

Village of Milan

Council Meeting

December 15, 2021

December 15, 2021 Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – absent, DeLand – yes, McIlrath – yes, Bickley – yes.

Motion by Bickley, seconded by McIlrath, excuse Nate Shafer from the meeting due to his duties in the military. Roll Call: Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes, Rospert – yes.

Judge C.J. Kamm swore in the newly elected Mayor Pam Crosby and Councilpersons Carla Rospert, Tim McIlrath, Stefan Taylor and Erin McManus.

Mayor Crosby thanked Judge C.J. Kamm for his time in coming in to swear them in. Mayor Crosby also congratulated re-elected Councilpersons Carla, Tim, Stefan and newest member Erin. She is honored to work with each of the members and thanked families, friends, neighbors and residents of Milan in electing them. Mayor Crosby thanked Councilperson Patty DeLand for stepping up and taking a position on Council last year, she will be missed.

Mayor Crosby also said she has worked with all the employees for over a year and cannot say enough good things about each and every one of them. She is troubled however, by the many false accusations from a resident that keeps saying about illegal activity going on in the village. She stated that Council and all employees go above and beyond their job requirements to help wherever they can, whether it be for a resident or each other. No member of the administration, council or employees are doing anything illegal. The village solicitor is available whenever he is needed for any advice any of us would need and he would certainly not overlook illegal activity.

Mayor Crosby commended the Milan Police department for all they do going above and beyond their job as well. She wished everyone a happy holiday season and best wishes for a happy healthy New Year.

Motion by Bickley, seconded by Rospert to approve the Minutes of the November 17th Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

Motion by McIlrath, seconded by DeLand, to approve the Minutes of the December 9th Special Council Meeting. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Taylor, to approve the Minutes of the December 13th Special Council Meeting. Roll Call: Taylor – yes, DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes.

CITIZEN PARTICIPATION

Khris Holland with Johns Manville would like to address Council on their proposal to “adopt” Lockwood Road and perform quarterly clean-up of Village right-of-way on Lockwood Road, from State Route 250 to Main Street. Johns Manville will provide all material, equipment, and training to provide litter pickup and they will provide two street signs to place on either side of Lockwood Road.

Motion by Rospert, seconded by McIlrath, to approve Johns Manville to “adopt” Lockwood Road and perform quarterly clean-up of Village right-of-way on Lockwood Road, from State Route 250 to Main Street. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Pam Grames and William Huggins addressed Council on concerns about the feral cat problem on the north end of the Village.

Linda Burch spoke about a non-profit out of Norwalk, FC3 group that takes care of cats.

Pam Grames suggested an ordinance where people are prohibited feeding cats unless it is on their own property.

Solicitor Barney will draw up an ordinance regarding prohibiting feeding cats for Council to consider.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – Annual leaf program ended on December 2nd. 48 loads totaling 768 cubic yards of leaves was collected this year.

Safety – Safe Routes to School Project, still waiting for the final close out meeting. AMP Safety/OSHA Compliance Program schedule for 2022 has been scheduled beginning with CPR and AED training. Trainings are scheduled for the second Wednesdays of each month.

Finance – None

Regional Planning, Building Codes & Inspection – None

Utilities – Electric Department continues to work on the Sleepy Hollow electrical upgrades and are scheduling other outages on Phase II to continue the new electric change over to the new system.

Wastewater Department ordered the new pumps for Landsdown and Indian Acres lift stations, and ordered four pumps for the wet wells at the WWTP. Contracted with Buckeye Pumps out of Galion, OH to rehab the lift station at Johns Manville.

Utilities cont. – A purchase order was approved today for an emergency repair on that for \$1500.00 to Franklin Sanitation due to one of the pipes rusting out. Julie Stelzer and Administrator Brian Rospert submitted the application for reimbursement to Ohio EPA for the EV Charging Station Grant Funding.

Civic Contacts – Village of Milan Beautification Commission Lighting Ceremony was held on November 26th which went well and was attended by many. Administrator Rospert thanked the Commission and volunteers who assisted in making the Village Square, Administration Office, and Lockwood Road Park beautiful for the Christmas season.

Parks and Trees – None

Records Commission – Village of Milan Records Commission met on December 7th at 10:00 AM in the Council Chambers.

Citizen Property Maintenance - None

New Business

Streets, Sidewalks and Storm Sewers – Replaced six tires on the 2012 Ford F-550 dump truck and batteries on the John Deere Backhoe.

A Stop sign on Winkle Road was replaced and leaves and debris was cleaned out in the Landsdown retention pond.

Safety – Mike Bickley read Chief Meister’s letter to give part-time officer Steven Zolnowski his fifty-cent probationary raise and to move Steven to regular part-time status.

Motion by Bickley, seconded by McIlrath, to give part-time officer Steven Zolnowski his fifty-cent probationary raise effective the second pay period in December. Roll call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Finance – Fiscal Officer Cathy Ramey spoke about the financials for November saying revenue has continued to outpace expenses slightly. The Income tax is ahead of where it was last year and has exceeded Decembers \$117,000.00 - \$120,000.00 higher than last year. Officer Ramey went over bank reconciliation and noted that it is balanced and done. She also went over the year end expenses and the increases she made in some of the funds.

Councilperson DeLand asked about the idle investment funds and Officer Ramey has moved \$250,000.00 moved into the money market from the CDars and has closed out the dormant account. All CDars accounts have been closed out and moved to the Villages local branch so she now has online capability to it. Officer Ramey will look into rates locally and then see what Council would like to go with. Officer Ramey also noted that she has all of her CPIM hours in as well.

Finance cont. – Council President Rospert spoke on the finance meeting that was held on December 13th to discuss the wage range ordinance that was last update in March 2021. They committee reviewed the positions and added three new positions, the magistrate and the employees of the magistrate along with the utility clerk/records retention part-time position and delete the part-time administrator. Councilperson DeLand suggested that the pay ranges be dated when changing moving forward.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of November 15th – December 15th. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by DeLand, seconded by Bickley, to approve the Utility Bills for the period of November 15th – December 15th. Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motion by Bickley, seconded by Taylor, to approve the Financial Reports as presented for the month. Roll Call: Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Regional Planning, Building Code, and Inspection – Board of Zoning Appeals Meeting held December 8th, the Board did not permit the variance to install a six-foot high fence.

The Zoning Inspector received an application to install a ground mounted solar array, at 11 N. Edison Drive, which was denied. An appeal was filed on the Zoning Inspectors decision, and a Board of Zoning Appeals Hearing will be scheduled sometime in January.

Utilities – Water Department replaced a meter pit at 10 Old State Road. Prepared their equipment for winter by insulating the trickling filter towers and primary clarifier covers. The Electric Department replaced several streetlights, had the bucket truck serviced with new tires, new upper ball joints, oil change, fuel system service and a front-end alignment. AMP was in this month to have the Power Supply meeting, most of Council was able to attend. Administrator Rospert said it was an informative meeting and that the village did learn that they can help with overall costs in electric by being more informative to the businesses and residents during peak hours. If overall transmission usage can be kept down during higher peak periods, it will reduce overall costs for transmission, which is set for the highest peak hours yearly.

Civic Contacts – With recent passage of the Jenkins Warehouse Commission, the following are listed as members: the Milan Museum member is Sparky Weilnau, the Edison Birthplace member is Ron Cull, the resident of the Village of Milan is Judi Horchler and the Council member will be Mike Bickley and Mayor. A representative of the Erie Metroparks shall be an ex officio member of the Commission.

Civic Contacts cont. – Motion by McIlrath, seconded by Rospert, to appoint Sparky Weilnau (member of the Milan Museum) to the Village of Milan Jenkins Warehouse Commission to serve a one (1) year initial term. Roll Call: DeLand – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.

Motion by Taylor, seconded by DeLand, to appoint Ron Cull (member of Edison Birthplace) to the Village of Milan Jenkins Warehouse Commission to serve a two (2) year initial term. Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Bickley, seconded by Rospert, to appoint Judi Horchler (Village of Milan Resident) to the Village of Milan Jenkins Warehouse Commission to serve a three (3) year initial term. Roll Call: Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes, DeLand – yes.

Parks and Trees – Tree Commission allowed the owner of 6 Chippewa Drive to purchase two (2) maple trees to be planted in the Village tree lawn. The resident had Millers Landscaping plant the maple trees.

Records Commission – Next Records Commission meeting will be June 2022.

Citizen Property Maintenance – None

Communications – Administrator Rospert wanted to wish everyone a Merry Christmas and a Happy New Year.

UNFINISHED BUSINESS

Motion by McIlrath, seconded by DeLand, to amend the April 23, 2014, motion to limit anyone on the agenda, under Citizens Participation, from 10 minutes to 5 minutes time frame to speak on their stated topic. Roll Call: R Roll call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Council President Rospert spoke up and said it is important to know that Public Participation is not a right but is a privilege and that they do not need to allow it.

LEGISLATION

Ordinance – Next Number will be 811-12-21

Resolution – Next Number will be 620-12-21

AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CALENDAR YEAR 2022 FOR THE VILLAGE OF MILAN, OHIO

Motion by McIlrath, seconded by Taylor to bring this Ordinance to its third reading by title only.
Roll Call: DeLand – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.

Motion by Rospert, seconded by DeLand, to adopt by title only.
Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Taylor, to suspend the rules.
Roll Call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Motion by Taylor, seconded by McIlrath, to adopt by title only as an emergency.
Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

AN ORDINANCE REPEALING ORDINANCE 792-03-21 AND ENACTING THIS ORDINANCE RELATIVE TO THE COMPENSATION OF THE VILLAGE EMPLOYEES TO ADJUST THE COMPENSATION RANGE OF CERTAIN VILLAGE EMPLOYEES AND ADD THE MAYOR’S COURT EMPLOYEES AND THE UTILITY CLERK/RECORDS RETENTION POSITION TO THE WAGE ORDINANCE AND DECLARING AN EMERGENCY

Motion by DeLand, seconded by Rospert to suspend the rules.
Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by McIlrath, seconded by Taylor, to adopt by title only as an emergency.
Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

AN ORDINANCE REVISING MILAN CODIFIED ORDINANCE §135.01 REGARDING THE ESTABLISHMENT OF THE VILLAGE FISCAL OFFICER AND THE PAY AND BENEFITS OF THE FISCAL OFFICER AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by McIlrath, to suspend the rules.
Roll Call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

Motion by Taylor, seconded by DeLand, to adopt by title only as an emergency.
Roll Call: Bickley – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Rospert – yes.

AN ORDINANCE REPEALING AND REPLACING SECTION 151.02 OF THE MILAN CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by McIlrath, to suspend the rules.

Roll Call: DeLand – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.

Motion by Bickley, seconded by Rospert, to adopt by title only as an emergency.

Roll Call: Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes, DeLand – yes.

AN ORDINANCE REPEALING ORDINANCE NUMBERS 754-03-19 AND 710-02-17 REGARDING THE PERCENTAGE OF PAY OF CERTAIN EMPLOYEES THAT COMES FROM CERTAIN FUNDS AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by Taylor, to suspend the rules.

Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

Motion by McIlrath, seconded by Bickley, to adopt by title only as an emergency.

Roll Call: Rospert – yes, Taylor – yes, DeLand – yes, McIlrath – yes, Bickley – yes.

A RESOLUTION AMENDING THE CERTIFICATE OF RESOURCES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Rospert, to suspend the rules.

Roll Call: DeLand – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by DeLand, seconded by Rospert, to adopt by title only as an emergency.

Roll Call: McIlrath – yes, Taylor – yes, DeLand – yes, Bickley – yes, Rospert – yes.

IX. Questions for Next Meeting

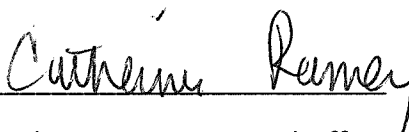
X. Adjournment

Motion by DeLand, seconded by McIlrath, to adjourn tonight's meeting.

Roll Call: DeLand – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer