

**Village of Milan**  
**Council Work Session Meeting**  
**December 14, 2023**

A Work Session for the Village of Milan Council was called to order by Mayor Pam Crosby on Thursday, December 14, 2023, at 6:30 PM in the Council room at 11 S. Main Street, Milan, OH.

Roll call: McIlrath – yes, Naufel – yes, Rospert – absent, Taylor – yes, Shafer – yes, McManus – yes.

Also, present – Mayor Pam Crosby, Administrator Brian Rospert, Fiscal Officer Joanne Clapp and Solicitor James Barney.

Motion by McIlrath, seconded by Shafer, to excuse Carla Rospert. Roll Call: Naufel – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes.

**NEW BUSINESS**

**Budget** – Fiscal Officer Clapp presented a draft overview of the Yr. 2024 budget.

**Earned Benefit Fund** – Fiscal Officer Clapp explained to Council on creating an Earned Benefit Fund for when employees cash out earned vacation or comp time or upon their retirement by using a percentage of interest received each month or they may transfer money into from the General Fund. Council would like to review this at a later date.

**Police Cruiser** – Safety Committee met on November 29<sup>th</sup> to discuss the purchase of new Police Cruiser. A new 2024 Durango V6 AWD Police Pursuit Vehicle Patrol Package cost is \$58,818.00. Estimate delivery April or May of 2024.

**Sale of Vehicles** – Administrator Rospert discussed with the Council about placing the old Police Cruiser, Jeep Liberty and old Water/Wastewater Truck on GovDeals. Village Solicitor to draw up an Ordinance.

**Water/Wastewater Truck** – Administrator Rospert explained to Council the Chevy 3500 truck (\$57,500.00) which they approved to purchase back in October 2022 from Foster Chevrolet Cadillac has not been started to be built and we can cancel the order. There is a Chevy 2500HD truck is sitting the lot at Dave White Chevrolet which would fit our needs for additional \$6,015.00 (\$63,515.00).

**Amending the Vacation language in the Employee Policy** – Administrator Rospert explained to Council that in reviewing the Vacation language Section 5.2D should have the part in bold/underline add.

“All new hired full-time employees after completion of their six (6) month probationary period shall be granted one (1) calendar week of vacation. Upon the employees one (1) year anniversary date of hire, the employee will be granted an additional one (1) calendar week of vacation **and will start accruing vacation hours after the first year of employment.**”

**Water Tower Project Engineering Services** – Administrator Rospert explained that for the December 20<sup>th</sup> Council meeting there is a Resolution requesting Council approval for the authorization to enter into a Contract with Environmental Design Group. Administrator Rospert informed Council that he is working on grant for this project.

Motion by Taylor seconded by McIlrath, to enter into Executive Session to discuss pending litigation.

Roll Call: Shafer – yes, McManus – yes, McIlrath – yes, Taylor – yes, Naufel – yes.

Motion by Taylor seconded by McIlrath, to return to the Work Session.

Roll Call: Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Naufel – yes.

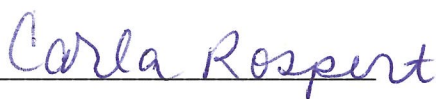
**OLD COMMITTEE BUSINESS** – None

**Questions for Next Meeting** – None

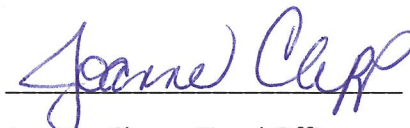
**Adjournment**

Motion by McManus seconded by Shafer, to adjourn tonight’s meeting at 8:25PM.

Roll Call: Naufel – yes, McIlrath – yes, Taylor – yes, Shafer – yes, McManus-yes.



Carla Rospert, Council President



Joanne Clapp, Fiscal Officer