

VILLAGE OF MILAN

YEAR 2024 BUDGET

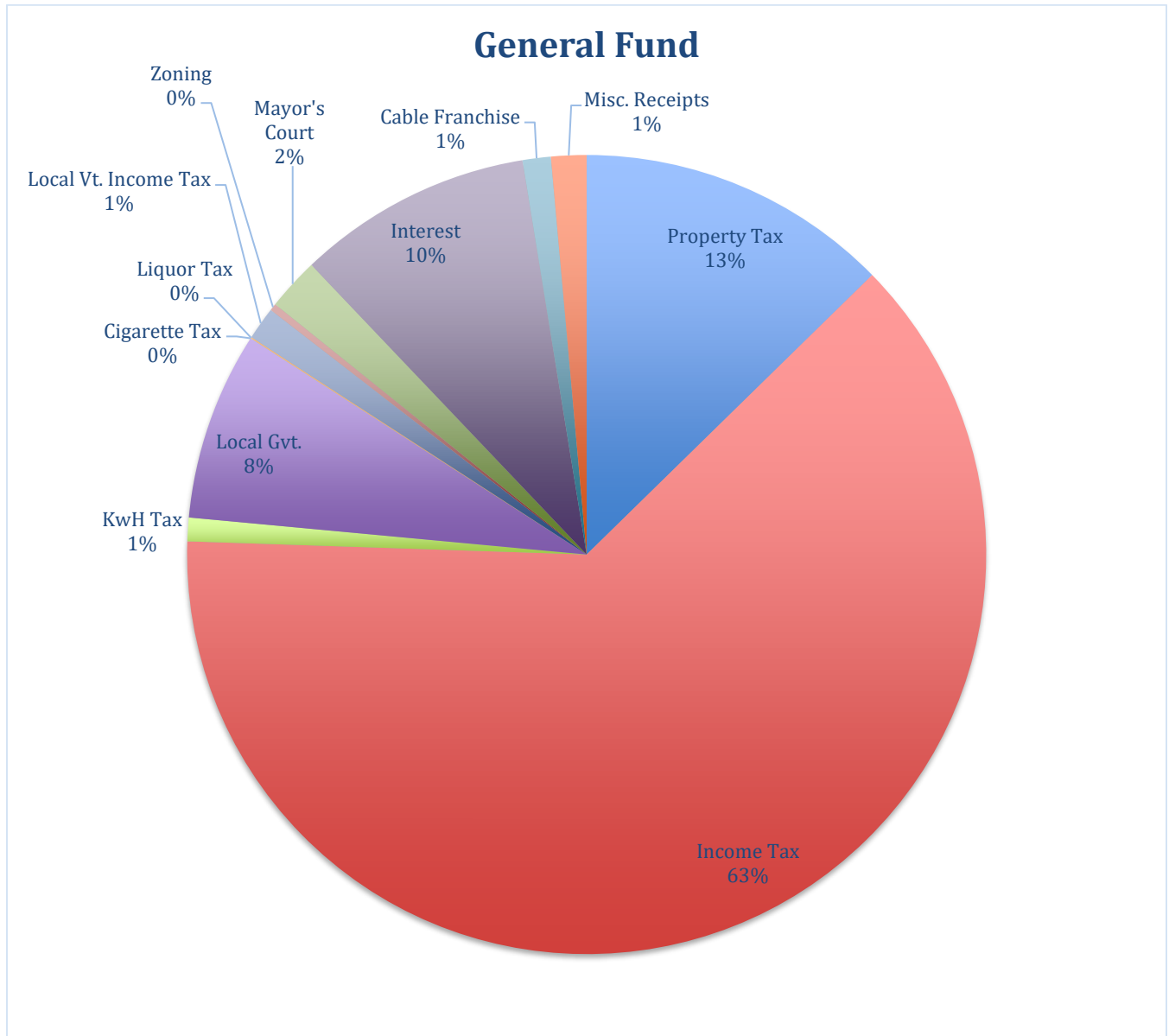
Note: This budget is the Village initial budget for Year 2024, these figures may change or be amended throughout the year with Council approval.

Prepared on December 15, 2023

REVENUE

Note: There may not be a Revenue or Expense Budget Worksheet if nothing is being budgeted for this year.

REVENUE



YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account 1000	Description GENERAL FUND	Proposed Revenue	Comments
Property & Other Taxes/Income Tax			
1000-110-0000	PROPERTY TAX REAL ESTATE	\$133,034.00	3.5 Mill (5 Yr.) renewal-Yr.2027
1000-130-0000	INCOME TAX RECEIPTS	\$660,000.00	80% total collected
1000-160-0000	KILOWATT PER HOUR TAX	\$10,000.00	KwH inside village
Property & Other Taxes/Income Tax Totals:		\$803,034.00	
Intergovernmental			
1000-211-0000	LOCAL GOVT	\$80,000.00	
1000-222-0000	CIGARETTE TAX	\$75.00	
1000-224-0000	LIQUOR TAX	\$500.00	
1000-290-0000	LOCAL GOVT INC TAX	\$14,000.00	
Intergovernmental Totals:		\$94,575.00	
Zoning Permits			
1000-623-0000	BUILDING PERMITS	\$3,000.00	
1000-624-0000	STREET OPENING PERMITS	\$0.00	
1000-629-0000	LICENSE & PERMITS	\$0.00	
Zoning Totals:		\$3,000.00	
Mayor's Court Fines, forfeitures & Other			
1000-611-0000	COURT COSTS	\$20,000.00	
1000-612-0000	LICENSE FOEFETURE	\$0.00	
1000-613-000	COMPUTER FUND A	\$400.00	
1000-619-0000	SPECIAL PROJECT - TRAINING	\$2,000.00	
Mayor's Court Totals:		\$22,400.00	
Earnings On Investments/Transfers/Advances			
1000-701-0000	INTEREST EARNED	\$100,000.00	Distribution proportionally
Interest Earned/Transfers/Advances Totals:		\$100,000.00	By pooled fund balances
Misc. Receipts			
1000-625-0000	CABLE FRANCHISE	\$12,000.00	
1000-891-0000	MISC RECEIPTS	\$15,000.00	
Misc. Receipts Totals:		\$27,000.00	
All General Fund Totals:		\$1,050,009.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account
2011

Description
STREET CONSTRUCTION, MAINTENANCE AND REPAIR (SCMR)

Intergovernmental		Proposed Revenue	Comments
2011-225-0000	GASOLINE TAX	\$76,000.00	
2011-226-0000	LICENSE FEE MVL	\$20,000.00	
2011-430-0000	LICENSE FEE MVL-COUNTY		Moved SSI 210 Fund into here
Intergovernmental Totals:		\$96,000.00	
Earnings On Investments/Transfers/Advances			
2011-701-0000	INTEREST EARNED	\$4,000.00	Distribution proportionally
2011-931-0000	TRANSFER IN GENERAL FUND	\$60,000.00	by pooled fund balances
Interest Earned/Transfers/Advances Totals:		\$64,000.00	
Other Revenue			
2011-891-0000	MISC REVENUE	\$10,000.00	
Misc Receipts Totals:		\$10,000.00	
Total Street Construction, Maint., & Repairs Total:		\$170,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
2021 STATE HIGHWAY FUND

Account	Description	Proposed Revenue	Comments
Intergovernmental			
2021-225-0000	GASOLINE TAX	\$6,000.00	
2021-226-0000	LICENSE FEE MVL	\$1,000.00	
2021-430-0000	LICENSE FEE MVL-COUNTY		Moved SSI 210 Fund into here
Intergovernmental Totals:		\$7,000.00	
Earnings On Investments/Transfers/Advances			
2021-701-0000	INTEREST EARNED	\$2,000.00	Distribution proportionally by
2021-931-0000	TRANSFER IN		pooled fund balance
Interest Earned/Transfers/Advances Totals:		\$2,000.00	
Other Revenue			
2021-891-0000	MISC. RECEIPTS	\$0.00	
Misc Receipts Totals:		\$0.00	
Total State Highway Total:		\$9,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 2012 STREET LEVY FUND

Property & Other Taxes/Income Tax		Proposed Revenue	Comments
2012-110-0000	PROPERTY TAX REAL ESTATE	\$79,528.00	4 Mill (5 Year) renewal-Yr. 2024
Property & Other Taxes/Income Tax Totals:		\$79,528.00	
Street Levy Totals: Total:		\$79,528.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 2041 PARKS AND ACTIVITIES FUND

Other Revenue		Proposed Revenue	Comments
2041-820-0000	DONATIONS, MISC RECEIPTS	\$500.00	
Other Revenue Totals:		\$500.00	
Parks and Activities Totals:		\$500.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 2091 LAW ENFORCEMENT PROFESSIONAL TRAINING

Proposed
 Revenue Comments

Other Revenue		Proposed Revenue	Comments
2091-891-0000	TRAINING REVENUE	\$4,000.00	Reimbursement received from
Other Revenue Totals:		\$4,000.00	State for Police
Law Enforcement Training Total:			required training

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 2131 POLICE PENSION FUND

		Proposed	
Property & Other Taxes/Income Tax		Revenue	Comments
2131-110-0000	PROPERTY TAX REAL ESTATE	\$10,160.00	
Property & Other Taxes/Income Tax Totals:		\$10,160.00	
Earnings On Investments/Transfers/Advances			
2131-931-0000	TRANSFER IN GENERAL FUND	\$35,000.00	
Interest Earned/Transfers/Advances Totals:		\$35,000.00	
Police Pension Totals: Total:		\$45,160.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
2901 BEAUTIFICATION FUND

Other Revenue		Proposed Revenue	Comments
2901-891-0000	BEAUTIFICATION RECEIPTS	\$500.00	
Misc Receipts Totals:		\$500.00	
Beautification Totals:		\$500.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 2902 JENKINS WAREHOUSE FUND

		Proposed Revenue	Comments
2902-820-0000	DONATIONS, MISC RECEIPTS	\$500.00	
Donations Totals:		\$500.00	
Jenkins Warehouse Totals		\$500.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 4901 CAPITAL IMPROVEMENT FUND

Property & Other Taxes/Income Tax		Proposed Revenue	Comments
4901-130-0000	INCOME TAX RECEIPTS	\$160,000.00	20% of total collected
Property & Other Taxes/Income Tax Totals:		\$160,000.00	
Capital Improvement Totals:		\$160,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 4902 BUDGET STABLIZATION FUND

Earnings On Investments/Transfers/Advances		Proposed Revenue	Comments
4902-931-0000	TRANSFER IN FROM GENERAL FUND	\$30,000.00	Shall not exceed 5% of
Interest Earned/Transfers/Advances Totals:		\$30,000.00	revenue in preceding year
Budget Stabilization Totals		\$30,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account 5101 Description WATER FUND

		Proposed	Comments
Charges for Services		Revenue	
5101-541-0000	CONSUMER SALES	\$400,800.00	
5101-543-0000	BULK SALES	0	
5101-542-0000	WATER TAPS	1,500	
Charges for Services Totals:		\$402,300.00	
Earnings On Investments/Transfers/Advances			
5101-931-0000	TRANSFER IN	0	
Earnings On Investments/Transfers/Advances Totals:		\$0.00	
Other Revenue			
5101-891-0000	MISC RECEIPTS	6,000	
Other Revenue Totals:		\$6,000.00	
Water Totals		\$408,300.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account	Description
5102	WATER CAPITAL AND REPLACEMENT FUND

	Proposed Revenue	Comments
Earnings On Investments/Transfers/Advances		
5102-931-0000	TRANSFER IN WATER FUND	\$20,000.00
5102-941-0000	FUND ADVANCE IN	\$0.00
Interest Earned/Transfers/Advances Totals:	\$20,000.00	
Water Capital & Replacement Totals	\$20,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 5201 SEWER FUND

Charges for Services		Proposed Revenue	Comments
5201-542-000	TAPS & INSPECTIONS	\$0.00	
5201-541-000	CONSUMER SALES	\$298,000.00	
Charges for Services Totals:		\$298,000.00	
Other Revenue			
5201-891-0000	MISC RECEIPTS	\$10,000.00	
Other Revenue Totals:		\$10,000.00	
Sewer Revenue Totals:		\$308,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account 5202 Description SEWER CAPITAL AND REPLACEMENT FUND

Earnings On Investments/Transfers/Advances		Proposed Revenue	Comments
5202-931-0000	TRANSFER IN SEWER FUND	\$20,000.00	
Interest Earned/Transfers/Advances Totals:		\$20,000.00	
Sewer Capital and Replacement Totals:		\$20,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 5301 ELECTRIC FUND

Charges for Services		Proposed Revenue	Comments
5301-541-0000	CONSUMER SALES	\$1,700,000.00	
Charges for Services Totals:		\$1,700,000.00	
Other Revenue			
5301-891-0000	MISC RECEIPTS	\$10,000.00	
Other Revenue Totals:		\$10,000.00	
Earnings On Investments/Transfers/Advances			
5301-931-0000	TRANSFER IN KWH GENERAL FUND	\$0.00	
Interest Earned/Transfers/Advances Totals:		\$0.00	
Electric Totals:		\$1,710,000.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
 5302 ELECTRIC CAPITAL AND REPLACEMENT FUND

Earnings On Investments/Transfers/Advances		Proposed Revenue	Comments
5302-931-0000	TRANSFER IN ELECTRIC FUND	\$0.00	
Interest Earned/Transfers/Advances Totals:		\$0.00	
Electric Capital and Replacement Totals:		\$0.00	

YR. 2024 ESTIMATE REVENUE BUDGET

VILLAGE OF MILAN

Account Description
5781 GUARANTEED UTILITIES FUND

		Proposed Revenue	Comments
5781-544-0000	DEPOSITS	\$5,000.00	Utility Deposits
Guaranteed Utilities Totals		\$5,000.00	

APPROPRIATIONS

Year 2024 Fund Explanation

Budget (Appropriation)

1000 General Fund- The General fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

2011 Street Construction Maintenance and Repair- The Street Construction, Maintenance and Repair fund within the village accounts for and receives 92.5% portion of the State gasoline tax, permissive tax and motor vehicle license registration fees restricted for construction, reconstruction, repave, widen, maintenance, repair, clear, of streets, to maintain and repair bridges/viaducts, to purchase, erect, traffic signs/markers, to pay the principal, interest, and charges on bonds and issue bonds.

2012 Street Levy Fund- The Street Levy fund is a 4 Mill (5 year) renewal property tax levy voted on by the residents with restrictions that money collected is used for general construction, reconstruction, resurfacing, and repair streets, roads and bridges.

2021 State Highway- The State Highway fund within the village accounts for and receives 7.5% portion of the State gasoline tax, permissive tax and motor vehicle license registration fees restricted for construction, reconstruction, repave, widen, maintenance, repair, to erect/maintain traffic signs/markers, to pay the principal, interest, and charges on bonds and other obligations issued pursuant to Chapter 133.

2041 Park and Activities Fund- This fund receives donations and the money maybe spent with the recommendation of the Park Activities Commission and their Comprehensive Parks and activities Plan for the use and activities of the Village parks and ground.

2091 Law Enforcement Professional Training- The Law Enforcement Professional Training fund was established for peace officers continuing professional training.

2131 Police Pension Fund- This fund receives property tax funds and money transferred in from the General Fund to pay Police Pension.

2152 American Relief Fund- This fund is restricted. You are required to follow the Federal Guidelines and report to the US Treasury. Eligible uses: Loss of Revenue, Water, Sewer, and Broadband Infrastructure.

2271 DUI Education and Enforcement Fund- This fund accounts for mandatory fines imposed by the state upon offenders of state statutes related to driving while under the influence of alcohol, drugs or a combination of them (OVI) pursuant to R.C. 4511.99 and to expend funds in the furtherance of law enforcement and public education about laws governing the operation of a motor vehicle under the influence of alcohol, drugs or a combination of them and the danger of operating a motor vehicle while under the influence of alcohol, drugs or a combination of them and other information relating to the operation of motor vehicle and the consumption of alcoholic beverages, drugs or a combination of them.

2272 OneOhio Opioid Fund- The OneOhio Opioid fund is money received from the State agreement with the three largest distributors of opioids. The funds are restricted for “evidence-based forward-looking strategies, programming and services used to (i) expand the availability of treatment for individuals affected by substance use disorders, (ii) develop, promote and provide evidence-based substance use prevention strategies, (iii) provide substance use

avoidance and awareness education, (iv) decrease the oversupply of licit and illicit opioids, and (v) support recovery from addiction services performed by qualified and appropriately licensed providers.”

2901 Beautification Fund- This fund receives donations and the money maybe spent with the recommendation of the Beautification Commission and their Comprehensive Beautification Plan for the maintenance and beautification of the Village parks and grounds.

2902 Jenkins Warehouse Fund- This fund receives donations or grants, and the money may be spent with the recommendation of the Jenkins Warehouse Commission for the maintenance and use of the Jenkins Warehouse.

2903 Mayor’s Court Computer Fund- This fund under Section 1901.261, Revised Code, a municipal court may determine that for the efficient operation of the court additional funds are required to computerize the court, to make available computerized legal research services. These funds may be used for the computerization of any aspect of the court, including the acquisition and maintenance of legal research software and hardware for court personnel.

4901 Capital Improvement Fund –This is set up to set money aside for the various capital improvements to buildings and lands. The council needs to pass a resolution/ordinance to transfer funds from the General Fund. However, funds transferred into this fund must be used within ten years per ORC 5705.13 (c).

4902 Budget Stabilization Fund- This fund was created to stabilize the budget against cyclical changes in revenues and expenditures. The amount of money to be reserved in such an account in any fiscal year shall not exceed five per cent (5%) of the revenue credited in the preceding fiscal year to the fund.

5101 Water Fund- The water fund accounts for the provision of water treatment and distribution to the residents and commercial users located within and outside the Village.

5102 Water Capital and Replacement Fund- This fund received money being transfer into from the Water Fund for future upgrades, equipment, vehicles, and emergency repairs.

5201 Sewer Fund- The sewer fund accounts for the provision of sanitary sewer services to the residents and commercial users within and outside the Village.

5202 Sewer Capital and Replacement Fund- This fund received money being transfer into from the Sewer Fund for future upgrades, equipment, vehicles and emergency repairs.

5301 Electric Fund- The electric fund accounts for the provision of electric services to the residents and commercial users within the Village.

5302 Electric Capital and Replacement Fund- This fund received money being transfer into from the Electric Fund for future upgrades, equipment, vehicles, and emergency.

5781 Guaranteed Utilities Fund- This fund receives money received from landlords for their rental units for utility deposit and deposit maybe returned if there is no outstanding balance.

PASSED _____

ORDINANCE NO. _____

AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CALENDAR YEAR 2024 FOR THE VILLAGE OF MILAN, OHIO

WHEREAS, the Fiscal Officer of the Village of Milan, Ohio has advised Council that to provide for the usual daily operations of the Village departments during the calendar year 2024, that permanent appropriations need to be made at once pursuant to §5705.38 of the Ohio Revised Code; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MILAN, ERIE AND HURON COUNTIES, OHIO:

SECTION 1. That there shall be, and hereby are, appropriated out of any monies now in the treasury or any accruing revenues of the Village available for said purpose, the sum of money as set forth in the various funds and line items in the attachment hereto for the payment of all expenses and obligations of the Village of Milan for 2024, for various purposes, pursuant to §5705.38 of the Ohio Revised Code and attached hereto as Exhibit A.

The amounts appropriated for various purposes shall, in no event, be exceeded unless the Village Council shall by resolution or ordinance appropriate additional unappropriated money or revenues.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of the Ordinance were taken in an open meeting of this Council; and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including §121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance shall take effect at the earliest date permitted by law pursuant to §731.30 of the Ohio Revised Code.

Approved:

_____, 2023

Pamela Crosby, Mayor

Attest:

Joanne Clapp, Fiscal Officer

Dated: _____, 2023

Adopted: _____, 2023

Exhibit "A"
Year 2024 Permanent Appropriations

12/15/2023

General Fund

1000

Police Wages & Benefits	\$376,093.41
Police Other Expense	\$60,750.00
Police Capital	<u>\$24,500.00</u>
Total Police	\$461,343.41
Park Wages & Benefits	\$91,457.95
Park Other Expense	\$81,050.00
Park Capital	<u>\$3,000.00</u>
Total Park	\$175,507.95
Zoning Wages & Benefits	\$3,401.79
Zoning Other Expense	<u>\$10,850.00</u>
Total Zoning	\$14,251.79
Mayor Wages & Benefits	\$9,612.00
Mayor Other Expense	<u>\$12,100.00</u>
Total Mayor	\$21,712.00
Council Wages & Benefits	\$23,667.50
Council Other Expense	<u>\$470.00</u>
Total Council	\$24,137.50
Mayor's Court Wages & Benefits	\$21,964.74
Mayor's Court Other Expense	<u>\$11,035.00</u>
Total Mayor's Court	\$32,999.74
Finance Wages & Benefits	\$89,492.93
Finance Other Expense	<u>\$2,500.00</u>
Total Finance	\$91,992.93
Solicitor Wages & Benefits	\$5,541.60
Solicitor Other Expense	<u>\$0.00</u>
Total Solicitor	\$5,541.60
Other Government Miscellaneous	\$99,460.00
State Auditor Fee	\$10,000.00
Income Tax Admin Fee	\$25,000.00
Other Government Capital	<u>\$0.00</u>

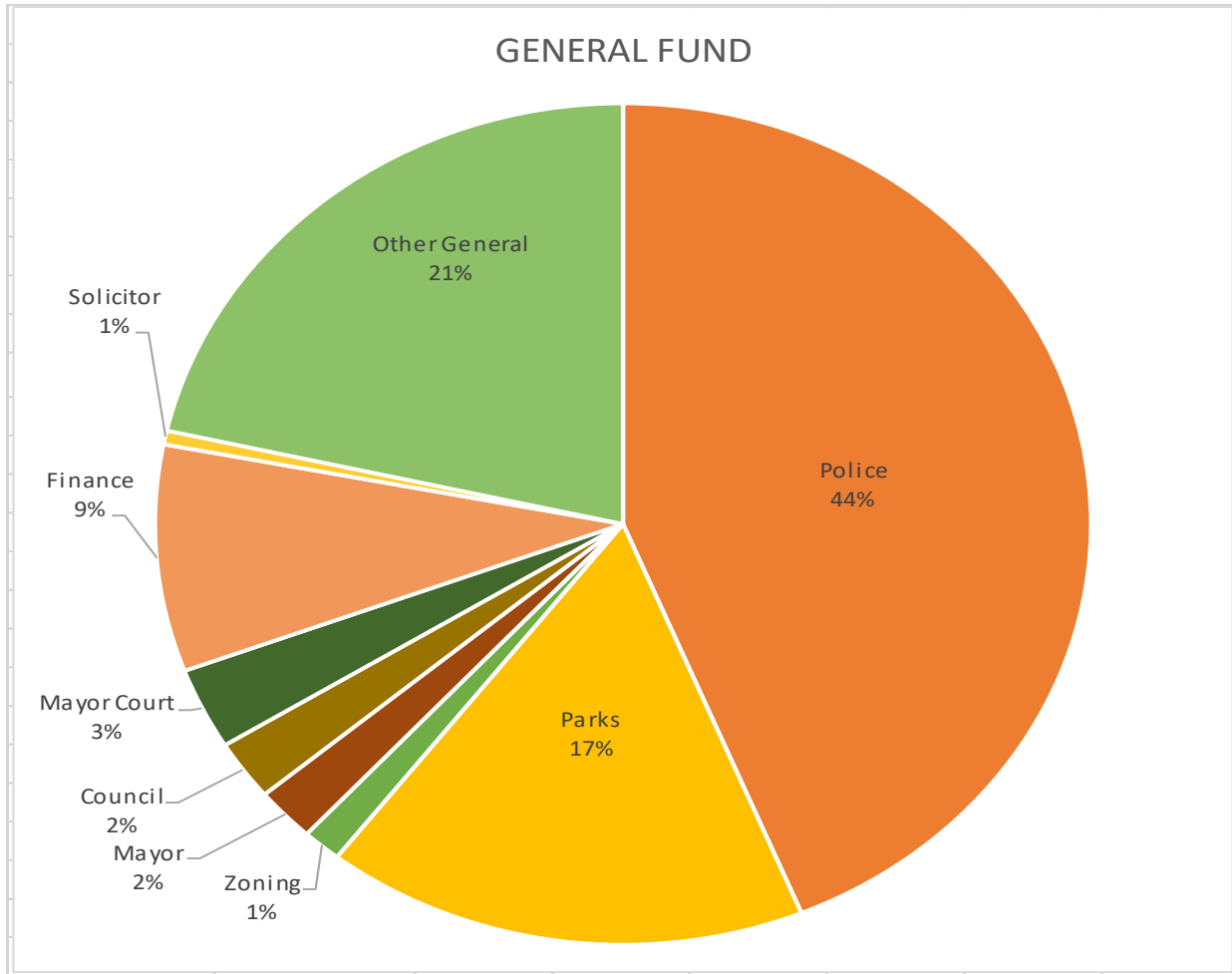
	Total Other Government	\$134,460.00	
	Transfer Out	\$55,000.00	
	Transfer Out Police Pension	<u>\$35,000.00</u>	
	Total Transfer Out	\$90,000.00	
	Grand Total General Fund		\$1,051,946.92
Special Revenue Funds			
2011	Street Construction, Maint & Repair (SCMR)		
	SCMR Wages & Benefits	\$86,429.25	
	SCMR Other Expense	\$73,800.00	
	SCMR Sidewalk	\$0.00	
	SCMR Capital	<u>\$10,000.00</u>	
	Total SCMR	\$170,229.25	
2012	Street Levy		
	Street Levy Other	<u>\$79,000.00</u>	
	Total Street Levy	\$79,000.00	
2021	State Highway		
	State Highway Other	\$60,000.00	
	State Highway Capital	<u>\$0.00</u>	
	Total State Highway	\$60,000.00	
2041	Parks and Activities		
	Parks and Activities Other Expenses	<u>\$700.00</u>	
	Total Parks and Activities	\$700.00	
2091	Law Enforcement Professional Training		
	Law Enforcement Professional Training Other Expenses	<u>\$4,000.00</u>	
	Total Law Enforcement Professional Training	\$4,000.00	
2101	Permissive Tax		
	Permissive Tax Other Expenses	<u>\$17,334.42</u>	
	Total Permissive Tax	\$17,334.42	
2131	Police Pension		
	Police Pension Benefits	\$44,910.00	
	Police Pension Other Expenses	<u>\$250.00</u>	
	Total Police Pension	\$45,160.00	
2152	American Rescue Plan Act		
	American Rescue Plan Act Other Expenses	\$0.00	
	American Rescue Plan Act Capital	<u>\$37,037.77</u>	

Approved Yr. 2023

	Total American Rescue Plan Act	\$37,037.77	
2271	DUI Education & Enforcement		
	DUI Education & Enforcement Other Expense	<u>\$0.00</u>	
	Total DUI Education & Enforcement	\$0.00	
2272	OneOhio Opioid Settlement		
	OneOhio Opioid Settlement Other Expense	<u>\$0.00</u>	
	Total OneOhio Opioid Settlement	\$0.00	
2901	Beautification		
	Beautification Other Expense	<u>\$4,200.00</u>	
	Total Beautification	\$4,200.00	
2902	Jenkins Warehouse		
	Jenkins Warehouse Other Expense	<u>\$20,000.00</u>	
	Total Jenkins Warehouse	\$20,000.00	
2903	Mayor Court Computer		
	Mayor Court Computer Other Expense	<u>\$2,000.00</u>	
	Total Mayor Court Computer	\$2,000.00	
	Grand Total Special Revenue		\$439,661.44
Capital Funds			
4901	Capital Improvement		
	Capital Improvement Capital	\$160,000.00	
	Capital Improvement Transfer Out	<u>\$0.00</u>	
	Total Capital Improvement	\$160,000.00	
4902	Budget Stabilization		
	Budget Stabilization Other Expense	\$0.00	
	Budget Stabilization Capital	\$0.00	
	Budget Stabilization Transfer Out	<u>\$0.00</u>	
	Total Budget Stabilization	\$0.00	
	Grand Total Capital		\$160,000.00
Enterprise Funds			
5101	Water		
	Water Wages and Benefits	\$143,789.06	
	Water Other Expense	\$235,869.00	
	Water Capital	\$5,000.00	
	Water Transfer Out	<u>\$0.00</u>	
	Total Water	\$384,658.06	

5101	Water Capital and Replacement		
	Water Capital	\$0.00	
	Water Transfer Out	<u>\$0.00</u>	
	Total Water Capital and Replacement	\$0.00	
5201	Sewer		
	Sewer Wages and Benefits	\$149,989.06	
	Sewer Other Expense	\$135,400.00	
	Sewer Capital	\$20,000.00	
	Sewer Transfer Out	<u>\$10,000.00</u>	
	Total Sewer	\$315,389.06	
5202	Sewer Capital and Replacement		
	Sewer Capital	\$7,000.00	
	Sewer Transfer Out	<u>\$0.00</u>	
	Total Sewer Capital and Replacement	\$7,000.00	
5301	Electric		
	Electric Wages and Benefits	\$245,132.57	
	Electric Other Expense	\$1,222,700.00	
	Electric Capital	\$146,000.00	
	Electric Transfer Out	<u>\$40,000.00</u>	
	Total Electric	\$1,653,832.57	
5302	Electric Capital and Replacement		
	Electric Capital	\$195,000.00	Approved Yr. 2022
	Electric Transfer Out	<u>\$0.00</u>	
	Total Electric Capital and Replacement	\$195,000.00	
5781	Enterprise Deposit (Guaranteed Utilities)		
	Deposits Refunded	\$4,000.00	
	Deposits Applied	<u>\$2,000.00</u>	
	Total Enterprise Deposit (Guaranteed Utilities)	\$6,000.00	
	Grand Total Enterprise		\$2,561,879.69
	Total for all Funds		\$4,213,488.05

APPROPRIATION



**BUDGET (APPROPRIATION) WORK SHEETS
BY DEPARTMENT
VILLAGE OF MILAN**

12/15/2023 Description Proposed
110 GENERAL FUND Yr. 2024

Police		Budget	Comments
Personnel Services/Employee Fringe			
1000-110-100-0000	FULL TIME POLICE SALARIES	\$290,580.00	
1000-110-213-0000	MEDICARE	\$4,213.41	
1000-110-211-0000	OPERS	\$3,500.00	
1000-110-215-0000	OP&F MATCHING	\$0.00	
1000-110-220-0000	HEALTH INSURANCE	\$65,000.00	
1000-110-225-0000	WORKER'S COMP & SAFETY	\$4,300.00	
1000-110-240-0000	UNEMPLOYMENT	\$0.00	
1000-110-252-0000	SCHOOL & TRAVEL	\$3,500.00	
1000-110-270-0000	CLOTHING ALLOWANCE	\$5,000.00	1 new bulletproof vest
Personnel Services/Employee Fringe Totals:		\$376,093.41	
Contract Services			
1000-110-310-0000	ELECTRIC & GAS	\$3,000.00	
1000-110-341-0000	LEGAL FEES	\$5,000.00	
1000-110-350-0000	INSURANCE	\$4,600.00	
1000-110-391-0000	DUES & MEMBERSHIP	\$250.00	
1000-110-433-0000	CRUISER MAINT	\$5,000.00	
1000-110-399-0000	CONTRACTUAL SERVICES	\$9,500.00	Dispatching, MDT's
Contract Services Totals:		\$27,350.00	Records Management
Supplies/Materials/Maintenance			
1000-110-410-0000	OFFICE SUPPLIES	\$800.00	
1000-110-400-0015	FUEL	\$10,000.00	
1000-110-432-0000	RADIO & TELEPHONE MAINT	\$500.00	
1000-110-440-0000	POLICE VIDEO EQUIPMENT	\$2,900.00	Dash Camera
1000-110-490-0000	OTHER OPERATING EXPENSE	\$19,200.00	
Supplies/Materials/Maintenance Totals:		\$33,400.00	
Capital Outlay			
1000-110-520-0000	NEW EQUIPMENT	\$22,000.00	Radio
1000-110-540-0000	EQUIPMENT REPLACEMENT	\$2,500.00	
1000-110-550-0000	CRUISER REPAYMENT	\$0.00	See Capital Improvement
Capital Outlay Totals:		\$24,500.00	
110 Police Totals:		\$461,343.41	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

320	12/15/2023 Description	Proposed	
	GENERAL FUND	Yr. 2024	
Parks		Budget	Comments
Personnel Services/Employee Fringe			
1000-320-100-0000	PARKS & TREES SALARIES	\$59,210.00	
1000-320-211-0000	OPERS - Matching	\$8,289.40	
1000-320-213-0000	MEDICARE	\$858.55	
1000-320-220-0000	HEALTH INSURANCE	\$22,000.00	
1000-320-225-0000	WORKER'S COMP & SAFETY	\$700.00	
1000-320-270-0000	CLOTHING ALLOWANCE	\$400.00	
Personnel Services/Employee Fringe Totals:		\$91,457.95	
Contract Services			
1000-320-311-0000	ELECTRIC	\$1,500.00	
1000-320-313-0000	GAS	\$4,000.00	
1000-320-321-0000	PHONE	\$300.00	
1000-320-346-0000	ENGINEERING FEES	\$0.00	
1000-320-350-0000	INSURANCE	\$4,550.00	Land & Bldgs.
Contract Services Totals:		\$10,350.00	
Supplies/Materials/Maintenance			
1000-320-410-0000	OFFICE SUPPLIES	\$500.00	
1000-320-400-0000	MATERIALS	\$10,000.00	
1000-320-431-0000	MAINT OF FACILITIES	\$10,000.00	
1000-320-432-0000	MAINT & OPER OF EQUIPMENT	\$15,000.00	
1000-320-510-0000	PARKS & TREES	\$15,000.00	
1000-320-440-0000	SMALL TOOLS & EQUIP	\$200.00	
1000-320-490-0000	OTHER OPERATING EXP	\$20,000.00	Rd. Salt
Supplies/Materials/Maintenance Totals:		\$70,700.00	
Capital Outlay			
1000-320-520-0000	NEW EQUIPMENT	\$3,000.00	
Capital Outlay Totals:		\$3,000.00	
320 Parks Totals:		\$175,507.95	

BUDGET (APPROPRIATION) WORK SHEETS

BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description
GENERAL FUND

Proposed
Yr. 2024

410

Zoning

Budget Comments

Personnel Services/Employee Fringe			
1000-410-100-0000	ZONING INSPECTOR WAGES	\$2,730.00	
1000-410-213-0000	MEDICARE	\$39.59	
1000-410-211-0000	OPERS	\$382.20	
1000-410-252-0000	SCHOOL & TRAVEL	\$250.00	
Personnel Services/Employee Fringe Totals:		\$3,401.79	
Contract Services			
1000-410-321-0000	PHONE	\$600.00	
1000-410-392-0000	BUILDING CODE & PLANNING	\$5,000.00	American Legal - update book
1000-410-399-0000	BUILDING INSPECTION	\$5,000.00	
Contract Services Totals:		\$10,600.00	
Supplies/Materials/Maintenance			
1000-410-410-0000	OFFICE SUPPLIES	\$250.00	
Supplies/Materials/Maintenance Totals:		\$250.00	
410 Zoning Totals:		\$14,251.79	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

710

GENERAL FUND

Yr. 2024

Mayor

Budget

Comments

Personnel Services/Employee Fringe				Budget	Comments
1000-710-100-0000	MAYOR SALARY			\$8,000.00	
1000-710-213-0000	MEDICARE			\$116.00	
1000-710-212-0000	FICA			\$496.00	
1000-710-225-0000	WORKER'S COMP & SAFETY			\$0.00	
1000-710-252-0000	SCHOOL & TRAVEL			\$1,000.00	
Personnel Services/Employee Fringe Totals:				\$9,612.00	
Supplies/Materials/Maintenance					
1000-710-410-0000	OFFICE SUPPLIES			\$100.00	
Supplies/Materials/Maintenance Totals:				\$100.00	
Other					
1000-710-490-0000	MISC			\$12,000.00	
Other Totals:				\$12,000.00	
710 Mayor Totals:				\$21,712.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

715

GENERAL FUND

Yr. 2024

Council

Budget

Comments

Personnel Services/Employee Fringe			
1000-715-110-0000	COUNCIL SALARIES	\$15,000.00	
	SOLICITOR WAGE	\$0.00	move to own worksheet
1000-715-213-0000	MEDICARE	\$217.50	
1000-715-212-0000	FICA	\$350.00	
1000-715-211-0000	OPERS	\$2,100.00	
1000-715-225-0000	WORKER'S COMP & SAFETY	\$0.00	
1000-715-252-0000	SCHOOL & TRAVEL	\$6,000.00	
Personnel Services/Employee Fringe Totals:		\$23,667.50	
Contract Services			
1000-715-391-0000	DUES & MEMBERSHIP	\$470.00	OML Dues
Contract Services Total:		\$470.00	
Supplies/Materials/Maintenance			
1000-715-410-0000	OFFICE SUPPLIES	\$0.00	
Supplies/Materials/Maintenance Totals:		\$0.00	
715 Council Totals:		\$24,137.50	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023	Description	Proposed	
720	GENERAL FUND	Yr. 2024	
Mayor Court		Budget	Comments
1000-720-100-0000	MAYOR'S COURT SALARY	\$16,665.00	
1000-720-213-0000	MEDICARE	\$241.64	
1000-720-211-0000	OPERS	\$2,333.10	
1000-720-225-0000	WORKER'S COMP & SAFETY	\$225.00	
1000-720-348-0000	SCHOOL & TRAVEL	\$2,500.00	
		\$21,964.74	
1000-720-391-0000	DUES & MEMBERSHIP	\$500.00	
1000-720-410-0000	OFFICE SUPPLIES	\$150.00	
1000-720-490-0000	OTHER MAYOR'S COURT EXPENSES	\$10,385.00	Lexis Nexis, Balwin
		\$11,035.00	Group, Huron Court,
720 Mayor Court Total:		\$32,999.74	Erie Court and State

Includes Magistrate

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

725

GENERAL

FUND

Yr. 2024

Finance Dept

Budget

Comments

Personnel Services/Employee Fringe			
1000-725-120-0000	FISCAL OFFICER SALARY	\$65,650.00	Includes Public Records
1000-725-213-0000	MEDICARE	\$951.93	
1000-725-211-0000	OPERS	\$9,191.00	
1000-725-221-000	HEALTH INSURANCE	\$10,000.00	
1000-725-225-0000	WORKER'S COMP & SAFETY	\$700.00	
1000-725-240-0000	UNEMPLOYMENT	\$0.00	
1000-725-348-0000	SCHOOL & TRAVEL	\$3,000.00	See note below
Personnel Services/Employee Fringe Totals:		\$89,492.93	
Contract Services			
1000-725-391-0000	DUES AND MEMBERSHIPS	\$1,000.00	
Contract Services Totals:		\$1,000.00	
Supplies/Materials/Maintenance			
1000-725-410-0000	OFFICE SUPPLIES	\$1,500.00	
Supplies/Materials/Maintenance Totals:		\$1,500.00	
725 Finance Dept Totals:		\$91,992.93	

Notes: School and Travel- Ohio Association of Public Treasurer Training - April (1 day); June (all week); October (4 days); State Auditor Local Government Conference March (3 days) the amount is less than normal because my hotel stay is paid for the Ohio Association of Public Treasurer Board since I serve as a Board Member.

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description Proposed

750

GENERAL FUND

Yr. 2024

Solicitor

Budget

Comments

Personnel Services/Employee Fringe			
1000-750-140-0000	SOLICITOR WAGE	\$4,800.00	
1000-750-213-0000	MEDICARE	\$69.60	
1000-750-211-0000	OPERS	\$672.00	
Personnel Services/Employee Fringe Totals:		\$5,541.60	
Contract Services			
1000-750-391-0000	DUES & MEMBERSHIP	\$0.00	
Contract Services Totals:		\$0.00	
Supplies/Materials/Maintenance			
1000-750-410-0000	OFFICE SUPPLIES	\$0.00	
		\$0.00	
750 Solicitor Totals:		\$5,541.60	

New worksheet for Year 2024

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023	Description	Proposed	Comments
790	GENERAL FUND	Yr. 2024	
General Government		Budget	
Contract Services			
1000-790-750-0000	LEGAL FEES	\$25,000.00	
1000-790-349-0000	FEES, BANK ACCT ANALYSIS, NSF	\$500.00	
1000-790-343-0000	UNIFORM ACCOUNTING NETWORK FEES	\$3,960.00	
1000-745-342-0000	AUDITOR OF STATE FEES	\$10,000.00	Yr 2022 & 2023
1000-755-344-0000	INCOME TAX ADM COST	\$25,000.00	
1000-740-640-0000	COUNTY DEDUCTIONS	\$3,000.00	
Contract Services Totals:		\$67,460.00	
Supplies/Materials/Maintenance			
1000-790-490-0000	OTHER OPERATING EXPENSES	\$67,000.00	
Supplies/Materials/Maintenance Totals:		\$67,000.00	
Capital Outlay			
1000-790-800-500	CAPITAL OUTLAY	\$0.00	
Capital Outlay Totals:		\$0.00	
Other			
	DISASTER EMERGENCIES	\$0.00	
Other Totals:		\$0.00	
Other Financing			
1000-910-910-0000	TRANSFER OUT	\$55,000.00	See Note
	POLICE PENSION FUND TRANSFER	\$35,000.00	
	KWH ELECTRIC FUND TRANSFER	\$0.00	
Other Financing Totals:		\$90,000.00	
790 General Gvt Totals:		\$224,460.00	

Note: Transfer to Budget Stabilization

**BUDGET (APPROPRIATION) WORK SHEETS
BY DEPARTMENT
VILLAGE OF MILAN**

2011	12/15/2023	Description	Proposed	
		STREET FUND	Yr. 2024	
Street Construction, Maintenance & Repair			Budget	Comments
Personnel Services/Employee Fringe				
2011-620-100-0000		STREET SALARIES	\$56,500.00	
2011-620-213-0000		MEDICARE	\$819.25	
2011-620-211-0000		OPERS	\$7,910.00	
2011-620-220-0000		HEALTH INSURANCE	\$20,000.00	
2011-620-225-0000		WORKER'S COMP & SAFETY	\$800.00	
201-620-270-0000		CLOTHING ALLOWANCE	\$400.00	
Personnel Services/Employee Fringe Totals:			\$86,429.25	
Contract Services				
201-620-311-0000		ELECTRIC	\$0.00	
2011-620-341-0000		LEGAL FEES	\$0.00	
2011-620-350-0000		INSURANCE	\$4,200.00	
2011-620-396-000		STREET REPAIRING	\$12,000.00	
2011-130-311-0000		STREET LIGHTING	\$1,600.00	
Contract Services Totals:			\$17,800.00	
Supplies/Materials/Maintenance				
2011-620-410-0000		OFFICE SUPPLIES	\$0.00	
2011-620-420-0000		MATERIALS	\$17,000.00	
2011-620-431-0000		MAINT OF FACILITIES	\$10,000.00	
2011-620-432-0000		MAINT & OPE EQUIPMENT	\$10,000.00	
2011-620-440-0000		TOOLS & EQUIPMENT	\$2,000.00	
2011-620-490-0000		OTHER OPERATING EXPENSE	\$17,000.00	
Supplies/Materials/Maintenance Totals:			\$56,000.00	
Capital Outlay				
		NEW EQUIPMENT	\$0.00	
		SYSTEMS EQUIPMENT	\$0.00	
2011-800-500-0000		EQUIPMENT REPLACEMENT	\$10,000.00	
			\$10,000.00	
Street Totals:			\$170,229.25	
Sidewalk				
Supplies/Materials/Maintenance				
2011-670-555-0000		SIDEWALK MAINTENANCE	\$0.00	Moved to Capital Fund
Supplies/Materials/Maintenance Totals:			\$0.00	
Sidewalk Totals:			\$0.00	
2011 Total:			\$170,229.25	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

2012

Yr. 2024

Street Levy

Budget

Comments

Contract Services			
2012-620-346-0000	ENGINEERING FEES	\$0.00	
2012-620-390-0000	CONTRACTUAL SERVICES	\$0.00	
Contract Services Totals:		\$0.00	
Supplies/Materials/Maintenance			
2012-620-400-0000	MATERIAL & SUPPLIES	\$7,500.00	
2012-620-430-0000	REPAIR & MAINTENANCE	\$70,000.00	
Supplies/Materials/Maintenance Totals:		\$77,500.00	
Contract Services			
2012-620-344-0000	COUNTY DEDUCTIONS	\$1,500.00	
Contract Services Totals:		\$1,500.00	
2012 Total: Total:		\$79,000.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description Proposed

2021

Yr. 2024

State Highway

Budget Comments

Contract Services			
2021-620-390-0000	STATE HIGHWAY	\$60,000.00	
Contract Services Totals:		\$60,000.00	
2021 Total:		\$60,000.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

	Description	Proposed Yr. 2024 Budget	Comments
2041 Parks and Activities			
Supplies/Materials/Maintenance			
2041-390-400-0000	OTHER OPERATING EXPENSES	\$700.00	
Supplies/Materials/Maintenance Totals:		\$700.00	
2041 Total:		\$700.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

2091

Yr. 2024

Law Enforcement Program

Budget Comments

2091-110-348-0000	LAW TRAINING OPERATING EXP	\$4,000.00	OPOTA training
Law Enforcement Program Total:		\$4,000.00	set by State

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Yr. 2024

	Description	Budget	Comments
Contract Services			
2101-620-390-0000	PERMISSIVE TAX	\$17,334.42	
		\$17,334.42	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

2131

Yr. 2024

Police Pension

Budget

Comments

2131-110-215-0000	POLICE PENSION	\$44,910.00	
Personnel Services/Employee Fringe Totals:		\$44,910.00	
2131-740-344-0000	COUNTY DEDUCTIONS	\$250.00	
Contract Services Totals:		\$250.00	
2131 Police Pension Total:		\$45,160.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023
2901

Description

Proposed
Yr. 2024

BEAUTIFICATION

Budget

Comments

Capital Outlay			
2901-730-500-0000	BEAUTIFICATION EXPENSE	\$4,200.00	
2901 Total:		\$4,200.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

	12/15/2023	Description	Proposed	
2902			Yr. 2024	
Jenkins Warehouse			Budget	Comments
Supplies/Materials/Maintenance				
2902-730-400-0000		OTHER OPERATING EXPENSE	\$20,000.00	
2902 Total:			\$20,000.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

2903	12/15/2023	Description	Proposed Yr. 2024	
		Mayor Court Computer	Budget	Comments
		2903-720-400-0000 OTHER OPERATING EXPENSE COMP	\$2,000.00	
		2903 Mayor Court Computer Total:	\$2,000.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

4901

Proposed

CAPITAL IMPROVEMENT

Yr. 2024

**Special Assessment/Transfer
Out**

Budget

Comments

		Budget	Comments
Capital Outlay			
4901-800-500-0000	CAPITAL IMPROVEMENT	\$160,000.00	See Note
	Capital Outlay Totals:	\$160,000.00	
Other Financing			
4901-910-910-0000	TRANSFER OUT		
4901-920-920-0000	FUND ADVANCE OUT	\$0.00	
	Transfer Out Totals:	\$0.00	
4901 Total:		\$160,000.00	

Note: \$15,000 sidewalks, uptown project, \$59,000 Police Cruiser

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023	Description	Proposed	
4902		Yr. 2024	
Budget Stabilization		Budget	Comments
Contract Services			
4902-790-390-000	Contract Services	\$0.00	
	Contract Totals:	\$0.00	
4902 Total:		\$0.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

5101

Yr. 2024

Water

Budget

Comments

Personnel Services/Employee Fringe			
5101-531-100-0000	WATER SALARY	\$109,735.00	
5101-531-213-0000	MEDICARE	\$1,591.16	
5101-531-211-0000	OPERS	\$15,362.90	
5101-531-220-0000	HEALTH INSURANCE	\$15,000.00	
5101-531-225-0000	WORKER'S COMP & SAFETY	\$1,200.00	
5101-531-240-0000	UNEMPLOYMENT	\$0.00	
5101-531-348-0000	SCHOOL & TRAVEL	\$500.00	
5101-531-270-0000	CLOTHING ALLOWANCE	\$400.00	
	Personnel Services/Employee Fringe Totals:	\$143,789.06	
Contract Services			
5101-531-311-0000	ELECTRIC	\$6,000.00	
51501-531-321-0000	PHONE	\$1,200.00	
	Contract Services Totals:	\$7,200.00	
Contract Services			
5101-533-312-0000	WATER	\$185,000.00	Purchase from Cty
	Contract Services Totals:	\$185,000.00	
Contract Services			
5101-533-391-0000	DUES & MEMBERSHIP	\$1,200.00	
5101-533-390-0000	LAB & TESTING	\$3,400.00	MASI & ECHD
	Contract Services Totals:	\$4,600.00	
Supplies/Materials/Maintenance			
5101-533-410-0000	OFFICE SUPPLIES	\$1,500.00	
5101-533-432-0000	MAINT & OPER OF EQUIPMENT	\$1,635.00	
5101-533-420-0000	DISTRIBUTION SUPPLIES	\$4,000.00	
5101-533-430-0000	DISTRIBUTION MAINTENANCE	\$3,000.00	
5101-533-440-0000	SMALL TOOLS & REPAIRS	\$500.00	
5101-533-490-0000	OTHER OPERATING EXPENSES	\$20,000.00	Fire Hydrant replace
	Supplies/Materials/Maintenance Totals:	\$30,635.00	
Capital Outlay			
5101-800-520-0000	NEW EQUIPMENT & MACHINERY	\$0.00	
5101-800-540-0000	EQUIPMENT REPLACEMENT	\$0.00	
	Capital Outlay Totals:	\$0.00	

Water Meters			
Capital Outlay			
5101-800-560-0000	METERS	\$1,500.00	
	Capital Outlay Totals:	\$1,500.00	
Contract Services			
5101-533-341-0000	LEGAL FEES	\$1,700.00	
5101-533-346-0000	ENGINEERING FEES	\$0.00	
5101-533-351-0000	INSURANCE	\$3,200.00	
	Contract Services Totals:	\$4,900.00	
Capital Outlay			
5101-800-430-0000	EMERGENCY REPAIRS	\$5,000.00	
5101-800-432-0000	SYSTEMS IMPROVEMENTS	\$0.00	
	Capital Outlay Totals:	\$5,000.00	
Debt Service			
5101-850-710-0000	PAYMENT OF PRINCIPAL	\$2,034.00	
5101-850-720-0000	PAYMENT OF INTEREST	\$0.00	
	Debt Service Totals:	\$2,034.00	
5101 Total:		\$384,658.06	

5102			
Water Capital			
Capital Outlay			
5102-539-500-0000	WATER REPLACEMENT	\$0.00	
	Capital Outlay Totals:	\$0.00	
Other Financing			
5102-910-910-0000	TRANSFER OUT	\$0.00	
	Other Financing Totals:	\$0.00	
5102 Total:		\$0.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

5201

Yr. 2024

Sewer

Budget

Comments

Personnel Services/Employee Fringe			
5201-541-100-0000	SEWER SALARIES	\$109,735.00	
5201-541-231-0000	MEDICARE	\$1,591.16	
5201-541-211-0000	OPERS	\$15,362.90	
5201-541-220-0000	HEALTH INSURANCE	\$20,000.00	
5201-541-225-0000	WORKER'S COMP & SAFETY	\$1,400.00	
5201-541-240-0000	UNEMPLOYMENT		
5201-541-348-0000	SCHOOL & TRAVEL	\$1,500.00	
5201-541-270-0000	CLOTHING ALLOWANCE	\$400.00	
	Personnel Services/Employee Fringe Totals:	\$149,989.06	
Contract Services			
5201-541-311-0000	ELECTRIC	\$45,000.00	
5201-541-313-0000	GAS	\$3,000.00	
5201-541-321-0000	PHONE	\$3,500.00	
5201-541-398-0000	GARBAGE & TRASH REMOVAL	\$8,400.00	New line Yr. 2024
	Contract Services Totals:	\$59,900.00	
Contract Services			
5201-541-349-0000	FEES, BANK ACCT ANALYSIS, NSF	\$0.00	
5201-541-391-0000	DUES & MEMBERSHIP	\$1,000.00	
5201-541-397-0000	LAB & TESTING	\$10,000.00	MASI
		\$11,000.00	
Supplies/Materials/Maintenance			
5201-541-410-0000	OFFICE SUPPLIES	\$500.00	
5201-541-420-0000	MATERIALS & CHEMICALS	\$8,000.00	SAL
5201-541-431-0000	MAINT OF FACILITIES	\$12,000.00	
5201-541-432-0000	MIANT & OPER OF EQUIPMENT	\$10,000.00	New pump
5201-541-440-0000	SMALL TOOLS & EQUIPMENT	\$500.00	
5201-541-490-0000	OTHER OPERATING EXPENSES	\$20,000.00	New pump-lift station
	Supplies/Materials/Maintenance Totals:	\$51,000.00	
Supplies/Materials/Maintenance			
5201-549-439-0000	MAINTENANCE COLLECTION	\$6,000.00	outside repairs-lift
	Supplies/Materials/Maintenance Totals:	\$6,000.00	stations
Contract Services			

5201-549-341-0000	LEGAL FEES	\$0.00	
5201-549-346-0000	ENGINEERING FEES	\$0.00	
5201-549-350-0000	INSURANCE	\$7,000.00	
	Contract Services Totals:	\$7,000.00	
Supplies/Materials/Maintenance			
5201-549-410-0000	OFFICE SUPPLIES	\$500.00	
	Supplies/Materials/Maintenance Totals:	\$500.00	
Capital Outlay			
5201-800-520-0000	NEW EQUIPMENT	\$0.00	
5201-800-590-0000	EMERGENCY REPAIRS	\$5,000.00	
5201-800-560-0000	SYSTEMS IMPROVEMENTS	\$15,000.00	
	Capital Outlay Totals:	\$20,000.00	
Debt Service			
5201-850-710-0000	PAYMENT OF PRINCIPAL	\$0.00	
5201-850-720-0000	PAYMENT OF INTEREST	\$0.00	
	Debt Service Totals:	\$0.00	
Other Financing			
5201-910-910-0000	TRANSFER OUT SEWER REPLACEMENT FUND	\$10,000.00	
	Other Financing Totals:	\$10,000.00	
5201 Total:		\$315,389.06	

5202			
Sewer Capital			
Capital Outlay			
5202-800-500-0000	SEWER REPLACEMENT	\$7,000.00	Pumps
5202 Total:		\$7,000.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023

Description

Proposed

5301

Yr. 2024

Electric

Budget

Comments

		Budget	Comments
Personnel Services/Employee Fringe			
5301-511-100-0000	ELECTRIC SALARY	\$167,460.00	
5301-511-213-0000	MEDICARE	\$2,428.17	
5301-511-211-0000	OPERS	\$23,444.40	
5301-511-220-0000	HEALTH INSURANCE	\$45,000.00	
5301-511-225-0000	WORKER'S COMP & SAFETY	\$2,500.00	
5301-511-240-0000	UNEMPLOYMENT	\$0.00	
5301-511-348-0000	SCHOOL & TRAVEL	\$3,500.00	Joe Training
5301-511-270-0000	CLOTHING ALLOWANCE	\$800.00	
	Personnel Services/Employee Fringe Totals:	\$245,132.57	
Contract Services			
5301-511-311-0000	ELECTRIC	\$5,000.00	
5301-511-313-0000	GAS	\$2,000.00	
5301-511-321-0000	PHONE	\$1,200.00	
	Contract Services Totals:	\$8,200.00	
Supplies/Materials/Maintenance			
5301-511-410-0000	OFFICE SUPPLIES	\$2,000.00	
	Supplies/Materials/Maintenance Totals:	\$2,000.00	
Contract Services			
5301-513-397-0000	PURCHASE OF POWER	\$1,100,000.00	AMP
5301-514-391-0000	DUES & MEMBERSHIP	\$2,000.00	
	Contract Services Totals:	\$1,102,000.00	
Supplies/Materials/Maintenance			
5301-514-420-0000	MATERIALS	\$25,000.00	
5301-514-400-0015	FUEL	\$5,500.00	
5301-514-431-0000	MAINTENANCE OF FACILITY	\$15,000.00	System Repair & substation
5301-514-440-0000	SMALL TOOLS & EQUIPMENT	\$4,000.00	
5301-514-490-0000	OTHER OPERATING EXPENSE	\$10,000.00	
	Supplies/Materials/Maintenance Totals:	\$59,500.00	
Other			
5301-514-344-0000	STATE KWH TAX	\$9,500.00	
	Other Totals:	\$9,500.00	
Electric Meters			
Capital Outlay			

5301-522-520-0000	METERS	\$4,000.00	
	Capital Outlay Totals:	\$4,000.00	
Supplies/Materials/Maintenance			
5301-519-432-0000	MAINT & OPER OF EQUIP	\$15,000.00	Service Truck
	Supplies/Materials/Maintenance Totals:	\$15,000.00	
Contract Services			
5301-519-341-0000	LEGAL FEES	\$0.00	
5301-519-346-0000	ENGINEERING & CONTRACTS	\$7,500.00	Courtney & Assoc
5301-519-350-0000	INSURANCE	\$15,000.00	Property & Vehicle
	Contract Services Totals:	\$22,500.00	
Capital Outlay			
5301-800-540-0000	NEW EQUIPMENT & MACHINERY	\$15,000.00	
5301-800-520-0000	TRANSFORMERS	\$15,000.00	
5301-800-560-0000	SYSTEM IMPROVEMENTS	\$115,000.00	
5301-800-590-0000	SPILL PREVENTION	\$1,000.00	
	Capital Outlay Totals:	\$146,000.00	
5301 Total:		\$1,613,832.57	
5302			
Electric Capital			
Capital Outlay			
5302-514-560-0000	ELECTRIC REPLACEMENT	\$0.00	
5302 Total:		\$0.00	

BUDGET (APPROPRIATION) WORK SHEETS BY DEPARTMENT

VILLAGE OF MILAN

12/15/2023	Description	Proposed	
5781		Yr. 2024	
Guaranteed Utilities		Budget	Comments
5781	Guaranteed Utilities		
5781-592-610-0000	DEPOSITS REFUNDED	\$4,000.00	
5781-592-620-0000	DEPOSITS APPLIES	\$2,000.00	
5781 Total:		\$6,000.00	

APPROVED VENDORS

Year 2024 Approved Vendors

Local government and state agencies to ensure, as required by law, that public contracts are not awarded to persons or businesses against which a Finding for Recovery has been issued and remains unresolved. The Vendors listed below were verified in October 2023 that they were not listed on the State Auditor's Findings for Recovery as having an unresolved finding.

Monthly

<u>Name</u>	<u>For</u>
Advisory Health Administrators	Employee Health Insurance
AMP Ohio	OSHA Training, electric supplier
Bradley Simon	Reimbursement
Charter Communications	Telephone Service
Cintas	Administration Bldg. floor mats
Civista	Credit Card- various items
Colonial Life & Accident	Employee requested payroll withholding (no cost to village)
Columbia Gas	Natural Gas supplier - Heat for Village Buildings
Consumer Driven Administrators LLC	Employee HRA Fees
Courtney & Assoc.	Public Utility Consultants
Erie County Court	Mayor's Court
Erie County Dept. of Environmental Services	Water purchase
Erie County Health Department	Water testing for distribution
Frontier	Telephones-water & sewer
Internal Revenue Service (IRS)	Employee Withholding tax
John Deere Financial	Miscellaneous supplies
Kocher & Barney LLC	Legal Services
MASI Environmental Labs	Water and Wastewater testing
Milan Utilities	Utilities for Village Government buildings
NAPA Auto Parts	Miscellaneous supplies
Norwalk Municipal Court	Mayor's Court
Ohio Deferred Compensation	Employee requested payroll withholding (no cost to village)
Ohio Edison	Street lighting
Ohio Police and Fire	Employee Pension-Fulltime Police only
Ohio Public Employees Retirement (OPERS)	Employee Pension
Power Line Supply	Miscellaneous Electric supplies
Peacock Water	Distilled water
Republic Services	Garbage
RITA Income Tax	Employee withholding
Rzlynt LLC	IT services
Treasurer State of Ohio	Various items including payroll
UHS Premium Billing	Employee dental, vision & life insurance
US Bank Equipment Finance	Copier lease
Verizon Wireless	Cell phones – police and utilities
Wex Bank (Circle K)	Credit Card – Fuel

Year 2024 Approved Vendors

Throughout the Year

<u>Name</u>	<u>For</u>
10-80 Video	Police body cameras
Ag-Pro Ohio LLC	Mower parts
AJB Engineering Consultants LLC	Electric upgrades consultants
A.J. Riley Inc.	Road Paving
A Meredith Schneider LLC	Electric poles
American Diesel Service Inc.	Service for 5500 Ram
American Legal	Codified Code book
American Roadway Logistics	Road line painting
Anixter Inc.	Electric house meters and wires
Assoc. of Mayor's Court Clerks of Ohio	Membership and training
Assoc. of Public Treasurers of the US & Canada	Membership and training
Axon Enterprises Inc	Police Tasers
B&N Automotive LLC	Vehicle Maintenance
Brian L Shook Electric LLC	Traffic Signal Maintenance
Buckeye Pumps Inc.	Sewer Plant
Buckeye State Pipe & Supply Co. Inc.	Water distribution supplies
Capital Tire Inc.	Tires Police Cruiser
Control Assoc. Inc.	Wastewater
Cooper Hydraulic Hose	Hoses
Cornerstone Concrete & Masonry LLC	Foundation Work
Custom Metal Works Inc.	Electric, catch basins
Deluca Plumbing LLC	Backflow
Dobson Holding LLC (D&A Service Center)	Vehicle Maintenance
Environmental Design Group LLC	Engineering
Environmental Protection Services	Transformer PCB Disposal
Erie Blacktop Inc.	Road paving
Erie County Auditor	Miscellaneous
Erie County Emergency Management	EMA, Hazmat and 911
Erie County Landfill	Dry solid waste disposal
Erie County Sheriff's	Dispatching
Excellence OPTO Inc.	Streetlights
FBI-LEEDA Inc.	Police membership
Fire Safety Equipment Inc.	Fire extinguisher inspections
Fire Safety Services Inc.	SCBA - wastewater
Fisher Titus Medical Center	New hire testing
Franklin Sanitation LLC	Manhole cleaning-camera
Great Lakes Electric	Generator maintenance
Gregory Cumston II	Reimbursement
Heitsche TLD LLC	Dumpster-yard waste
Hinman Tree Service	Tree removal

Hobbs Lock and Key Inc.
Huron Township Building Department
Huron County Safety Council
I/O Solutions Inc.
JM Test Systems Inc.
Joanne Clapp
Julie Stelzer
Kramer's Market
Lake Erie Construction Company
Love Insurance Agency
Maple City Saw & Mower
Mayors Association of Ohio
Mesenburg Brothers Inc.
Milan Contractors
Milan Petty Cash
Municipal Finance Officers Association
New Direction Design & Marketing LLC
Office of the Ohio Consumer's Counsel
Ohio Association of Chiefs of Police
Ohio Association of Public Treasurers
Ohio Balance Calibration LLC
Ohio Municipal Clerks Association
Ohio Municipal Electric Association (OMEA)
Ohio Municipal League (OML)
Ohio Tree & Excavating LLC
Ohio Utilities Protection Service
Perrysburg Pipe & Supply Co.
R.A. Bores Excavating Inc
Relx Inc. dba Lexis Nexis
Richland Uniforms Co.
RMH Concrete LLC
Sal Chemicals
Sam's Club
Sand Road Ent dba Miller Landscaping
Seagate Office Supplies
Sedgwick
Semro Henry & Barga LTD
Shuttlers Uniforms Inc.
Software Solutions Inc.
Staples
Sunrise Cooperative Inc.
TAC Computers
Tek Seal
Tim Heim
Tuffman & Equipment Supply LLC
USA Bluebook

Admin entry doors maintenance
Zoning permits
Annual dues
Police department hiring
Electric department safety items
Reimbursement
Reimbursement
Landscaping items
Guardrail repairs
Bonds/Property & Liability Insurance
Chainsaw items
Mayor membership
Stone and topsoil
HVAC & Plumbing
Petty Cash-Village (small miscellaneous purchases)
Fiscal Officer membership
Blank Utility billing forms
Utility Consumer Advocate Assessment
Chief membership and training
Fiscal Officer membership and training
Wastewater
Fiscal Officer membership and training
Membership
Membership and Training
Tree removal
Utilities locating marking
Hydrants
Water and wastewater
Mayor's Court
Police uniforms
Curbs, catch basins
Wastewater chemicals
Miscellaneous supplies
Landscaping materials
Envelops for utilities bills
Workers Comp
Zoning code book
Police uniforms
Utility billing software
Office supplies
Diesel fuel
Police
Asphalt sealant
Reimbursement
Miscellaneous supplies
Wastewater lab supplies

US Postal Service
Weilnau Mowing Service LLC
Wensink Farm Seeds Inc.
Wolff Brothers Supply Co.
Ziegler Tire & Supply Co. dba Maxie Tire

Postage
Road mowing
Supplies
Supplies
Equipment and vehicle tires

CAPITAL EXPENDITURES

Year 2024 Major Capital Items

Sidewalk Repair/Replacements

Uptown Projects

Police Cruiser

Year 2023 Approved Capital Expenditures – Backup Generator at the WWTP \$94,350.00

Year 2022 Approved Capital Expenditures – Altec Model AT48M articulating and telescoping aerial device/Ram 5500 \$195,0000.

DEBT

Ohio Water Development Authority (OWDA) Loan – Drinking water	Yr. 2024	\$2,034.00
	Yr. 2025	\$2,034.00

WAGES

Police Wages for full-time are based on 85.5 hours pay.

Village Administrator (full-time) 80 hours pay is paid out as follows:
35% Park; 35% Streets; 10% Water; 10% Sewer; 10% Electric

Village Administrative Supervisor (full-time) 80 hours pay is paid out as follows:
10% Police; 5% Park; 5% Finance; 5% Streets; 25% Water; 25% Sewer; 25% Electric

The Fiscal Officer is a salary employee. Salary is paid out as follows:
10% Police; 60% Finance; 10% Water; 10% Sewer; 10% Electric

Utility Clerk/Records Coordinator (part-time) 50 hours pay is paid out as follows:
60% Finance; 13% Water; 13% Sewer; 14% Electric

Utility Clerk (full-time) 80 hours pay is paid out as follows:
33% Water; 33% Sewer; 34% Electric

Street Department (full-time) 80 hours pay is paid out as follows:
60% Park; 40% Street

Superintendent of Water/Sewer and employee (full-time) 80 hours pay is paid out as follows:
50% Water; 50% Sewer

Superintendent of Electric and employee (full-time) 80 hours pay is paid out as follows:
100% Electric

ORDINANCE NO.

AN ORDINANCE REPEALING ORDINANCE 838-12-22 AND ENACTING THIS ORDINANCE RELATIVE TO THE COMPENSATION OF THE VILLAGE EMPLOYEES TO ADJUST THE COMPENSATION RANGE OF CERTAIN VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY

WHEREAS, Ordinance No. 838-12-22 which was enacted by Council on December 28, 2022, established the various departments, divisions and positions, fixed the number of officers and employees of the Village of Milan, Ohio and fixed the amount of compensation, wages of such officers and employees for the faithful performance of their duties; and

WHEREAS, the aforementioned ordinance established positions and wage schedules for the employees of the Village of Milan, Ohio; and

WHEREAS, Council desires to adjust the compensation range of Village employees; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MILAN, OHIO, ERIE AND HURON COUNTIES, OHIO:

SECTION 1. That Ordinance No. 838-12-22 shall be repealed immediately.

SECTION 2. That Ordinance No. 838-12-22 be replaced with the following:

<u>Position</u>	<u>Prior Wage Range</u>	<u>Proposed Hourly Wage Range</u>
Chief of Police - Shall have all requirements of a "Class A" Officer, minimum of ten (10) years' experience in law enforcement, five (5) years of supervisory experience, appointed by the Mayor and confirmed as such by Council.	\$20.00 - \$40.00	\$20.00 - \$40.00

Police Sergeant (Full-time) - A full-time police officer who has been duly certified in accordance with the laws in this state who has completed a minimum of 24 months of continuous service with the Village, including his/her probationary period, who shall have been certified in accordance with the laws in this state and appointed by the Mayor and confirmed as such by Council.

\$20.00 - \$27.00

\$20.00 - \$35.00

Police Corporal (Full-time) - A full-time police officer who has been duly certified in accordance with the laws in this state, who has completed a minimum of 24 months of continuous service with the Village as a Class A police officer and upon successful completion of a one-year probationary period, appointed by the Mayor and confirmed as such by Council

\$20.00-\$26.00

\$20.00 - \$34.00

Class A Officer (Full-time) - Shall be a full-time police officer what has completed 18 months of continuous service with the Village, including his/her probationary period, who shall have been certified in accordance with the laws in this state and appointed by the Mayor and confirmed as such by Council.

\$15.00 - \$25.00

\$15.00 - \$25.00

Class B Officer - Shall be a full-time police officer who has been duly certified in accordance with the laws of this state, who has completed less than 12 months of continuous service with the Village, but who has either completed his/her probationary period with the Village or has been previously employed by another public or military law enforcement agency with a minimum of 2 years full-time service, appointed Class B by the Mayor and confirmed as such by Council.

\$15.00 - \$22.00

\$15.00 - \$22.00

Class C Officer - Shall be a part-time officer who is neither a "Class A" Officer nor a "Class B Officer".

\$15.00 - \$20.00

\$15.00 - \$20.00

Third shift premium shall be an additional \$1.00 per hour for any part-time officer that works any midnight shifts per work week, Sunday through Saturday.

Superintendent of the Street Department - Shall have experience in a Village, Township or City Street Department, and have supervisory experience.

\$18.00 - \$30.00

\$18.00 - \$30.00

Class A Street Department Employee - Shall be any non-probationary employee of the Street Department and appointed "Class A" by the Mayor and Council.

\$16.00 - \$27.00

\$16.00 - \$27.00

Class B Street Department Employee - Shall be any Street Department employee who are not "Class A" employees and who are part-time.

\$12.00 - \$17.00

\$12.00 - \$17.00

<p>Superintendent of Water/Sewer Department - Shall have all requirements of a Class A Water/Sewer Department Employee, minimum requirement of five (5) years' experience in the water/wastewater field with supervisory experience.</p>	<p>\$25.00 - \$35.00</p>	<p>\$25.00 - \$35.00</p>
--	--------------------------	--------------------------

<p>Class A Water/Sewer Department Employee - Shall be one who is non-probationary and who holds a technical license in operation of water and sewer, up to the level that is required by the Ohio EPA to operate our system(s).</p>	<p>\$17.00 - \$30.00</p>	<p>\$17.00 - \$30.00</p>
---	--------------------------	--------------------------

<p>Class B Water/Sewer Department Employee- Shall be one who is not a "Class A" employee of such department.</p>	<p>\$15.00 - \$23.00</p>	<p>\$15.00 - \$25.00</p>
--	--------------------------	--------------------------

<p>Superintendent of the Electric Department - Shall be a Lineman with five (5) years electric utility experience. Shall possess strong management, supervisory, organizational and employee relations skills. Shall have a strong background in distribution and substation construction and maintenance.</p>	<p>\$25.00 - \$37.00</p>	<p>\$25.00 - \$37.00</p>
--	--------------------------	--------------------------

<p>Class A Electrical Department Employee - Shall be one who is non-probationary, who is experienced and qualified to operate and maintain the electrical distribution systems and who is designated by Council as a "Class A Electrical Department Employee."</p>	<p>\$18.00 - \$29.00</p>	<p>\$18.00 - \$29.00</p>
--	--------------------------	--------------------------

Class B Electrical Department Employee - Shall be one who is not a "Class A Electrical Department Employee."	\$15.00 - \$25.00	\$15.00 - \$25.00
Utility Cashier-Billing Clerk Supervisor - Shall be paid at an hourly rate payable in bi-weekly installments from the General Fund, Water, Sewer and Electric Funds.	\$13.00 - \$25.00	\$13.00 - \$25.00
Utility Cashier-Billing Clerk - Shall be paid at an hourly rate payable in bi-weekly installments from the General Fund, Water, Sewer and Electric Funds.	\$12.00 - \$22.00	\$12.00 - \$22.00
Utility Clerk/Records Retentions (Part-Time) Shall be paid at an hourly rate Payable in bi-weekly installments from the General Fund, Water, Sewer and Electric Funds.	\$12.00-\$17.00	\$12.00- \$17.00
Emergency Outside (part-time help)	\$12.00-\$17.00	\$12.00 - \$17.00
Village Administrator (Salary) (Full-time) - Shall be paid an hourly and overtime as set forth in any ordinance or Village policy, based on his/her qualifications and experience, payable in bi-weekly installments from the General Fund, Water, Sewer, and Electric Funds.	\$25.00-\$40.00	\$25.00-\$40.00
Village Fiscal Officer (Salary) - Shall be paid an annual salary based on his/her qualifications and experience, payable in bi-weekly installments from the General Fund, Water, Sewer, and Electric Funds.	\$40,000.00- \$75,000.00	\$40,000.00 - \$75,000.00

Administrative Supervisor – Shall be paid at an hourly rate payable in bi-weekly installments from the General Fund, Water, Sewer and Electric Funds. Must have five (5) years of experience in the field or in a related area.

\$18.00-\$28.00

\$18.00-\$28.00

Magistrate Mayor’s Court Salary – Shall be paid in monthly installments from the court line items in the court department in the General Fund. Must have a law license and meet any other qualifications required by law.

\$6,000.00-\$12,000.00

\$6,000.00-\$12,000.00

Deputy Clerk – Mayor’s Court – Shall be paid at an hourly rate payable in bi-weekly installments from the court line items in the court department in the General Fund.

\$16.00-\$28.00

\$16.00-\$28.00

Records Coordinator (Part-time) Shall be paid at an hourly rate payable in bi-weekly installments from the General, Water, Sewer and Electric Fund.

\$15.00-\$18.00

\$15.00-\$18.00

Zoning Inspector - Shall be paid in monthly installments for the zoning line items in the zoning department in the General Fund. Shall be employed to act as the Board of Zoning Appeals officer for the purpose of affecting proper administration of the Zoning Ordinance.

\$1,500.00-\$3,000.00

\$1,500.00 - \$3000.00

Mileage - The rate established by the Internal Revenue Service as an allowable amount for mileage expenses.

SECTION 3. That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including *Section 121.22 of the Revised Code*.

SECTION 4. That this Ordinance is an emergency for the reason that a typographical error occurred that needs to be corrected immediately to reflect the true intentions of Council when the original ordinance was passed. Council has determined that this Ordinance is necessary for the immediate preservation of the public safety and general welfare of the Village, and therefore, this Ordinance is hereby declared to be an emergency measure to take effect immediately upon its adoption and due authentication by the Mayor and Fiscal Officer respectively.

Approved: _____, 2023

Pamela Crosby, Mayor

Attest:

Joanne Clapp, Fiscal Officer

TRANSFER OUT

Budget Stabilization transfer Ordinance will be written and approved by Village Council after January 2024, because transfer is based on Year 2023 revenue collected.

Police Pension transfer Ordinance will be written and approved by Village Council after January 2024.