



Village of Milan
Council Work Session Meeting
July 18, 2023

A work session for the Village of Milan Council was called to order with the Pledge of Allegiance by Mayor Pam Crosby on Tuesday July 18, 2023, at 6:30 p.m. in the Council room at 11 S. Main Street, Milan, Ohio.

Roll call: McIlrath – yes, Bickley – yes, Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Joanne Clapp, Administrator Brian Rospert.

New Business

Police Department Staffing – Chief Meister discussed the need for a fourth full-time officer. Due to the previous approval of a fourth-time officer, the Council agreed that Chief Meister go ahead and post the position of a fourth full-time officer. Chief Meister said he will post the position for a full-time officer as well as part-time officer positions.

The following came before Council

Councilperson McManus would like Council to consider a general services department with the departments and Council President Carla Rospert would like a wage/salary study done.

Asphalt Paving Projects

Administrator Rospert would like to continue the Asphalt Paving Projects this year to pave Front Street between Edison Drive and Church Street. Would like to install a rolled asphalt curb/berm to help with erosion control on the west side of the roadway. Solicited estimates from three different vendors and received two back. Administrator Rospert noted that all funds proposed have been budgeted for 2023.

The following is the breakdown of what is to be done and the breakdown of funds.

Recommendation is to hire A.J. Riley in the amount of \$29,400.00 to perform the following:

- 1) Butt grind at all roads and driveways
- 2) Tack Coat
- 3) Install 1.5” of 448-1 Surface Coat
- 4) Prep and install 400 ft. of rolled asphalt curb on the west side

| | <u>Cost</u> |
|---------------------|---------------------|
| Project bid amount | \$29,400.00 |
| Street Levy Fund | (\$20,000.00) |
| Permissive Tax Fund | <u>(\$9,400.00)</u> |
| | \$0.00 |

Wastewater Treatment Generator Project

At the third Bid Opening on the Wastewater Treatment Generator Project, the Village received one bid. At the July 14th Bid Opening, Great Lakes Electric submitted a Bid for the project in the amount of \$94,350.00. The Engineering estimate for this Bid was \$94,410.00. The Bid was reviewed for accuracy and the necessary documentation filled out by the Village's engineer and a recommendation to hire Great Lakes Electric will be recommended at the next Council meeting.

Funds to use for this project:

- 1) American Rescue Plan Act (ARPA) by using the rest of this fund in the amount of \$84,847.77
- 2) Sewer Capital Replacement Fund in the amount of \$9,502.23

This project will also require us to install a new 2" gas supply line from Riley Road to the Sewer Plant, approximately 700 ft. long. The current gas line does not offer sufficient gas capacity to run the new generator, the old unit runs on diesel. The cost we received from Columbia Gas to install this line is \$20,343.90. This cost will come out of the Sewer Capital Replacement Fund.

| | <u>Cost</u> |
|---|---------------------|
| Project Bid Amount Great Lakes Electric | \$94,350.00 |
| Funding ARPA | (\$84,847.77) |
| Funding Sewer Capital | <u>(\$9,502.23)</u> |
| | \$0.00 |
| | |
| Columbia Gas cost to install gas line | \$20,343.90 |
| Funding Sewer Capital | <u>\$20,343.90</u> |
| | \$0.00 |

We will have to allocate with a budget adjustment to the Sewer Capital & Replacement in the amount of \$29,846.13 to spend from the remaining total cash value of the fund which is \$75,164.62.

The Village signed a contract with R.A. Bores Excavating to repair the storm sewer outlet where Elm Street and Wilcoxson Streets merge. This is in the valley on Hal Simon's property where storm water from Edison Drive, Wilcoxson Street and Elm Street discharges the storm water into the creek. The total cost of this project is \$6,500.00 where they will put in approximately 20 tons of #601 Type C dump rock to control the erosion.

Digger Derrick Truck

Administrator Rospert mentioned to Council that Utility Truck Equipment does not offer State Bid on used equipment. Solicitor Barney is reviewing to see if the Village can lease this truck for one year, with a \$25,000 down payment, then pay the truck off in twelve months or if it would have to be put it out for bid, since only brand-new trucks can go through the State Purchasing Contract.

Council President would like to know what will be done for the next Council meeting regarding the disruptive Public Participation and is it going to be eliminated totally? Mayor Crosby is going to address this at the next Council meeting, due to the outburst and disrespect to Council and the audience, there will not be Public Participation if not on the agenda forty-eight (48) hours prior to the Council meeting and with a specific explanation of the topic. Mayor Crosby also assured Council that a Police Officer will be at all Council meetings going forward.

Unfinished Business

Small Town Summer Nights, July 24th 5:00 p.m. – 9:00 p.m.

Council President Rospert thanked Administrator Rospert for the detailing and reasonings on all the information he gives Council.

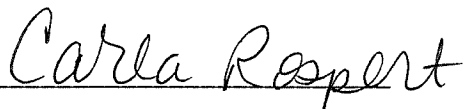
Questions for Next Meeting

None

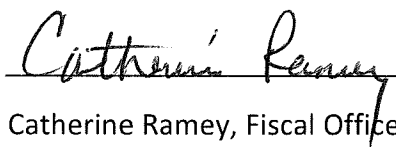
Adjournment

Motion by McManus, seconded by McIlrath, to adjourn tonight’s meeting.

Roll call: Bickley - yes, McIlrath - yes, Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer