



Village of Milan
Regular Council Meeting
November 17, 2021

November 17, 2021 Regular Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Mayor Pam Crosby congratulated the four Council members that were elected and re-elected and thanked everyone for their vote in electing her as Village Mayor.

Roll call: Rospert – yes, Taylor – yes, Shafer – absent, DeLand – yes, McIlrath – yes, Bickley – yes.

Motion by McIlrath, seconded by Taylor, excuse Nate Shafer from the meeting due to his duties in the military. Roll Call: Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes, Rospert – yes.

Also, present: Mayor Pam Crosby, Administrator Brian Rospert, Fiscal Officer Catherine Ramey and Solicitor Jim Barney.

Motion by Rospert, seconded by Bickley, to approve the Minutes of the October 27th Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by McIlrath, seconded by Taylor, to approve the Minutes of the October 4th Council Work Session. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

CITIZEN PARTICIPATION

Melva Sherwood with ACC Adult Home Care, discussed having Santa come into town and have him in the square on December 18th for children to talk and have pictures with him.

Motion by Bickley, seconded by DeLand to allow the use of the square on December 18th during the hours of 10:00 AM – 3:00 PM for this event. Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

CITIZEN PARTICIPATION – cont.

Greg Cumston spoke about his son Ben, who is attending the electrical program at EHOVE noting that students are encouraged to visit, attend or shadow businesses that reflect their career choice and would like permission for Ben to shadow the Milan Electric Department for a day.

Motion by DeLand, seconded by Rospert to allow Ben Cumston to shadow the Milan Electric Department for a day, with the proper insurance rider in place. Roll Call: Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Administrator Rospert read an email from Lynn Burch regarding cats that were being fed from a resident on North Edison Drive who has now since moved out of the Village. She is asking for financial help to trap, neuter and release these feral cats. Administrator Rospert stated the police chief has contacted Erie Humane Society for help and they stated they are at capacity with still 80 people on the list for drop offs yet. Village Councilperson DeLand suggest the residents interested in taking care of these cats, set up a GoFundMe page to help with expenses.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – Still waiting on The Safe Routes to School Project close out meeting. On October 28th, Kyle Weygandt from AMP was in to discuss their Safety/OSHA Compliance Program and provide training to all village employees. Administrator Rospert recommends to Council the Village enter the Schedule to master Services Agreement for Participation in Safety/OHSA Compliance Program for an annual amount of \$6,081.00.

Motion by Taylor, seconded by DeLand, to enter in to the Schedule to master Services Agreement for Participation in Safety/OHSA Compliance Program for an annual amount of \$6,081.00.

Roll Call: Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Finance – None

Regional Planning, Building Codes & Inspection – Zoning Inspector sent letter to the property owners of 35 Williams Street for Property Maintenance issues.

Utilities – Tyson and Joe began Phase II of the Electric Upgrade Project, completing two residential and two commercial buildings to the new 4160 system. Village of Milan has received \$38,983.00 grant through House Bill 168 Water Infrastructure Funding. This funding will be used to replace an eight-inch water line on N. Edison Drive. The Village portion for this grant is 10%, which will be taken out of the Water Replacement Fund.

OLD BUSINESS - cont.

Civic Contacts and Historical Preservation – Village of Milan Beautification Commission will have “Light up Milan” Ceremony on November 26, 2021, at **6:30 P.M.** in the Village Square.

Parks and Tree – None

Records Commission – Records Commission meeting will be in December 2021.

Citizens Property Maintenance – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Daily leaf pickup will be extended to Thursday, December 2nd.

American Diesel made repairs to the 2008 Sterling dump truck. Repairs made were as followed, replaced the starter, installed new front springs, replaced frame hangers, and serviced the truck.

Safety – Councilperson Rospert was approached from a resident on Willow Drive, asking for a No Outlet sign posted at the corner of Cherry Street and Willow Drive, due to damage to her property from vehicles turning around in her driveway. Administrator Rospert will order the sign.

Finance – Fiscal Officer Ramey went over the balanced September and October reconciliations, noted that the Money Market papers are signed and is no longer dormant, Officer Ramey transferred \$250,000.00 in the Money Market in November and stated she will transfer another \$250,000.00 or \$500,000.00 by the end of this month. The policy that was approved by Council has been sent to the state auditor’s office and is now on file as the Village Investment Policy. Officer Ramey also went over her Month End Bank report, Statement of Cash report, R.I.T.A. Income Tax report and Legislation.

Motioned by Bickley, seconded by DeLand, to approve the Council Bills for the period of October 27th – November 14th. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motioned by Rospert, seconded by Taylor, to approve the Utility Bills for the period of October 27th – November 14th. Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motioned by McIlrath, seconded by Rospert, to approve the Financial Reports as presented for the month. Roll Call: Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

NEW BUSINESS – cont.

Regional Planning, Building Codes & Inspection – Board of Zoning Appeals will have a meeting on December 8, 2021 at 7:00 P.M. in the Council Chambers for 4070 S. Main Street for a six-foot high privacy fence.

The Zoning Inspector issued a Building Permit for renovations at 10 N. Main Street and following up with Huron Township on an electrical work completed without a permit at 38 Landsdown Drive.

Utilities – The Water department has completed the continuing education 12-hour online course required by the Ohio EPA for the water and wastewater license renewal.

Pricing to rebuild the Lockwood Road Lift Station at Johns Manville has been received and scheduling with Buckeye Pump to rebuild the lift station in the amount of \$25,841.00 will be set.

Bergren Associates was in to do annual maintenance to calibrate the flow meters, autodialers, and the water tower telemetry.

Brad and Dan attended a Mueller Fire Hydrant operations and repair class.

Electric department replaced three LED lights (under warranty) at the intersection of Perrin Road and Main Street and two at Williams Street and US 250. The referenced lights started to cast a purple hue and was causing a distraction to drivers. The manufacture replaced the lights at no charge to the Village.

Replaced a sub-pole at 58 Lockwood Road that served three homes and set a new pole and changed the power over at 2010 Winkle Road, for the Sleepy Hollow Electric Upgrade Project.

Civic Contacts - None

Parks and Trees – Tree Commission agreed to allow the homeowner of 26 N. Edison Drive to remove a tree and plant a new tree at the owner’s expense.

Beau Busdicker submitted his letter of resignation from the Tree Commission. Motion by Bickley, seconded by Taylor to accept Beau Busdicker letter of resignation from the Tree Commission effective immediately. Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Tree City USA 2021 Application was submitted to the Arbor Day Foundation this week.

Records Commission - None

NEW BUSINESS – cont.

Citizens Property Maintenance Commission - None

Communications - None

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 808-11-21

Resolution – Next Number will be 618-11-21

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by Rospert, to suspend the rules. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Taylor, to adopt by title only as an emergency. Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF MILAN TO SIGN CONSENT LEGISLATION ENACTED BY THE VILLAGE OF MILAN OF ERIE COUNTY, OHIO IN THE MATTER OF DESCRIBED PROJECT, TO PERFORM A PAVEMENT RESURFACING PROJECT ON HURON AND ERIE STATE ROUTE 601 FROM STATE ROUTE 18 TO STATE ROUTE 113. TO PERFORM PAVEMENT RESURFACING IN THE VILLAGE LIMITS OF MILAN.

Motion by McIlrath, seconded by DeLand, to suspend the rules. Roll Call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

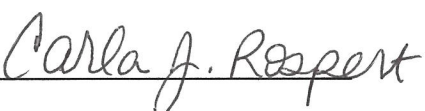
Motion by Bickley, seconded by DeLand, to adopt by title only as an emergency. Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Questions for Next Meeting – Councilperson Rospert would like to have a Finance Committee meeting the week after Thanksgiving on Thursday December 2nd at 4:00 P.M. and she also asked about where they were at with the water study. Administrator Rospert replied that he would see if John Courtney would come to the Finance Committee. Councilperson Rospert also asked about the swearing in of the newly elected Council members and the Mayor. The decision was made that the swearing in would take place at the December 15th Council meeting.

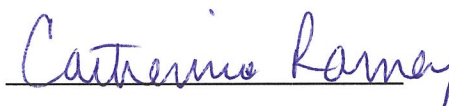
Adjournment

Motion by DeLand, seconded by Taylor, to adjourn tonight’s meeting.

Roll call: DeLand – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer