

# Village of Milan

## Council Meeting

August 24, 2022

August 24, 2022 Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – absent, McIlrath – yes, Bickley – yes.

Also present – Mayor Pam Crosby, Julie Stelzer sitting in for Administrator Brian Rospert, Solicitor James Barney and Fiscal Officer Catherine Ramey.

Motion by McIlrath, seconded by Rospert, to excuse Erin McManus from tonight’s Council Meeting. Roll Call: Shafer – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Bickley, seconded by Shafer, to approve the Minutes of the July 27<sup>th</sup> Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the July 27<sup>th</sup> Public Hearing. Roll Call: Taylor – yes, Shafer – yes, McIlrath – yes, Rospert – yes, Bickley – yes.

**CITIZEN PARTICIPATION** – None

### **OLD COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Erie Blacktop will be in on Tuesday this week to grind the roads and will return on Wednesday to pave. The following streets in this repaving project: North Huron Street from Front Street to Bank Street, Williams Street from U.S. 250 to Huron Street, Audrey Lane from Main Street to Winkle Road and Perrin Road from Main Street to the Milan Township Line.

The Village hired Smith Paving to perform the 2022 Sidewalk Projects. They notified the Village that they should have the project completed prior to Labor Day. This year’s project area consists of N. Edison Drive, E. Front Street, E. Church Street and a section of sidewalk where a tree was taken down at the intersection of Lockwood Road and Huron Street.

The Village received the insurance settlement for the damages done to the sidewalk on S. Main Street from an accident in May. Smith Paving while in town will repair this sidewalk as well.

**Safety** – None

**Finance** – None

**OLD COMMITTEE BUSINESS – cont.**

**Regional Planning, Building Codes & Inspection – None**

**Utilities** – BCU Electric, Ohio Edison and Village employees on August 10<sup>th</sup> made necessary repairs to the South Substation.

**Civic Contacts and Historical Preservation – None**

**Parks and Trees** – Adelman Construction completed the point-tucking mortar repairs, sealing and caulking of the Village Square Gazebo. Reminding that half of the project cost will be paid by the Erie Metro Parks Grant.

**Records Commission – None**

**Citizen Property Maintenance - None**

**NEW COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Along with normal day to day duties they also participated in bucket rescue training, worked on painting white lines throughout the Village streets, assisted the Electric Department with hanging of the Melon banners, brush and yard waste pickup, Phase1 switch over and assisted with the planned power outages for the replacement of the CT and VT. Had two (2) front tires installed on the backhoe and continues to work on filling in holes from recent removal of the trees.

**Safety – None**

**Finance** – Fiscal Officer Cathy Ramey went over her reports to Council. The Bank report and Statement of Cash ending balance of \$4,413,323.71 is in balance with the Bank Reconciliation. Rita and Revenue General comparison from last year, is still up. Ramey stated she will begin working on year end in September and the appropriations on where the Village will end this year. On legislation tonight, the Jenkins Warehouse Committee wants to do projects and with two new donations coming in Ramey has changed the appropriations four thousand dollars (\$4,000.00) dollars to cover what they need to get done which is the roof. The final transfer to the Pension Fund and the Street Fund from the General Fund will be done for the year. Ramey noted that there is also a Finance meeting tomorrow at 5:00 p.m.

**NEW COMMITTEE BUSINESS – cont.**

Motion by Rospert, seconded by Bickley, to approve the Council Bills for the period of July 27<sup>th</sup> – August 24<sup>th</sup>. Roll Call: Shafer – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Taylor, to approve the Utility Bills for the period of June 27<sup>th</sup> – August 24<sup>th</sup>. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, Bickley – yes, Rospert – yes.

Motion by McIlrath, seconded by Shafer, to approve the Financial Reports as presented for the month. Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

**Regional Planning, Building Code, and Inspection – None**

**Utilities** – The Water/Wastewater Department along with their normal duties and testing requirements for the EPA, back filled the edges of their new driveway. Worked on sanitary drain station with the electric department, went through and cleaned out the grit screw at the Wastewater Treatment Plant and it seems to be running more efficient for them. They assisted the Electric Department with an electrical upgrade on August 1 for a scheduled power outage on North Huron and West Front Street areas. They also assisted with the scheduled power outage on August 10<sup>th</sup> that effected the south part of town. Registered for an eight (8) hour Backflow Refresher Course through the Ohio Training Committee of Ohio. This is required every five (5) years once completion of the thirty-six (36) hour Backflow Prevention course. The EPA recommends they get certified in this training, and implement a backflow prevention program, which they do have in place.

Notified Buckeye Pump to schedule the rehab of the influent area at the Wastewater Treatment Plant, Great Lakes Electric has ordered the generator for the Indian Acres Lift Station. Installation should be in four to five weeks. Renewed both licenses for the Water Supply and Wastewater Treatment.

The Electric Department replaced the open 2-wire, by the B-field after trees were removed, put up two (2) spans of triplex behind 102 Liberty Street. Replaced cutout fuse and lightning arrester by 7 Judson Street, replace a cutout and lightning arrester on Seminary Road across from Warwick Road, contacted customers effected with the August 1<sup>st</sup> planned power outage, did the power outage change over and moved 68 customer meters to new 4160 Wye transformer out of the North Substation. Assisted the Street Department and hung the Melon Festival banners. The final planned outage for the South Substation and repaired to put the VT's and PT'S back on-line and a power pole transfer of the primary and secondary at 67 Willow Lane. Turned on temporary power to a new build at 1999 Main Street, met with Dane from BCU on proگرامing issue of electronic voltage/amperege meter at the North Substation. Put up four

**NEW COMMITTEE BUSINESS – cont.**

(4) new spans of neutral for power changeover on Front Street and cut over seven (7) customers to new triplexes in alley between Liberty and Huron Streets and recycled old power wire for \$112.

**Civic Contacts and Historical Preservation – None**

**Parks and Trees – None**

**Records Commission – None**

**Citizen Property Maintenance – None**

**Communications – None**

**LEGISLATION**

Ordinance – Next Number will be 830-08-22

Resolution – Next Number will be 628-08-22

**AN ORDINANCE AMENDING THE ZONING CODE OF THE VILLAGE OF MILAN REGARDING SOLAR ENERGY SYSTEMS AND PERMITS FOR THE DESIGN REVIEW HISTORIC DISTRICT**

Motioned by McIlrath, seconded by Taylor, to bring this Ordinance to its third reading by title only. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, Bickley – yes, Rospert – yes.

Motioned by Shafer, seconded by Rospert, to adopt by title only.

Roll Call: Shafer – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

**AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY**

Motion by Bickley, seconded by McIlrath, to suspend the rules.

Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Rospert – yes, McIlrath – yes.

Motion by Taylor, seconded by Shafer, to adopt by title only as an emergency.

Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, McIlrath – yes, Rospert – yes.

**AN ORDINANCE AMENDING THE ZONING CODE OF THE VILLAGE OF MILAN REGARDING FENCES**

Motion by McIlrath, seconded by Taylor, to bring this Ordinance to its second reading by title only.

Council President Rospert asked if this was discussed again, Councilperson McIlrath said that they had a Planning Commission meeting on August 11<sup>th</sup> and once this passes the Planning Commission will come back to Council and recommend to Council to define the front yard, which is your address side and that the second front yard to have an eight (8) foot set back from right away and if you have a third front yard same thing an eight (8) foot set back. Also, the six (6) foot solid fence can go up to the rear of the structure.

Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, McIlrath – yes, Bickley – yes.


**Questions for Next Meeting**

None

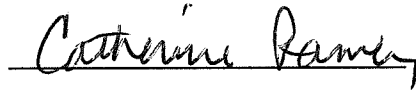
**Adjournment**

Motion by McIlrath, seconded by Taylor, to adjourn tonight’s meeting.

Roll Call: McManus – yes, Taylor – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer