue was up. Officer Ramey will start working on the 2022 budget in August and work with department heads. Officer Ramey spoke about the investment balances and is looking into different options. She will have two resolutions changed to the correct fund numbers tonight one being the Covid Fund and the other the Budget Stabilization Fund. Officer Ramey also says there is an Ordinance tonight to provide for additional appropriations.

Motioned by Bickley, seconded by DeLand to approve the Council Bills for the period of June 24th – July 28th. Roll Call: Shafer – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motioned by Rospert, seconded by Shafer, to approve the Utility Bills for the period of June 24th – July 28th Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motioned by Rospert, seconded by McIlrath, to approve the Financial Reports as presented for this month. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes. Councilman Bickley thanked Fiscal Officer Cathy Ramey for the great job she has done in simplifying the reports and the accuracy in them.

Regional Planning, Building Codes & Inspection – Two permits were issued, at 53 Bond Street permit for a porch roof and at 103 S. Main Street a permit for fence, per Judgement Entry.

NEW BUSINESS – cont.

Utilities – Water/Waste Water department performed required EPA testing, general maintenance on equipment and auto-dialers and assisted other departments.

Electric department did a pole transfer of power on a new pole at 4 & 5 Fair Oaks.

Civic Contacts – None

Parks and Trees – None

Records Commission – Next Records Commission meeting will be in December 2021.

Citizens Property Maintenance Commission – None

Communications – None

UNFINISHED BUSINESS

Motioned by McIlrath, seconded by Taylor to enter into Executive Session to discuss pending or imminent litigation. Roll call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motioned by Rospert, seconded by Taylor to return to Regular Session. Roll call: Shafer – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

LEGISLATION

Ordinance – Next Number will be 798-07-21

Resolution – Next Number will be 612-07-21

AN ORDINANCE AMENDING THE ZONING CODE OF THE VILLAGE OF MILAN REGARDING SOLAR ENERGY SYSTEMS.

Motion by McIlrath, seconded by DeLand, to bring the Ordinance to its first reading by title only. Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS AND DECLARING AN EMERGENCY.

Motion by Bickley, seconded by Shafer, to suspend the rules. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Motion by Shafer, seconded by McIlrath, to adopt by title only as an emergency.
Roll Call: Shafer – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes,
McIlrath – yes.

A RESOLUTION AMENDING THE BUDGET STABILIZATION FUND NUMBER FOR THE VILLAGE OF MILAN AND DECLARING AN EMERGENCY.

Motion by Rospert, seconded by McIlrath, to suspend the rules. Roll Call: Bickley – yes,
Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by Bickley, seconded by Taylor to adopt by title only as an emergency.
Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes.

A RESOLUTION AMENDING THE COVID-19 RELIEF FUND NUMBER FOR THE VILLAGE OF MILAN AND DECLARING AN EMERGENCY.


Motion by McIlrath, seconded by Shafer, to suspend the rules. Roll Call: McIlrath – yes,
Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motion by Taylor, seconded by Rospert, to adopt by title only as an emergency. Roll Call:
Shafer – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

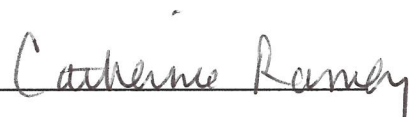
Questions for Next Meeting – None

Adjournment

Motion by McIlrath, seconded by Taylor, to adjourn tonight’s meeting.
Roll call: DeLand – yes, Taylor – yes, Shafer – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer