



Village of Milan
Regular Council Meeting
April 27, 2022

The April 27, 2022, Regular Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert-here, Taylor-here, Shafer-here, McManus-here, McIlrath-here, Bickley-here.

Also present: Mayor Pam Crosby, Fiscal Officer Cathy Ramey, Administrator Brian Rospert, and Solicitor Jim Barney.

Mayor Crosby asked for a motion to approve the minutes from the March 23, 2022, Regular Council Meeting. Motion by Bickley, second by Shafer.

Roll Call: Bickley-yes, Taylor-yes, Shafer-yes, McManus-yes McIlrath-yes, Rospert-yes.

Mayor Crosby asked for a motion to approve the minutes from the April 21, 2022, Council Work Session. Motion by McManus, second by Taylor.

Roll Call: McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes.

Mayor Crosby asked for a motion to approve the minutes from the December 13, 2021, Finance Meeting. Motion by Bickley, second by Rospert.

Roll call: Bickley-yes, Rospert, yes

CITIZENS PARTICIPATION

Sharon MacNicol of 2124 Seminary Road asked Council if the Village has any rules or concerns regarding Air B&B's and spoke about water rates being doubled for outside residents and how it will affect families.

Darlene Walker of 13812 Riley Road stated now that the Water Rate Study is completed Council has all the information, they need to make a decision and do the right thing. She thanked Council on behalf of Riley Road neighbors for looking at the information to make a decision and stated other areas in Ohio have done the research and have done away with outside water rates.

OLD BUSINESS

Streets, Safety, Storm Sewers:

Administrator Rospert stated the grant for the solar speed limit feedback signs was submitted to Erie County Regional Planning Commission and we should hear by April 29, 2022.

AMP/OSHA training was held on April 13, 2022 for the Electric, Water and Street Dept. employees on Trench Excavation.

FINANCE-None

Regional Planning, Building Codes & Inspection:

Tim McIlrath read to Council, the Planning Commission recommendations to Section 5 (f) and (i) of the Solar Energy Systems Ordinance and Section 1103.05 Triggering Mechanism for Design Review of the Design Review Regulations Ordinance. Council will schedule a Public Hearing within 45 days to discuss the proposed changes.

Utilities

The Village is working with Al Berger of BCU Electric and Ohio Edison in making the necessary repairs to the South Electrical Substation, due to the outage that occurred on March 23, 2022, when one of the two PT Metering Transformers failed. We learned that Ohio Edison will supply the two transformers and connect the low side wires. We will have to contract with BCU Electric to install the transformers and connect the high side wires.

Motion by Bickley, seconded by McIlrath, to add the Water Supply Cost Adjuster to our Water Ordinance.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Bickley-yes.

Administrator Rospert recommend that the Village hire Richland Engineering/Wallace Group for engineering including, base mapping, final plans, and construction coordination for the North Edison Drive Water Line Project. The project is being funded through an Ohio Department of Development grant. Estimated total cost \$39,643.11. Motion by McManus, seconded by Shafer, to accept Richland Engineering Proposal for Services in the amount of \$9,570.00.

Roll Call: Bickley-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes.

Civic Contacts

Johns Manville proposed an "Adopt-A-Road" program signs for approval by Village Council. These signs will be placed on Lockwood Road near U.S. Route 250 and Main Street.

Mayor Crosby asked for a motion to approve the Johns Manville "Adopt-A Road" signs.

Motion by Taylor, second by Rospert, to accept the design of the Johns Manville "Adopt-A-Road" signs for Lockwood Road.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes, McIlrath-yes

Bickley suggested we announce on the Village website or Facebook Page, the opportunity for organizations to Adopt-A- Road.

Parks and Trees - None

Records Commission

The next Records Commission will be held in June.

Citizen Property Maintenance-None

NEW BUSINESS

Streets, Sidewalks and Storm Sewers

At a recent Work Session, proposed Street Projects for this year were discussed. Suggestions include Center Street from Broad Street to Church Street and the Water/Wastewater & N. Substation Driveway on Riley Road. Administrator Rospert recommended to Council to hire A.J. Riley for Center Street. Also discussed was allocating funds from the Street Levy carry over balance for additional road projects this year.

Mayor Crosby asked for a motion on A.J Riley's estimate to pave Center St. from Broad Steet to Church Street, in the amount of \$45,259.00.

Motion By McManus, seconded by Shafer, to accept A.J Riley's estimate to pave Center St. from Broad Steet to Church Street, in the amount of \$45,259.00.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes.

Administrator Rospert gave a brief history on how the sidewalk maintenance program began. The sidewalk maintenance program will be discussed at the next Work Session.

Safety

Erin McManus received a letter from Chief Meister recommending hiring Dylan Goff as a part-time officer, at a starting rate of \$12.00, with a 6-month probation. Chief Meister also recommended to remove part-time Officer John Kubicki from probation and giving the standard probationary raise of .50 per hour raise, effective May 1, 2022.

Mayor Crosby asked for a motion to approve Chief Meister's recommendation to hire Dylan Goff at \$12.00 per hour, with a six-month probation period.

Motion by McIlrath, seconded by Shafer, to approve Chief Meister's recommendation to hire Dylan Goff at \$12.00 per hour, with a six-month probation period.

Roll call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Bickley-yes.

Mayor Crosby asked for a motion to approve Chief Meister's recommendation to take Officer John Kubicki off probation and give the standard fifty cent raise, effective May 1, 2022.

Motion by McManus, seconded by Rospert, to approve Chief Meister's recommendation to take Officer John Kubicki off probation and give the standard fifty cent raise, effective May 1, 2022.

Roll call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Bickley-yes, Rospert-yes.

Finance

Fiscal Officer Cathy Ramey stated the March 2022 Bank Report & Statement of Cash reports are in balance. A new CDARS account was opened at Civista Bank. Monies will be transferred from the Electric, Sewer and Water Funds into the Capital Replacement Funds, as appropriated. A portion of the Police Pension and Street Funds will be transferred from the General Fund to the corresponding funds. Monies have also been appropriated for street projects and parks & trees. Monies were placed in the Unemployment Line-Item, as nothing was budgeted. No budget change is needed at this time for Health Care.

Mayor Crosby asked for a motion to approve the Council Bills for the period of March 24, 2022, to April 27, 2022.

Motion by Shafer, seconded by McManus, to approve the Council Bills for the period of March 24, 2022, to April 27, 2022.

Roll Call: Shafer-yes, McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Mayor Crosby asked for a motion to approve the Utility Bills for the period of March 24, 2022, to April 27, 2022.

Motion by Bickley, seconded by McIlrath, to approve the Utility Bills for the period of March 24, 2022, to April 27, 2022.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes.

Mayor Crosby asked for a motion to approve the Financial Reports as presented for the month.

Motion by McManus, seconded by Taylor, to approve the Financial Reports as presented for the month.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes, McIlrath-yes.

Mayor Crosby asked for a motion to accept Paramount's Employee Health Insurance Proposal for the period of May 1, 2022 through April 30, 2023.

Motion by Shafer, seconded by Bickley, to accept Paramount's Employee Health Insurance Proposal for the period of May 1, 2022 through April 30, 2023.

Roll Call: Shafer-yes, McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Regional Planning, Building Codes & Inspection

The Zoning Inspector issued the following permits: a deck permit for 26 E. Williams Street, pool and a fence permit for 2013 S. Main Street and a sign permit to 49 Lockwood Road. An address was assigned to the Indian Acres Lift Station, reviewed a home occupancy inquiry and a proposed retaining wall at 90 Liberty Street.

Administrator Rospert noted the reason for the address at the Indian Acres Lift Station, the Village is considering installing a generator at that location in the event of power outages.

Utilities

The Village was notified that Volunteer Energy Services Inc., our gas aggregation supplier of natural gas, filed for bankruptcy. This Information was placed on the Village website & social media, all 383 of Village participants in the aggregation program were returned to Columbia Gas Standard Service Program.

John Courtney attended our Work Session on April 21 and presented his 2022 Water Rate Review of our current Water Ordinance. John Courtney presented his conclusions and several recommendations. One is to implement a Water Supply Cost Adjuster to all rates to automatically adjust to reflect future increases in water supply costs and to review rates periodically, adjusting them as needed. Suggests the Village review the water rates again in 2024.

Mayor Crosby asked for a motion to place a Water Supply Cost Adjuster in Ordinance form.

Motion by Bickley, seconded by McIlrath, to place a Water Supply Cost Adjuster in Ordinance form.

Roll Call: McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes.

C. Rospert suggested Village Council work with and or meet with Township Trustees on a solution to water issue. C. Rospert also presented a letter from Rural Water from 2012, giving Riley Road residents the opportunity to tap into Rural Water. There was discussion with several township residents.

Mayor Crosby asked for a motion to accept Richland Engineering Proposal for services for N. Edison Drive Water Line Project in the amount of \$9,750.00.

Motion by McManus, seconded by Schafer, to accept Richland Engineering Proposal for services for N. Edison Drive Water Line Project in the amount of \$9,750.00.

Roll Call: Bickley-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes.

Mayor Crosby asked for a motion to accept A.J. Riley's estimate to repave the Water/Wastewater and Electric Departments driveway off Riley Road in the amount of \$35,591.00, sharing equally between the three departments.

Motion by McIlrath, seconded by McManus, to accept A.J. Riley's estimate to repave the Water/Wastewater and Electric Departments driveway off Riley Road in the amount of \$35,591.00, sharing equally between the three departments.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Bickley-yes.

Civic Contacts& Historical Preservation-None

Parks and Trees

Mayor Crosby read a Proclamation Celebrating Arbor Day, April 29, 2022. Mayor Crosby noted the Village of Milan is a Tree City USA. B. Rospert will research how many years. At the conclusion of the reading a village resident replied, "Who Cares" C. Rospert responded, "Did you just say who cares?" No further comments were made.

The Village will have the Arbor Day Tree Planting Ceremony on Friday, April 29th at 9:00 A.M. Location for the ceremony will be at 315 S. Main Street, the home of Mike and Lori Lewis.

Cody McCoy a Village, resident has expressed his desire to be on the Tree Commission to fill the unexpired term of December 31, 2024.

Mayor Crosby asked for a motion to approve the recommendation to appoint Cody McCoy to the open position on the Tree Commission to fill the unexpired term until December 31, 2024.

Motion by Taylor, seconded by Rospert, to approve the recommendation to appoint Cody McCoy to the open position on the Tree Commission to fill the unexpired term until December 31, 2024.

Roll Call: McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes.

Brian Rospert & Julie Stelzer completed and submitted the Erie Metroparks Grant application for tuck pointing and mortar at the Gazebo in the Square and roof repairs on the Gazebo at Lockwood Road Park. We should learn if we are successful with this grant on May 6th.

Records Commission-None

Citizens Property Maintenance-None

Communications

Julie Stelzer is attending a Mayor's Court conference in Columbus at this time, to keep her court certification updated.

Unfinished Business

Next Ordinance Number 822-04-22

Next Resolution Number 624-04-22

AN ORDINANCE CREATING AN OUTDOOR REFRESHMENT AREA IN ACCORDANCE WITH R.C. §4301 AND ESTABLISHING HEALTH AND SAFETY REGULATIONS THEREIN.

Motion by McIlrath, seconded by Taylor, to bring this Ordinance to its seconded reading by title only.

Roll Call: Shafer-yes, McManus-yes, Bickley-yes, McIlrath -yes, Rospert-yes, Taylor-yes.

AN ORDINANCE BANNING THE DISCHARGE, IGNITION, OR EXPLOSION OF FIREWORKS PURSUANT TO OHIO REVISED CODE §3743.45 (D)(2)

Motion by Rospert, seconded by McManus, to bring this Ordinance to its third reading by title only.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Bickley-yes.

Motion by Taylor, seconded by Shafer, to adopt by title only.

Roll Call: Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Rospert, to suspend the rules.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes.

Motion by Rospert, seconded by McIlrath, to adopt by title only.

Roll Call: Shafer-yes, McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

A RESOLUTION TO APPROVE THE APPLICATION FILED BY THE MAYOR FOR A DESIGNATED OUTDOOR REFRESHMENT AREA AND DECLARING AN EMERGENCY

Motion by Shafer, seconded by Taylor, to suspend the rules.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, Bickley-yes, Rospert-yes, McIlrath-yes.

Motion by Bickley, seconded by McManus, to adopt by title only.

Roll Call: McManus-yes, Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes.

Questions for next meeting

C. Rospert inquired on the funds the former Fiscal Officer is to return the Village. Jim Barney informed Council he spoke with the Attorney General's Office, the State of Ohio will now start collection procedures at an interest rate of 3%.

Next regular Council meeting May 25, 2022 at 7:00 P.M. this will be a time change.

Mayor Crosby asked if anyone in the audience knew of the survey the school had regarding new school buildings. Mayor Crosby stated she spoke with neighbors and 2 out of 20 residents knew of the study. Discussion took place about the Village of Milan not being properly or fairly represented.


Motion by Taylor, seconded by McIlrath, to cancel the May 12, 2022 Work Session.

Roll Call: Bickley-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes.

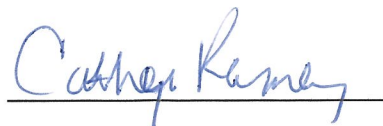
Adjournment

Motion by McManus, seconded by McIlrath, to adjourn tonight's meeting.

Roll call: McManus-yes, Taylor-yes, Shafer-yes, Rospert-yes, McIlrath-yes, Bickley-yes.



Carla Rospert, Council President



Cathy Ramey, Fiscal Officer