

**Village of Milan  
Council Meeting  
October 23, 2024**

October 23, 2024, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby at 6:30 P.M.

Roll call: Rospert – yes, Taylor – yes, Shafer – absent, McManus – yes, McIlrath – yes, Naufel - yes.

Motion to McIlrath, seconded by Naufel to excuse Nate Shafer from tonight's meeting.

Roll Call: Taylor – yes, Shafer – absent, Naufel –yes, McManus – yes, McIlrath – yes, Rospert – yes.

Also, present – Mayor Pam Crosby, Village Administrator Brian Rospert, Fiscal Officer Joanne Clapp, and Village Solicitor James Barney.

Motion by McManus, seconded by McIlrath, to approve the Minutes of the September 25<sup>th</sup> Regular Council Meeting. Roll Call: Taylor – yes, Shafer – absent, Naufel –yes, McManus – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by Taylor, to approve the Minutes of the October 1<sup>st</sup> Special Council Meeting. Roll Call: Taylor – yes, Shafer – absent, Naufel – yes, McManus – yes, McIlrath – yes, Rospert – yes.

**CITIZEN PARTICIPATION**

Erin McManus discussed with Council using the Village Square on October 31<sup>st</sup> for a district wide pep rally in the evening for the football team playoffs.

Motion by Naufel, seconded by McIlrath, to allow a district wide pep rally for the football team held at the Village Square on October 31<sup>st</sup>. Roll Call: Shafer- absent, Naufel- yes, Taylor-yes, McManus- yes, McIlrath-yes, Rospert- yes.

**OLD COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – Tex Seal was in and completed the asphalt seal and restripe the parking lot behind the west side businesses.

**OLD COMMITTEE BUSINESS – cont.**

The Street Department took delivery of the Chevy 6500 cab and chassis and will have the dump box and plow package installed next week by Clark Equipment. Clark Equipment should have the truck back to the Village by mid-December. The Council budgeted \$140,000 for the purchase and come in underbudget at \$126,000.00.

ODOT installed the radar feedback signs this past week on South Main Street. There are some issues with the units, and the Village Administrator asked them to have the contractor comeback in and recalibrate them.

**Safety** – None

**Finance** – None

**Regional Planning, Building Codes & Inspection** – None

**Utilities** – None

**Civic Contracts and Historical Preservation** – None

**Parks and Trees** – The Street Department reseeded and strawed areas in the Village Square.

**Records Commission** – None

**Citizen Property Maintenance** – None

**NEW COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – The Street Department completed the following tasks: Continued mowing parks and roadsides; held the last yard waste and brush pickup for this year.

The Street Department began picking up leaves the week of October 14<sup>th</sup> and plan to continue with this program until Thanksgiving week.

The Village received a complaint from the Edison Bus Garage about a dip in the hill leading up to Milan Manor. Upon investigation, the roadway on the south side of the hill is starting to fail due to erosion of the bank. The Village Administrator met with Huron County Engineer Lee Tansey on site and came up with a temporary repair plan until a permanent repair can be completed. The Street Department installed one-hundred and eight feet of two foot, by six-foot barrier wall up to increase safety. The Village Administrator will have a contractor come into asphalt wedge coat the area of the roadway that is failing and will be contracting with a soil boring company to determine the depth of the unstable ground. The above-mentioned work is temporary and after the results of the boring, we will begin discussions on a permanent fix.

Contracted with Apex Corrosion Control to undercoat Village trucks with Carwell T32 product.

**NEW COMMITTEE BUSINESS – cont.**

**Safety** – Mayor Crosby and Village employees attended AMP Safety Training topic was “Slips, Trips and Falls.”

Motion by Naufel, seconded by McManus, to accept Chief Meister’s recommendation to hire Steven Pozniak as a part-time officer at a rate of \$15.50 per hour and a six-month probationary period.

Roll Call: Rospert=yes, Taylor=yes, Shafer=absent, McManus=yes, McIlrath=yes, Naufel=yes.

**Finance** – Fiscal Officer Clapp stated the Village received \$23,021.77 in interest for September.

Fiscal Officer Clapp informed the Council that the Finance Committee met prior to this meeting about investments taking money \$2,000,000 from Star Ohio and investing in a short/long-term fix rate.

Fiscal Officer Clapp informed the Council that the Departments have completed their Year 2025 Budget. The Village Administrator and I will review them and present them to the Council at their next Work Session to review and make changes.

Motion by Rospert, seconded by McIlrath, to approve the Indigent Burial Policy as revised to Milan Cemetery.

Roll Call: Shafer – absent, McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Taylor, to approve the Council Bills for the period of September 26<sup>th</sup> – October 23<sup>rd</sup>. Roll Call: Shafer – absent, McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor –yes.

Motion by McIlrath, seconded by McManus, to approve the Utility Bills for the period of September 26<sup>th</sup> – October 23<sup>rd</sup>. Roll Call: McIlrath – yes, Taylor – yes, Shafer – absent, McManus – yes, Naufel – yes, Rospert – yes.

Motion by McManus, seconded by Naufel, to approve the September Financial Reports as presented. Roll Call: Naufel – yes, Rospert – yes, Taylor – yes, Shafer –absent, McManus – yes, McIlrath – yes.

**Regional Planning, Building Code, and Inspection** – The Planning Commission reconvened on October 1<sup>st</sup> to review language for Short Term Rentals. They have set the date of October 24<sup>th</sup> at 6:00 P.M. to reconvene the meeting.

The Zoning Inspector has issued an accessory building zoning permit for 36 West Church Street and a fence permit for 400 N. Main Street.

**Utilities** – The Street Department, Water and Electric Department employees met with Columbia Gas to discuss their major gas line replacement project that will occur in 2025. This

**NEW COMMITTEE BUSINESS – cont.**

The project will entail areas of North Main Street, Front Street, Church Street, Center Street, Edison Drive, and other locations in the Village.

Water/Wastewater performed the following tasks: Along with their normal maintenance duties and testing requirements for the EPA, met with a property owner of the apartments behind the police station where they had one of their units use 46,000 gallons of water and finished their lead service line inventory project and submitted to the EPA this past month.

R.A. Bores completed repairs to a sink hole on Elm Street and W. Williams Street and made repairs to a catch basin lid that was covered over by asphalt which was found while Columbia Gas was installing a new gas main down North Main Street hill when they noticed it in their camera.

The Electric Department performed the following tasks: Along with their normal duties read meters, continue their Electric Upgrade Project where they ran a new neutral line down the alley from Merry Street to Wilcoxson Street and installed a new triplex service wire on Center Street in several areas, worked with the Wastewater Department on an electrical issue of a final tank motor and made the repairs.

On October 8<sup>th</sup> there was an electrical outage behind the Electric Department. The primary line feeding Johns Manville Fire Pump failed and caused several homes to be without power. They were able to restore residential homes quickly after the initial incident. The following day they rebuilt the primary lines feeding the fire pump and collaborated with Johns Manville to restore the power to the pumps.

With Nancy Justice’s retirement the hiring committee consisting of Mayor Crosby, Fiscal Officer Joanne, Julie, and Village Administrator held interviews with five candidates for her position on October 16<sup>th</sup>.

Motion by McManus, seconded by Naufel, to hire Gretel Chicotel as Full-time Utility Clerk at \$18.50 per hour with benefits with a beginning date on or before November 12, 2024.  
Roll Call: Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent, McManus-yes.

**Civic Contacts and Historical Preservation – None**

**Parks and Trees – None**

**Records Commission –** Fiscal Officer Clapp informed the Council that we received a public records request since last month’s Council meeting and the request is not complete as of this meeting.

**Citizens Property Maintenance Commission – None**

**Communications – None**

**UNFINISHED BUSINESS –**

Motion by Naufel, seconded by Rospert, to reschedule the November Regular Council Meeting to November 20, 2024, at 6:30 P.M.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-absent, McManus-yes, Rospert-yes, Naufel-yes.

Motion by McManus, seconded by Naufel, to reschedule the December Regular Council Meeting to December 18, 2024, at 6:30 P.M.

Roll Call: Taylor-yes, Shafer-absent, Naufel-yes, McManus-yes, McIlrath-yes, Rospert-yes.

**LEGISLATION**

Ordinance – Next Number will be 899-10-24

Resolution – Next Number will be 649-10-24

**AN ORDINANCE DECLARING VARIOUS EQUIPMENT NOT NEEDED FOR VILLAGE PURPOSES AND DECLARING AN EMERGENCY.**

Motion by Taylor, seconded by McManus, to suspend the rules.

Roll Call: Rospert-yes, Taylor-yes, Shafer-absent, McManus-yes, McIlrath-yes, Naufel-yes.

Motion by McIlrath, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent.

**Questions for Next Meeting**

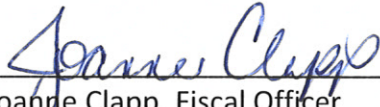
None

**Adjournment**

Motion by McManus, seconded by Naufel, to adjourn tonight’s meeting at 7:15P.M.

Roll Call: Taylor – yes, Shafer – absent, McManus – yes, McIlrath – yes, Rospert – yes, Naufel – yes.

  
Carla Rospert, Council President

  
Joanne Clapp, Fiscal Officer