

Village of Milan

Council Meeting

June 22, 2022

June 22, 2022 Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Bickley – yes.

Also present – Also, present: Mayor Pam Crosby, Administrator Brian Rospert, Fiscal Officer Cathy Ramey and Rich Gillum, setting in for Solicitor Jim Barney.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the May 25th Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes.

Motion by Bickley, seconded by McManus, to approve the Minutes of the June 16th Public Hearing. Roll Call: Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Motion by McManus, seconded by Shafer, to approve the Minutes of the June 16th Work Session. Roll Call: Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes, Taylor – yes.

Motion by McManus, seconded by McIlrath, to approve the Minutes of the June 16th Special Council Meeting. Roll Call: McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes, Taylor – yes, Shafer – yes.

CITIZEN PARTICIPATION – Mayor Crosby reminded everyone that they would have five (5) minutes and there will be no questions answered from the Council. If anyone has questions, they may email them and if they would like to speak with someone they may call and make an appointment with them.

Ron Cull spoke providing an update on the Jenkins Warehouse Project. First year items that need to be completed is Jon Feick’s report on the Architectural study, roof repair, stabilization to the foundation and to air under the building to dry out the logs.

Tammy Wriker spoke on behalf of LifeWise Academy about their program, “Bringing the Word of God to Public School Students”.

Melon Festival Committee spokesperson on behalf of Bill Harris, Zachary Rospert provided information on the upcoming Melon Festival.

Motion by McIlrath, seconded by McManus, to accept the 2022 Milan Melon Festival Agreement pending the signatures. Roll call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes.

CITIZEN PARTICIPATION cont. – LynAnne Vuovich with the Sandusky Register appreciated Council answering her questions and getting back to her earlier in the week with them. She proceeded to say that she has a couple more questions on the water rates. The first question is the reason of difference in rates inside the village limits and outside and how it has been calculated in the past? LynAnne then asked if anyone was going to answer, Mayor Crosby reminded her that they were not answering questions but she could write them down and send them in to whomever. LynAnne then asked another question if there had been any public hearings or public meetings concerning water rates at all? Mayor Crosby responded there have been. LynAnne continues then with more questions, again no one was answering her questions so she appreciated them for letting her have her time.

Mary Bruno said she had questions about the change in the budget but will get with Fiscal Officer Ramey on those the next day. She will also call and make an appointment with Mayor Crosby on the question she has regarding the Administrator position and will contact the Village Solicitor Jim Barney on questions she has for him.

Laura Tanigawa asked permission for the closing of Pawnee Drive from Shawnee Plane to the dead end for a Community Block Party on Saturday, August 13th.

Motion by McManus, seconded by Shafer, to allow the closure of Pawnee Drive down from Shawnee Plane to the dead end for a Community Block Party on Saturday, August 13th from 4:00 PM - 8:00 PM. Roll call: Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Contract with A.J. Riley was signed to repave North Center Street from Church Street to Front Street in the amount of \$13,293.00, and for North Edison Drive from Church Street to the Edison Birthplace in the amount of \$29,384.50. Both projects began the week of June 13th and both projects are now completed as of today, along with South Center Street from Church Street to Broad Street.

DORA signs are in and will be installed by Friday. DORA regulations will go into effect on Saturday June 25th.

Mayor Crosby stated that during the Melon Festival DORA program is off and not in effect. This will be starting Friday and will run through Monday. DORA signs will be covered during this time period.

Safety – Employees of the Street, Electric, Water, Utility Office and Mayor attended the AMP Safety/OSHA Compliance Training on June 8th, the topic was Personnel Protective Equipment.

Finance – None

OLD COMMITTEE BUSINESS – cont.

Regional Planning, Building Codes & Inspection – A Public Hearing held on June 16th at 6:00 P.M, prior to the Work Session. Agenda was amendments to the Zoning Code section 1103.05 and 1103.02 regarding Design Review Board applications and an amendment to the Zoning Code regarding Solar Energy. The first reading of the Ordinance will be under legislation tonight.

There was a Design Review Board Meeting on June 7th, where the Board meet to consider the paint color scheme and signs at 52 Front Street on the Square. Both items were approved by the Board after a discussion with the property owner.

Utilities – The two CT Metering Transformers that were on back order are now in and repairs for the South Substation will be scheduled with BCU Electric and Ohio Edison.

Civic Contacts and Historical Preservation – None

Parks and Trees – Ohio Tree removed six of the nine tree’s the Village has contracted with them. The Tree Commission will look at an additional four trees for possible removal.

Records Commission – Next Records Commission meeting will be held in July.

Citizen Property Maintenance - None

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Due to a recent storm an additional brush and yard waste scheduled.

A letter was sent to Erie County Engineers Office to solicit highway rock salt for 2023 winter. The Village is again requesting up to 400 tons.

Safety – None

Finance – Council President and Utility Committee member Carla Rospert reviewed the Finance Committee meeting that was held on June 14th. The agenda consisted of the following; Patrick Hickey from Love Insurance reviewed the Village’s Property, Liability and Cyber Insurance Policy renewal annual quote for the period of 07-01-2022 through 06-30-2023 in the amount of \$31,844.00. The Finance Committee recommendation is to move forward on this renewal. Next on the agenda, Administrator Rospert discussed the list of water and wastewater proposed projects to be funded with the American Rescue Plan Act (ARPA) monies. The Village received \$140,000.00 in A.R.P.A. monies and the money received from the American Rescue Plan Act is to be specifically used for water and wastewater projects. The Finance Committee recommendation is to go in this order of priority. Influent project at the Wastewater Treatment Plant at an estimated cost of \$40,000.00, Emergency Backup Generator Project with an estimated cost of \$11,500.00, Elm Street Water Looping Project estimated cost of \$45,000.00,

NEW COMMITTEE BUSINESS – cont.

Finance – cont.

South Edison Drive Looping estimated cost of \$14,000.00 and Lockwood Road Looping Project estimated cost \$48,000.00 with an estimated overage on all these projects of \$18,500.00. Administrator Rospert would like projects one and two to be completed by this year, 2022. These funds need to be obligated by December 31, 2024 and expended by December 31, 2026. Next on the agenda was the Fiscal Officer's review of the proposed tax budget and discussion the General Fund Levy that is up for renewal.

Motion by Rospert, seconded by Bickley, to accept Love Insurance's Annual Proposal for Property, Liability and Cyber Insurance. Roll Call: Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes, Taylor – yes.

Motion by Bickley, seconded by McManus, to accept the 2023 Tax Budget as presented by the Fiscal Officer and send to the Erie County Auditor. Roll Call: Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Motion by Rospert, seconded by Shafer, to approve the Council Bills for the period of May 26th – June 22nd. Roll Call: Shafer – yes, McManus – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by McIlrath, seconded by Taylor, to approve the Utility Bills for the period of May 26th – June 22nd. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes.

Fiscal Officer Ramey discussed her financial reports making note that revenue is more than expenditures which has been the case all year. Income Tax revenue is up compared from last year at this time, the bank reconciliation is in balance and the A.R.P.A. Fund can go towards the projects listed but the Fiscal Officer will clarify additional information and have it for the Finance Committee for their next finance meeting. Administrator Rospert asked Fiscal Officer Ramey just for clarification if she had received his information on the projects prior to the Finance Meeting and Officer Ramey replied that yes, they were received well in advanced.

Motion by McManus, seconded by Rospert, to approve the Financial Reports as presented for the month. Roll Call: Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Regional Planning, Building Code, and Inspection – Administrator Rospert read a resignation letter from Pam Games. Due to moving, regrets that she can no longer serve on the Planning Commission or Citizens Property Maintenance Committee.

Motioned by McIlrath, seconded by Rospert, to accept Pam Grames resignation from the Planning Commission. Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Bickley – yes.

NEW COMMITTEE BUSINESS – cont.

Motion by Shafer, seconded by Taylor, to accept Pam Grames resignation from the Citizens Property Maintenance Committee. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes.

Administrator Rospert made note that the positions were posted on the Village website and Facebook page and that he had received a letter from resident Kevin Riddle stating he would like to be considered for the opening on the Planning Commission and one of the openings on the Property Maintenance Commission.

Motioned by McIlrath, seconded by Taylor, to accept Mayor Crosby’s recommendation to appoint Kevin Riddle to the Planning Commission for the unexpired term of December 31, 2025. Roll Call: Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

Motion by Rospert, seconded by McManus, to accept Mayor Crosby’s recommendation to appoint Kevin Riddle to the Citizens Property Maintenance Committee for the unexpired term of December 31, 2026. Roll Call: McManus – yes, McIlrath – yes, Rospert – yes, Bickley – yes, Taylor – yes, Shafer – yes.

Councilperson McIlrath updated Council on the Planning Commission Meeting that was held on June 13th and June 21st regarding the Fence Ordinance. It is the Planning Commission recommendation to change the following in the Fence Ordinance Section. Eliminate Ordinance Section 521.07 Fences, due to the same language in Section 1185.04 Fences. In Ordinance Section 1185.04 Fences, to add the following: (a) (3) Barbed wire, fences having cutting edges of any kind; non-secure type wire fences; any other materials that at the discretion of the Zoning Inspector would constitute a hazard to the safety and welfare of the general public, are prohibited in the Village except as required by law. Under Section (5) (b) Fences, Walls, Shrubbery and Hedges add the following: (2) Materials. Fences may be open and may be constructed of stone, brick, finished wood, masonry, iron, metal, synthetic look-alike products and other materials fastened to the ground and approved by the Zoning Inspector. Under Section (5) (c) Residential Fences. (1) Solid fences and walls, where allowed, shall be constructed of stone, brick, finished wood, masonry, iron, metal, synthetic look-alike products and other materials fastened to the ground, approved by the Zoning Inspector, and shall not exceed seventy-two (72) inches in height. (4) Front yard fences to building line: All fences and walls within the front yard shall be open type fences only, except when constructed of decorative stone or brick, and shall not exceed a maximum level height of 42 inches from the average grade of the yard. For the purpose of this Zoning Ordinance, lots that front on two intersecting streets (corner lots) shall be required to comply with these regulations for both yards that front on the aforementioned streets. No fence shall encroach on the Village or State right of way. Where adjacent property lines, due to the configuration of the lots, have different

provisions regulating the construction or height of fencing or walls, the more restrictive provision shall apply.

NEW COMMITTEE BUSINESS – cont.

Eliminate solid fences shall not exceed forty inches in height and add (6) All fences in side or rear yards, other than those described in subsection (c)(3) hereof and in this section shall not exceed a level maximum height of six feet from the average grade of the yard.

Motion by McManus, seconded by Rospert, to approve the Planning Commission’s recommendations on Fences. Roll Call: McIlrath – yes, Rospert – yes, Bickley – yes, Taylor – yes, Shafer – yes, McManus – yes.

Utilities – The Consumer Confidence Report can be viewed on the Village Website and on the bulletin board at the administration building. The Community Asset Management Metrics Report was submitted to the EPA.

Repairs were made to electric departments 1992 Digger Truck for brakes and a hydraulic leak. Since the replacement of 104 new LED streetlights over the past five years, an estimated cost of \$11,232 annually will be saved.

Civic Contacts and Historical Preservation – None

Parks and Trees – None

Records Commission – None

Citizen Property Maintenance – None

Communications – None

UNFINISHED BUSINESS

Ordinance – Next Number will be 826-06-22

Resolution – Next Number will be 625-06-22

AN ORDINANCE AMENDING THE RATES TO BE CHARGED FOR MUNICIPAL WATER SERVICES FURNISHED BY THE VILLAGE OF MILAN BY ADDING A WATER SUPPLY COST ADJUSTMENT FACTOR

Motion by Bickley, seconded by McIlrath, to bring this Ordinance to its second reading by title only. Roll Call: Shafer – yes, McManus – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

AN ORDINANCE AMENDING THE ZONING CODE OF THE VILLAGE OF MILAN REGARDING SOLAR ENERGY SYSTEMS AND PERMITS FOR THE DESIGN REVIEW HISTORIC DISTRICT

Motion by Rospert, seconded by McIlrath, to bring this Ordinance to its first reading by title only. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$10,000.00 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE VILLAGE OF MILAN SIDEWALK REPAIR PROGRAM AND DECLARING AN EMERGENCY

Motion by McManus, seconded by Bickley, to suspend the rules. Roll call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Bickley – yes.

Motion by Taylor, seconded by Rospert, to adopt by title only as an Emergency.

Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes.

A RESOLUTION PURSUANT TO SECTION 5705.03 OF THE REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF MILAN, OHIO THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF MILAN, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL OF A 3.5 MILL TAX AND DECLARING AN EMERGENCY

Motion by Bickley, seconded by Shafer, to suspend the rules. Roll Call: Taylor – yes, Shafer – yes, McManus – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Motion by Rospert, seconded by McIlrath, to adopt by title only as an Emergency.

Roll Call: McManus – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Rospert – yes, Taylor – yes, Shafer – yes.

Questions for Next Meeting

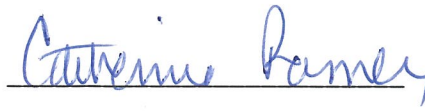
Adjournment

Motion by Taylor, seconded by McManus, to adjourn tonight’s meeting.

Roll Call: McManus – yes, Taylor – yes, Shafer – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer