

Village of Milan
Council Work Session Meeting
March 21, 2024

A Work Session for the Village of Milan Council was called to order by Mayor Pam Crosby on Thursday, March 21, 2024, at 7:20 P.M. in the Council room at 11 S. Main Street, Milan, OH.

Roll call: McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes, McManus – yes.

Also, present – Mayor Pam Crosby, Administrator Brian Rospert, Fiscal Officer Joanne Clapp Solicitor James Barney and Chief Bob Meister.

Motion by McManus seconded by Naufel, to excuse Stefan Taylor from tonight’s meeting.

Roll Call: Naufel – yes, McIlrath – yes, Shafer – yes, McManus-yes, Rospert-yes.

NEW BUSINESS

Health Care Insurance for full-time employees – Tom Forster (Insurance Agency Representative) explained to the Council that last year the Village adopted a self-insurance program. The current policy (PPO Option) is scheduled for renewal in May with a projected rate increase of 37.17%. Forster presented the Council with a Direct Care Option which has a projected rate increase of 28.54%. The Direct Care Option would require employees to contact the insurance provider prior to having a major procedure which could require the employee to travel. The Council would like to see more options.

Erie County Dispatch – Chief Meister explained to the Council that Erie County Dispatching contract rates are likely to increase from \$5,500 to \$13,449.16. The reason for the large increase is because Erie County charges are going to based calls for service, traffic stop, traffic accident or anything that creates a call screen. In the year 2023, the Village had 840 calls for service. The increase in cost is not a final figure and discussions continue with area chiefs. The County Commissioner will make the final decision.

2024 Proposed Capital Improvement Projects – Administrator Rospert presented the following:

1. Replace the sidewalks in the Village Square. This would not include the west side sidewalk (across from Jim’s), because this section is covered under a Community Development Block Grant (CDBG) that the Village received in 2022 and should be completed this year.
 - The Village received two bids and RMH Concrete was the lowest at \$49,916.00 to remove/replace, install 3 truncated domes, and lawn restoration.

2. Purchase a Kubota GZ520-E3F-Utility Vehicle that will be used by the Street, Electric, Water, Sewer, and Police Department. This vehicle will come with a complete cab enclosure, cab heater, wiper kit, black front grill guard kit, backup peeper, front work lights, strobe light kit, blinker lamps, and 60" front snowplow.

- cost of \$20,466.56 and the Village would have to set up a Sourcewell account to get the government discount.

3. Install a new sidewalk around the Athletic Field on Oak Street and Huron Street to Judson Street. This would be a new 5' ADA compliant sidewalk around the Athletic Field. After speaking with Erie County Regional Planning, they feel that we might be able to split the estimated cost of \$52,051.00 using safety monies that the County has left from a previous grant. Currently, they have not committed to half the amount. If they are able to help fund this project the Villages potential cost would be around \$26,000.00.

Project 1 – Sidewalks in the Village Square	\$51,845.20
Project 2 – Kubota for all departments	\$20,466.56
Project 3 – Sidewalks around the A-Field	<u>\$26,000.00</u>
	\$98,311.76

This year \$160,000 for Capital Improvements was budgeted. All these projects have a 4-year useful life and would benefit the needs of the community.

The Capital Fund Balance at the end of February is \$584,575.42(+), excluding open Purchase Orders.

Sale of Surplus Equipment – Village Administrator Rospert informed Council he would like to have an Ordinance or Resolution written to sell surplus equipment. This would include two John Deere lawn mowers and a pressure washer.

Transfer of Funds – Fiscal Officer Clapp requested Council for recommendation on the amount to transfer from the General Fund to the Budget Stabilization Fund. We are allowed to transfer up to 5% of the General Fund Revenue collected in Year 2023. The General Fund Revenue collected that was reported on the Year End Hinkle Report was \$1,208,266.00. The Council would like to transfer \$60,410.00.

Fiscal Officer Clapp and Village Administrator Rospert explained and provided recommendations to the Council to transfer the kWh tax collected in the General Fund, to the Electric Capital & Replacement Fund.

Sidewalks in Village Square – Council brought back to the table, discussion about sidewalk replacement in Village Square that they would like to proceed.

Unfinished Business

Council Member McManus inquired about changing the March and April Regular Council meetings from 6:30PM – 7:00 PM. The Council decided to change the March and April Regular Council meetings to 7:00 PM.

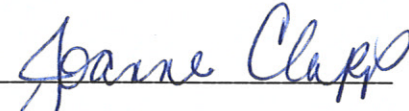
Questions for Next Meeting – None

Adjournment

Motion by Shafer, seconded by McIlrath, to adjourn tonight’s meeting at 8:55 P.M.
Roll Call: Naufel – yes, McIlrath – yes, Shafer – yes, McManus – yes, Rospert – yes.



Carla Rospert, Council President



Joanne Clapp, Fiscal Officer