

**Village of Milan
Public Record Requests**

<u>Date Received</u>	<u>Name of Requesting Person</u>	<u>Description of Requested Records</u>
10-Jan	"Milan Ohio" whatisreallygoingoninmilanohio@gmail.com	Requesting weekend chore employee timesheet and paystub for November and December 2021. Weekend chore policy. Response: January 13, 2022. Documents: 4; Pages: 4
13-Jan	Mary Bruno	Requesting December 2021 MTD & YTD: Statement of Cash Position; Bank Statement; Revenue Report; Reconciliation-year end. Response: January 25, 2022. Documents: 8; Pages: 34
13-Jan	Mary Bruno	Requesting any/all information/documentation awarding Cathy Ramey vacation time and pay from December 2020 thru December 2021. Response: January 18, 2022. Documents: 1; Pages: 5
21-Jan	Mary Bruno	Not a record request. Requesting to be put on agenda for January 26, 2022 meeting. Response: January 25, 2022.
27-Jan	Mary Bruno	Requesting any/all documents showing Fiscal created an hourly position for an acting administrator. Response unknown
27-Jan	Mary Bruno	Not a records request. Letter from Mary to the Mayor about her perceived slander. Response unknown
29-Jan	Tina Frederick	Not a records request. Unsolicited payroll analysis and review of longevity pay. Response unknown
1-Feb	Tina Frederick	Requesting Village to post agenda and approved Council minutes to website; requesting year-end financials for 2021. Response: February 23, 2022.
8-Feb	Mary Bruno	Requesting any/all documentation "showing that I, at some point in my capacity of an appointed Fiscal Officer, created or helped create an hourly Administrators position for the Village." Response: February 16, 2022. Request denied-no records exist.
8-Feb	Mary Bruno	Requesting any/all documentation in accordance with ORC 149.43, any/all documentation that authorizes an employee to take paid break time off Village property to go on a fire call. Response: February 15, 2022. Request denied-no records exist.
14-Feb	Mary Bruno	Requesting January 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Reconciliation. Ordinances and Resolutions from December 15, 2021 Council Meeting. Any/All documentation, Ordinances/Resolutions showing a Council vote or authorization for \$872,667.69 to be transferred out of CDARS. Audio recording of the full January 26, 2022 Council Meeting. Response: February 23, 2022. Documents: 26; Pages: 101

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23-Feb	Tina Frederick	Not a record request. Requesting agenda to be posted on the Village of Milan website and Facebook page. Response: February 23, 2022
24-Feb	Mary Bruno	Not a record request. Wrote Cathy Ramey, Fiscal Officer, a letter about why she had Utilities pay for the Administration Building. Response: February 25, 2022
25-Feb	Mary Bruno	Requesting records A01 6B 2140 and B01 6B 2140, January 01, 2021 thru current in a detailed audit report. Any/All employees placed on probation from March 01, 2021 thru current. Any/All documentation in accordance with Ordinance 917-12-92 and Section 151.16 of the Village's Codified Ordinances. Any/All documentation, ordinances/resolutions concerning the 2021 Chevy Tahoe purchased through Tim Lally Chevrolet. Response: March 11, 2022. Documents: 13; Pages: 17
9-Mar	Mary Bruno	Not a record request. Letter to Crosby, C Rospert, Ramey: Financial Concerns. Response unknown
17-Mar	Mary Bruno	Requesting audio from January 26, 2022 Council meeting. Requesting various questions to be answered. Response: March 28, 2022. Thumb drive.

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17-Mar	Mary Bruno	<p>1. February 23, 2022 Council Meeting thumb drive. 2. Furnish records on discussion of clothing allowance. 3. Legal documentation on making an amendment to an ordinance without discussion. 4. Making an amendment to an ordinance without actually amending the ordinance. 5. Records on "when/where a work session was held that Council President Rospert stated 'Mary Bruno made comments.'" 6. Records supporting Councilperson Mike Bickley's statement, "Council has already make the decision a couple of times that they want a full-time Administrator and they want the full-time Administrator also supervising the Street Dept. so Council could eliminate a position they don't need and will not be going pulling it back up." 7. Any/All records in any form proving this job was discussed and legally created. 8. Any/All documentation for Council President Rospert stating, "looking back there was some question on the Ordinance when they split the Administrator position saying, it clearly stated in section two in the Ordinance, he shall be paid hourly and entitled to over-time compensation." 9. Documentation this was discussed and reasoning it was done legally. 10. Any/All documentation on conversations about a full-time Administrator. 11. Records on statement Solicitor James Barney said, "Council can handle them however they (Administration) want." 12. Any/All records/documentation and discussion on statement Solicitor Barney said, "Brian's situation was unique and Council decided to make him hourly and overtime perfectly fine." 13. Documentation when Mary Bruno stated she was "going to sue the Village because Cathy may be discriminated against," as stated by Solicitor Barney. 14. Motion/discussion from Council directing Solicitor Barney to amend the wage ordinance. 15. Discussion on Cathy Ramey's vacation time. 16. Record where "Mary Bruno 'ambushed' him like she does everyone else when she asks a question." Response: March 28, 2022.</p>
29-Mar	Mary Bruno	<p>Not a records request. Asking for questions embedded in her 03/17/2022 records requests, and adding more questions- to be answered. Response unknown</p>
1-Apr	Mary Bruno	<p>Not a records request. Requesting to know if Council meetings will be recorded going forward? Requesting to know who is the Utility Supervisor? Response unknown</p>

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1-Apr	Richard Maloney	Requesting 2021 Year End Expense Report; Current Expense Report; Information on Julie Stelzer: How many hours does she work weekly and monthly for the Fiscal Officer; Weekly/monthly for Village Administrator; Weekly/monthly for other? What percentage of wages charged to various expense accounts? Who does she report to? Copy of job description and pay range of new job of Administrative Assistant. Response: April 15, 2022. Documents: 4; Pages: 33
18-Apr	Mary Bruno	Requesting March 2022 MTD & YTD: Statement of Cash Position; Bank Reports; Expense Reports; Revenue Report; Reconciliations. Response unknown
20-Apr	Mary Bruno	Not a records request. Requesting again to know who is the Utility Supervisor? Requesting to know Nancy Justice's full and official title? Response: April 25, 2022.
20-Apr	Tina Frederick	Requesting for a copy of John Courtney Water Revenue Requirement. Response: April 20, 2022. Documents: 1; Pages: 22
21-Apr	Tina Frederick	Requesting documentation the Village supplied John Courtney to prepare Water Revenue Requirement analysis. Response: April 21, 2022. Documents: 9; Pages: 19
22-Apr	Tina Frederick	Requesting any/all emails between Brian Rospert and John Courtney regarding water rate study. Requesting various questions to be answered. Response unknown
24-Apr	Tina Frederick	Requesting Village's Finance Meeting minutes written and recorded. Copy of audio from Work Session with John Courtney on April 21, 2022. Documents: 1; Pages: 3 ; no audio of Finance meeting; Thumb drive of Work Session.
24-Apr	Tina Frederick	Not a records request. Requesting questions to Brian Rospert, Administrator, regarding water, sewer, electric surcharges, to be answered. Response: April 25, 2022.
25-Apr	Tina Frederick	Not a record request. Questions regarding tap fees for sewer. Response unknown
25-Apr	Tina Frederick	Not a records request. Asked to be placed on the agenda for Council Meeting on April 27, 2022. Response: April 25, 2022
25-Apr	Mary Bruno	Requesting again to know who is the Utility Supervisor and to know Nancy Justice's title. Requesting April 2022 MTD & YTD Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliation. Response unknown
9-May	Tina Frederick	Requesting start date of Ohio Auditor's audit of the Village. Requesting a copy of correspondence with the auditors that indicate when the audit will begin. Requesting the names of the auditors that will be doing the audit. Response unknown

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9-May	Mary Bruno	Requesting April 2022 MTD & YTD: Statement of Cash Position; Bank Statement; Expense Report; Revenue Report; Reconciliation. Documents: 6; Pages: 31
11-May	Mary Bruno	Requesting Nancy Justice's timesheets and paystubs: 2020: December; 2021: January, June, December; 2022: March, April. Documents: 28; Pages: 33
12-May	LynAnne Vucovich	Not a records request. Questions asked for a Sandusky Register story on Village Council recent changes adopted. Response unknown
15-May	Tina Frederick	Requesting Village's Employee Dishonesty Insurance Policy. Response: May 17, 2022. Documents: 1; Pages: 19
23-May	Mary Bruno	Not a record request. Requesting to be placed on agenda for May 25, 2022 Council meeting. Response: May 25, 2022
24-May	Tina Frederick	Requesting a copy of agenda for Regular Council Meeting on May 25, 2022. Response: May 25, 2022. Documents: 1; Pages: 3
26-May	Matt Westerhold	Requesting audio of May 25, 2022 Council meeting. Response: May 25, 2022. Thumb drive
2-Jun	Tina Frederick	Not a record request. Requesting a copy of approved and signed Council Minutes posted on website. Response: June 03, 2022
3-Jun	Tina Frederick	Not a record request. Complaint concerning meeting minutes not on the website. Response: June 03, 2022
5-Jun	Richard Maloney	Requesting April 2022: Statement of Cash Position; Expense Report; Bank Report. Health Insurance by individual; Employee Benefits. Response: August 24, 2022. Documents: 14; Pages: 69
7-Jun	Mary Bruno	Requesting May 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliations. Response: June 16, 2022. Documents: 5; Pages: 31
10-Jun	Mary Bruno	Requesting all invoices from Kocher and Gillum, Attorney's at Law, from August 01, 2021 thru current. Response: July 27, 2022. Documents: 15; Pages: 31
20-Jun	Mary Bruno	Not a records request. Requesting to be placed on Wednesday's Council agenda. Response: June 21, 2022
22-Jun	Tina Frederick	Requesting a copy of the tax budget. Requesting Council meeting agenda. Response unknown
22-Jun	Mary Bruno	Requesting updated 2023 Tax Budget. Response: June 22, 2022

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29-Jun	Tina Frederick	Requesting timesheets and paystubs for May/June 2022 for Cathy Ramey, Fiscal Officer and Julie Stelzer. Response: July 01, 2022. Documents: 16; Pages: 16
29-Jun	Tina Frederick	Requesting May 25, 2022 Council Meeting minutes. Work Session minutes for April 14, 2022; May 12, 2022. Response: July 07, 2022. Documents: 4; Pages: 4
6-Jul	Mary Bruno	Not a record request. Requesting record requests sent in electronic format; what exemptions are being claimed; complaint about delayed responses in Records. Response July 07, 2022; Documents: 1; Pages: 32
7-Jul	Tina Frederick	Not a record request. Unsolicited advice on how Village employee should change their title when responding to record requests, i.e. clerk vs. officer. Response: July 07, 2022
8-Jul	Tina Frederick	Requesting a report that shows the makeup of \$831.69. Unsolicited analysis of employee paystub. Requesting questions to be answered. Response: July 26, 2022. Documents: 1; Pages: 2
12-Jul	Mary Bruno	Requesting any/all documentation for grants applied for, through the Village for the past 36 months, awarded or not. Response: July 18, 2022. Request denied-overly broad.
14-Jul	Angel Tormis	Requesting copies of all active leases/licenses for cell towers, rooftops antennas, or other wireless installations on property owned or managed by the Village along with 24 months of associated payment histories. Response: July 27, 2022. Request denied-no records exist.
14-Jul	Julie Flesher	Requesting Water Rate report. Response: July 15, 2022. Documents: 1; Pages: 4
15-Jul	Mary Bruno	Requesting June 2022 MTD &YTD: Bank Report, Expense Report; Revenue Report; Reconciliation; Statement of Cash Position; Final Budget to Erie County Auditors. Response: August 05, 2022. Documents: 11; Pages: 34
21-Jul	Tina Frederick	Requesting 2021 Time sheets and paystubs: Joe Hamilton; Time Heim; Dan Hipp; Tyson Metz; Brian Rospert; Brad Simon. Response: September 13, 2022. Documents: 135; Pages: 135
26-Jul	Mary Bruno	Requesting grant applications, loan or bond applications, for the Village Water Fund improvements. Response: July 29, 2022. Request denied-no records exist.
27-Jul	Tina Frederick	Not a records request. Discussion regarding 2022 Water Rate Study, unsolicited advice to the Village to "do the right thing..." Response unknown. Documents Tina provided: 9; Pages: 24

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28-Jul	Mary Bruno	Requesting audio of the July 27, 2022 Council Meeting. Response: August 03, 2022. Thumb drive
1-Aug	Tina Frederick	Requesting to review timesheets for all employees for year 2021. Requester viewed records at Administration Bldg.
2-Aug	Tina Frederick	Not a record request. Unsolicited analysis of Sewer Fund; weekend chores. Response unknown
2-Aug	Mary Bruno	Requesting any/all applications for grants, loans, and or bonds for the Village Water Fund for August 2021 thru November 2021. Response: September 21, 2022. Documents: 18; Pages: 60
5-Aug	Danielle Easton	Requesting copy of proposed amendment to the Zoning Code, Chapter 1177 Nonconforming Uses, Section 1177.02 Continuance of existing Nonconformance, (a) Alterations to be considered at the next Planning Commission meeting. Response: August 09, 2022. Request denied-no record exists.
11-Aug	Mary Bruno	Requesting Nancy Justice Timesheets for 2020: December; 2021: June, December; 2022: March, April. Response Unknown
16-Aug	Tina Frederick	Requesting copy of Certificate of Completion for the Ohio Sunshine Laws Certification Training for the Records Clerk, Justina Demarchi. Response: September 13, 2022. Documents: 2; Pages: 18
16-Aug	Mary Bruno	Requesting July 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliations. Response: October 14, 2022. Documents: 7; Pages: 41
24-Aug	Tina Frederick	Not a records request. Unsolicited recommendation concerning agendas being posted to socials prior to every Council meeting. Response: October 14, 2022
24-Aug	Richard Maloney	Requesting June and July 2022 MTD & YTD; Statement of Cash Position; Expense Report. August 24, 2022. Documents: 4; Pages: 26
2-Sep	Tina Frederick	Requesting to view 2021 timesheets at the Administration Bldg. Response: September 13, 2022.
5-Sep	Mary Bruno	Requesting applications for grants, loans, and/or bonds for the Village Water Fund for time period of August 2021 thru November 2021. Response: September 21, 2022. Documents: 8; Pages: 29

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5-Sep	Mary Bruno	Requesting any/all Justina Demarchi's timesheets and paystub for the time period that includes July 27, 2022. Response: September 21, 2022. Documents: 9; Pages: 9
5-Sep	Mary Bruno	Requesting August 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliation. Response: October 14, 2022. Documents: 7; Pages: 37
12-Sep	Tina Frederick	Requesting timesheets: Brian Rospert: 2020-11/27, 12/11, 12/25, 12/29; 2021-1/24. Brad Simon: 2020-12/11, 12/25; 2021-12/24. Response: September 21, 2022. Documents: 6; Pages: 6
12-Sep	Mary Bruno	Requesting any/all documentation prior to January 08, 2021, concerning the 2021 Chevrolet Tahoe Police Pursuit Vehicle; date the vehicle was ordered. Response: January 23, 2023. Request denied-no records exist.
13-Sep	Tina Frederick	Not a records request. Requesting if Records Commission will have a meeting. Response: September 14, 2022.
13-Sep	Tina Frederick	Requesting Dan Hipp's Timesheets for year 2021. Response: October 26, 2022. Documents: 14; Pages: 14
13-Sep	Tina Frederick	Not a record request. Unsolicited "importance of her audit and review of employee timesheets and paystubs." Response unknown
16-Sep	Mary Bruno	Requesting any/all texts sent to/received by Carla Rospert during the July 27, 2022 Council meeting. Response: October 28, 2022. Request denied-no record exists.
16-Sep	Mary Bruno	Requesting any/all emails sent/received by Brian Rospert concerning the Village Water Fund from October 13, 2020 thru December 11, 2020. Request includes any/all emails/responses, whether they fall on the same dates or not. Response: January 23, 2023. Documents: 1; Pages: 3
19-Sep	Tina Frederick	Requesting Brian Rospert and Brad Simon year-end paystubs for years: 2018, 2019, 2020. Response: October 13, 2022. Documents: 6; Pages: 6
23-Sep	Tina Frederick	Requesting copies of the September 28, 2022 Village Council meeting agenda and all attachments that Village Council members receive; August 24, 2022 agenda. Response: October 05, 2022. Documents: 28; Pages: 133
4-Oct	Tina Frederick	Not a record request. Requesting a "Read" receipt for a previous email, dated September 23, 2022, to Public Records. Response: no response.

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4-Oct	Tina Frederick	Requesting again for September 28, 2022 Council meeting agenda and all attachments the Council will receive. Response: October 05, 2022.
5-Oct	Tina Frederick	Not a record request. Requesting date agenda was sent to Council Members. Response: October 27, 2022. Request denied-no record exists.
5-Oct	Mary Bruno	Requesting September 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliation. Updated Employee Handbook. Response: October 27, 2022. Documents: 13; Pages: 116
6-Oct	Tina Frederick	Request for Ordinance and Village's Personnel Policy adopted in July 2022. Response: October 18, 2022. Documents: 1; Pages: 3
7-Oct	Mary Bruno	Not a records request. Complaint sent to Brian Rospert, Administrator and Justina Demarchi, Records Clerk. Response: October 14, 2022
7-Oct	Mary Bruno	Requesting September 2022 MTD & YTD: Statement of Cash Position; Bank Report; Expense Report; Revenue Report; Reconciliation; requesting updated employee handbook. Documents: 7; Pages: 41
7-Oct	Tina Frederick	Requesting a screen shot of when documents were made available, or send a copy of the text, or whatever form Cathy Ramey, Fiscal Officer, used to inform Council member that the agenda information was made available. Response: October 27, 2022. Request denied-no record exists.
7-Oct	Tina Frederick	Not a record request. Unsolicited 2022 review of Fiscal Officer's timesheet when sick-timesheet irregularities need to be corrected. Accusations of fraud and requesting Mayor to investigate perceived illegal payroll activity. Response: November 02, 2022
13-Oct	Tina Frederick	Requesting Brad Simon year-end pay stubs: 2018, 2019, 2020. Wage confirmation for Brad Simon, year 2018 and 2020. Response: October 18, 2022. Documents: 2; Pages: 2
13-Oct	Tina Frederick	Requesting documentation showing when Village Council members received agenda information. Response: October 27, 2022.
14-Oct	Tina Frederick	Walk-in request for a copy of the Village of Milan's Employee Manual. Request denied-physical manual not currently available for viewing.
14-Oct	Tina Frederick	Request for Employee Personnel Policy; Employee Ordinance; List Brian Rospert, Administrator, created for changes made. Response: October 18, 2022. Documents: 3; Pages: 113

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24-Oct	Tina Frederick	Unsolicited "my audit/review is almost complete." Requesting copies of timesheets for all employees for the two week period ending Sunday, October 23, 2022 that will have a pay date of Friday, October 28, 2022. Response: October 27, 2022. Documents: 23; Pages: 23
25-Oct	Tina Frederick	Requesting a copy of the agenda for the Village's Council meeting on Wednesday, October 26, 2020. Response: October 28, 2022. Documents: 1; Pages: 3
26-Oct	Tina Frederick	Requesting timesheets for all employees for the two week period ending October 23, 2022 with a pay date of October 28, 2022. Response: October 28, 2022. Documents: 23; Pages: 23
27-Oct	Mary Bruno	Requesting a list of public records requests from June 01, 2022 thru today. Response: January 25, 2023. Request denied-no records exist.
27-Oct	Tina Frederick	Not a record request. Complaint letter. Response: October 28, 2022.
4-Nov	Tina Frederick	Not a records request. Complaint letter. Response: November 04, 2022.
7-Nov	Tina Frederick	Requesting timesheets for week November 06, 2022 thru November 11, 2022: Tyson Metz; Tim Heim; Brad Simon; Joe Hamilton; Brian Rospert. Response: November 08, 2022. Documents: 5; Pages: 5
18-Nov	Tina Frederick	Not a records request. Questions-employees working in different departments (other than their own) are not charging the department that they work in. Response unknown
21-Nov	Tina Frederick	Requesting timesheets for week November 20, 2022 thru November 25, 2022: Tyson Metz; Tim Heim; Brad Simon; Joe Hamilton; Brian Rospert. Response: November 21, 2022. Documents: 5; Pages: 5
1-Dec	Tina Frederick	Not a record request. Complaint letter. Response: December 01, 2022
5-Dec	Tina Frederick	Requesting to inspect, at the Administration Bldg., timesheets for December 04, 2022 thru December 09, 2022: Tyson Metz; Tim Heim; Brad Simon; Joe Hamilton; Brian Rospert. Response: December 06, 2022. Documents: 5; Pages: 5
6-Dec	Richard Maloney	Requesting September thru December 2022: Bank Report; Statement of Cash Position; Expense Account Report. Response: unknown
9-Dec	Tina Frederick	Requesting timesheets for week ending December 04, 2022 with pay date of December 09, 2022: Tyson Metz; Tim Heim; Brad Simon; Joe Hamilton; Brian Rospert. Documents: 5; Pages: 5

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16-Dec	Tina Frederick	Requesting a copy of the November 14, 2022 Work Session minutes and an audio recording of the meeting. Response: December 20, 2022. Documents: 1; Pages: 3; Thumb drive
16-Dec	Tina Frederick	Not a record request. Requesting November 14, 2022 Work Session minutes to be removed from Village website. Response unknown.
22-Dec	Tina Frederick	Requesting public records for any/all recent police/sheriff reports regarding Tina A. Frederick, CPA, for year 2022. Response: December 26, 2022. Request denied-no records exist.

Total Requests: 110
Total Documents: 542
Total Pages: 1436