



Village of Milan
Regular Council Meeting
September 22, 2021

September 22, 2021 Regular Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Also, present: Mayor Pam Crosby, Administrator Brian Rospert, Solicitor Jim Barney and Julie Stelzer.

Motion by McIlrath, seconded by Shafer, to approve the Minutes of the August 25th Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by Bickley, to approve the Minutes of the September 9th Council Work Session. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes.

CITIZEN PARTICIPATION

Jean Michel was concerned about a neighbor burning fiberboard and asked Council to consider possibly reminding Village residents of the Open Burning Ordinance in the Village. Administrator Rospert noted that a message could be in with the utility billing as well as on the Village Website and Facebook page.

Jamie Stower discussed problems with two sidewalks on Edison Drive. 81 Edison Drive that floods when rains, causing children and walkers to walk out into the street to go around the area and 63 Edison Drive, which is covered in blacktop from a paving company paving the driveway. Councilperson Rospert also said 81 Edison Drive is a safety concern of hers too and asked for this sidewalk to be replaced this year yet. Administrator Rospert will look into replacing 81 Edison Drive sidewalk and the sidewalk at 63 Edison Drive, Administrator Rospert spoke with the homeowner and he is aware, he will have it removed.

Mary Bruno questioned future upgrades in the Water and Electric Departments and Police cruiser coming out of the Capital Improvement Fund. She also asked about the Jenkins building cost and why Primetals are not notified on keeping up with the care of their building. Administrator Rospert noted that he had spoken to Brad Seekins manager of Primetals, about getting the property cleaned up.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – Waiting on the contractor to install the Walk/Don't Walk push buttons and the Rapid Flasher Beacons for the Elementary School crosswalk.

The contractor was given a list of items needing to be completed from the Safe Routes to School project among those were reseeding along the walks and adding dirt in areas that have eroded.

The Village is working with Erie County Regional Planning and O.D.O.T. to lower the speed limit on State Route 601 just past Chippewa Drive from 40MPH to 35MPH.

Finance – None

Regional Planning, Building Codes & Inspection – None

Utilities – The North Substation Phase I Electrical Transformer Project is completed. Phase II of the project is set to begin. Administrator Rospert would like to recommend AJB Engineering Consultants for Phase II. Al Berger, the owner of AJB, was the criteria engineer for Phase I and has a wealth of knowledge with the Village's electrical distribution. Transfer to the new system will be done with the Village electricians. Changing over one of the two circuits that feeds the north/west section of the Village has begun. Al Berger services will be billable at \$160.00/hour with reimbursable expenses to include printing, postage/handling, and mileage.

Motion by Shafer, seconded by McIlrath, to hire AJB Engineering Consultants for Phase II of the Electric Upgrade Project. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Administrator Rospert contacted John Courtney on a water rate study for the Village in early 2022. John will send the Village a proposal in early October for his services to do the new water rate study.

Council President Rospert mentioned that she wanted on the record that on August 18, she and the Mayor attended the Milan Township Trustee meeting to get clarification from the Trustees on where they stood with a bullet point that was brought up at the Village Special meeting on August 12th. Where there was mention that Village residents, along with the Milan Township Trustees are asking the Village to change the unfair double rate policy on the water rates. Council President did mention that anyone interested in the outcome can read their minutes to see how it all worked out.

OLD BUSINESS-cont.

Civic Contacts and Historical Preservation – None

Parks and Tree – None

Records Commission – Records Commission meeting will be in December 2021.

Citizens Property Maintenance –Zoning Inspector is working on property maintenance complaints, 180 S. Center Street for construction debris in side yard. An attempt was made to reach the owner of the property by phone and by mail, no contact has been made. The solicitor has now sent a letter.

90 S. Edison Drive for car parts, toys, and tools in side yard. Contact was made with the owner to come into compliance.

Councilperson DeLand would like to know about the property with blocks holding the roof up that another property owner had videoed and sent to the Village. Administrator Rospert will follow up with the zoning inspector on this.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Replaced N. Edison Drive sign removed by vandals. Relocated a crosswalk sign on S. Main Street that was blocking the 20 MPH School Zone sign. Administrator Rospert recommended to hire A.J. Riley to mill and pave Oak Street to Huron Street to the intersection of Lockwood Road (around the “A” Field) in the amount of \$29,620.00.

Motion by Bickley, seconded by Rospert, to hire A.J. Riley to mill and pave Oak and Huron Street to Lockwood Road intersection in the amount of \$29,620.00. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Administrator Rospert also recommended to hire C-K Excavating LLC to replace 7 concrete manhole collars, repair one catch basin and to replace one catch basin in the amount of \$5,000.00, in select areas around the Village.

Motion by McIlrath, seconded by Taylor, to hire C-K Excavating LLC to replace 7 concrete manhole collars, repair one catch basin and replace another catch basin in the amount of \$5,000.00. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer- yes.

Councilperson Bickley requested in the spring to look into upgrading the crosswalks at Edison Drive, Center Street and Huron to the new style and to upgrade the new signs to the new crosswalk signs yet this year. Administrator Rospert will look into the new crosswalk signs and set up a Street Committee meeting.

NEW BUSINESS – cont.

Solicitor Barney mentioned that the sign that was removed during the Melon Festival on N. Edison, the vandals were apprehended and given citations. They both were in Mayor’s Court on September 15th and ordered to pay restitution.

Safety – Village employees from the Electric, Street and Water Department attended an AMP Safety training on “Safety’s Top 10 Golden Rules” and “Capacitor Safety” on September 20th.

Motion by DeLand, seconded by Taylor, to have Trick-or-Treat on Sunday October 31st during the hours of 5:00 p.m. – 6:00 p.m., with a weather makeup date for Monday November 1 same hours. Roll Call: Roll call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Finance – None

Motioned by Bickley, seconded by Rospert, to approve the Council Bills for the period of August 25th – September 22nd. Roll Call: Shafer – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motioned by Rospert, seconded by DeLand, to approve the Utility Bills for the period of August 25th – September 22nd. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motioned by Bickley, Seconded by Rospert, to approve the Financial Reports as presented for the month. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Regional Planning, Building Codes & Inspection – A building permit for an accessory building and a fence permit was issued to 10 Old State Road. A Fence permit for 164 Center Street and on September 25th a Board of Zoning Appeals meeting is scheduled for an accessory building for a yard and side yard setback variance for 9 Lockwood Road.

Utilities – Fire hydrants at the intersection of Perrin Road and S. Main Street and in the Village Square were struck and damaged during two different accidents. R.A. Bores made the repairs to both hydrants. Fiscal Officer Ramey submitted invoices to both parties for repayment.

From the application of House Bill 168 Water & Sewer Quality Program grant funding opportunity, the North Edison Drive water main project ranked #5 by the Erie County Engineer for the Ohio Department of Development grant funding. It was also noted that the Elm Street water main looping project was removed from the engineers list.

NEW BUSINESS – cont.

The Electric Department continues working on the Sleepy Hollow electric upgrades. Secondary electrical services to 63 and 64 Edison Drive.

Civic Contacts – None

Parks and Trees – None

Records Commission – None

Citizens Property Maintenance Commission – None

UNFINISHED BUSINESS – None

LEGISLATION

Ordinance – Next Number will be 800-09-21

Resolution – Next Number will be 617-09-21

AN ORDINANCE AMENDING THE ZONING CODE OF THE VILLAGE OF MILAN REGARDING SOLAR ENERGY SYSTEMS.

Motion by McIlrath, seconded by DeLand, to bring the Ordinance to its third reading by title only. Roll Call: Shafer – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by McIlrath, to adopt by title only. Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FORM THE GENREAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Shafer, to suspend the rules. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by Taylor, to adopt by title only as an emergency.

Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes. Councilperson Bickley praised Fiscal Officer Cathy Ramey for all her work.

LEGISLATION-cont.

AN ORDINANCE DECLARING EQUIPMENT, SPECIFICALLY A 2016 FORD POLICE INTERCEPTOR, NOT NEEDED FOR VILLAGE PURPOSES AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by Taylor, to suspend the rules. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

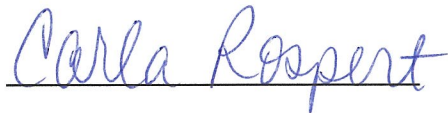
Motioned by DeLand, Seconded by Rospert, to adopt by title only as an emergency. Roll Call: Taylor – yes, Shafer – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Questions for Next Meeting – None

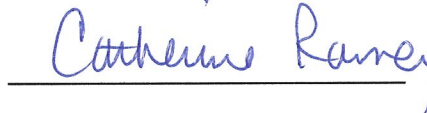
Adjournment

Motion by Shafer, seconded by McIlrath, to adjourn tonight’s meeting.

Roll call: DeLand – yes, Taylor – yes, Shafer – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer