

**Village of Milan  
Council Meeting  
January 22, 2025**

January 22, 2025, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby at 6:30 P.M.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Naufel – yes.

Also, present – Mayor Pam Crosby, Village Administrator Brian Rospert, Fiscal Officer Joanne Clapp, and Village Solicitor James Barney.

Motion by McIlrath, seconded by Naufel, to nominate and elect Carla Rospert for Council President, one-year term.

Roll Call: McManus-yes, McIlrath-yes, Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes.

Motion by Taylor, seconded by Rospert, to approve Mayor Crosby Council Committee assignment as presented.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Naufel-yes, Rospert-yes.

Motion by McManus, seconded by Taylor, to pass the Rules of Council as presented.

Roll Call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Motion by Rospert, seconded by McManus, to approve the Minutes of the December 18<sup>th</sup> Regular Council Meeting. Roll Call: Taylor-yes, Shafer-yes, Naufel-yes, McManus-yes, McIlrath-abstain, Rospert-yes.

Motion by McManus, seconded by Shafer, to approve the Minutes of the January 9<sup>th</sup> Public Hearing Meeting. Roll Call: Taylor-yes, Shafer-yes, Naufel-yes, McManus-yes, McIlrath-yes, Rospert-yes.

**CITIZEN PARTICIPATION**

Brian Rospert presented on behalf of Chad Huhra from Southern Care Hospice for permission to place Yellow Ribbons on the downtown lamp posts to honor Vietnam Veterans beginning March 20<sup>th</sup> through April 4<sup>th</sup>. Vietnam Veteran's Day is March 29<sup>th</sup>.

Motion by McIlrath, seconded by McManus, to approve Southern Care Hospice to decorate the lamp posts in the downtown areas with Yellow Ribbons to honor Vietnam Veterans for two weeks beginning March 20<sup>th</sup> and removing them April 4<sup>th</sup>.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

**OLD COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – The 2012 Ford F-550 dump truck with the snowplow and spreader sold for \$20,200.10 on GovDeals and has been picked up.

ECS Midwest was in and bore Milan Manor Hillside for a Slope Failure Analysis and after Huron County Engineer’s Officer to provide ECS Midwest with topographic survey and drawings they will perform their final analysis, then the Village will need to hire an engineer to design the project for the necessary repairs.

**Safety** – None

**Finance** – None

**Regional Planning, Building Codes & Inspection** – None

**Utilities** –The Electric Department 1999 bucket truck sold on GovDeals for \$6,605.23 and has been picked up.

The Wastewater Treatment Plant Generac Generator has been repaired and operates great.

**Civic Contracts and Historical Preservation** – None

**Parks and Trees** – None

**Records Commission** – None

**Citizen Property Maintenance** – None

**NEW COMMITTEE BUSINESS**

**Streets, Sidewalks and Storm Sewers** – The Street Department plowed/salted the roads on several occasions, performed truck maintenance on equipment and assisted with removing Christmas decorations in the park.

The past month the Village ordered 240 tons of road salt; 130 tons has been delivered.

**Safety** – Mayor Crosby and Village employees attended AMP Safety Training topic was “Importance of Hazard Recognition.”

Motion by, seconded by, to accept Chief Meister’s recommendation to hire Robert Lippert as a part-time officer at a rate of \$15.50 per hour with a six-month probationary period. Rospert requested this motion be tabled until after the executive session that is later in the meeting.

**NEW COMMITTEE BUSINESS – cont.**

**Finance** – Fiscal Officer Clapp stated the Village received \$12,815.29 in interest for December, which brings our total interest earned in Year 2024 to \$260,386.52.

Fiscal Officer Clapp informed the Council on the upcoming State Auditor Local Government Officials Conference being held in Columbus, March 27-28<sup>th</sup> that is for Fiscal Officers, Council Members, Mayors and Village Administrators.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of December 19<sup>th</sup> – January 22<sup>nd</sup>.

Roll Call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Motion by McManus, seconded by Taylor, to approve the Utility Bills for the period of December 19<sup>th</sup> – January 22<sup>nd</sup>.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Naufel-yes, Rospert-yes.

Motion by Taylor, seconded by Rospert, to approve the December Financial Reports as presented.

Roll Call: Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes.

**Regional Planning, Building Code, and Inspection** – Motion by McIlrath, seconded by Naufel, to accept John Batchelor’s retirement from the Board of Zoning Appeals effective December 31, 2024.

Roll Call: Naufel-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes.

**Utilities** – Water/Wastewater had Franklin Sanitation in to haul sludge to Norwalk’s Wastewater Treatment Plant, replaced the heater and the thermostat in the blower room and sump pump at the Wastewater Treatment Plant, due to cold water the recirculation pump was turned in the water tower, worked on the raw sludge pump due to them being clogged, assisted Johns Manville with their 6” water main break, assisted the Street Department with snowplowing and had Deluca Plumbing in to perform the annual backflow prevention.

The Electric Department read meters, assisted the Street Department with snowplowing, placed the new Bucket truck into service, performed a safety upgrade to the new transformers at the library and elementary school, responded to the electrical outage in the Landsdown Subdivision, turned off Christmas lights off in the Village Square and removed wreaths from the Town Hall.

**Civic Contacts and Historical Preservation** – Motion by McIlrath, seconded by Naufel, to approve the Village Employees to remove the Nativity from Village Square and for it be stored at the Street Barn.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Naufel-yes, Rospert-yes.

**Parks and Trees** – None

**NEW COMMITTEE BUSINESS – cont.**

**Records Commission** – Fiscal Officer Clapp informed the Council that the next Records Commission meeting is scheduled for March 11<sup>th</sup> and an email will be sent to the Commission.

**Citizen Property Maintenance** – None

**Communications** – Rospert received a flyer she received “Dying for Chocolate” a murder mystery.

**UNFINISHED BUSINESS** – None

**Executive Session**

Motion by McIlrath, seconded by McManus, to enter into executive session to consider the appointment, employment, promotion or compensation of a public employee and invite in the following: Chief Meister, Fiscal Officer Clapp, Village Solicitor Barney and Village Administrator Rospert, at 7:01 P.M.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

Motion by McIlrath, seconded by Naufel, to return to the regular council meeting at 7:21 P.M.

Roll Call: McManus-yes, McIlrath-yes, Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes.

Motion by Taylor, seconded by Naufel, to increase all part-time officer wages to \$20.00 per hours effective January 27, 2025.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

Motion by McIlrath, seconded by McManus, to accept Chief Meister’s recommendation to hire Robert Lippert as a part-time officer at a rate of \$20.00 per hour and a six-month probationary period.

Roll Call: McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-yes.

**LEGISLATION**

Ordinance – Next Number will be 905-1-25

Resolution – Next Number will be 649-1-25

**AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF THIRTY-FIVE THOUSAND AND ZERO CENTS (\$35,000.00) FROM THE GENERAL FUND (1000) TO THE POLICE PENSION FUND (2131) OF THE VILLAGE OF MILAN, OHIO.**

Motion by McManus, seconded by McIlrath, to bring this Ordinance to the first reading by title only.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

**LEGISLATION cont.**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF SIXTY-NINE THOUSAND, THREE HUNDRED, SEVENTY DOLLARS AND ZERO CENTS (\$69,370.00) FROM THE GENERAL FUND (1000) TO THE BUDGET STABILIZATION FUND (4902) OF THE VILLAGE OF MILAN, OHIO.**

Motion by Taylor, seconded by McManus, to bring this Ordinance to the first reading by title only.

Roll call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00) FROM THE WATER OPERATING FUND (5101) TO THE WATER CAPITAL & REPLACEMENT FUND (5102) OF THE VILLAGE OF MILAN, OHIO.**

Motion by McManus, seconded by Taylor, to bring this Ordinance to the first reading by title only.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00) FROM THE SEWER OPERATING FUND (5201) TO THE SEWER CAPITAL & REPLACEMENT FUND (5202) OF THE VILLAGE OF MILAN, OHIO.**

Motion by McIlrath, seconded by Shafer, to bring this Ordinance to the first reading by title only.

Roll Call: McManus-yes, McIlrath-yes, Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes.

**AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF THIRTY-FIVE THOUSAND DOLLARS AND ZERO CENTS (\$35,000.00) FROM THE ELECTRIC OPERATING FUND (5301) TO THE ELECTRIC CAPITAL & REPLACEMENT FUND (5302) OF THE VILLAGE OF MILAN, OHIO.**

Motion by Rospert, seconded by McManus, to bring this Ordinance to the first reading by title only.

Roll Call: Naufel-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes.

**AN ORDINANCE TO REGULATE TRANSIENT RENTALS AND ALLOWING THE PERMIT TO TRANSFER.**

Motion by McIlrath, seconded by Naufel, to bring this Ordinance to the first reading by title only.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

**AN ORDINANCE TO REGULATE TRANSIENT RENTALS**

Motion by, seconded by, to bring this Ordinance to the first reading.

Motion dies due to lack of motion.

**Questions for the Next Meeting**

Andrea King from USI is to attend the February 13<sup>th</sup> Council Work Session to review and discuss employee health insurance renewal.

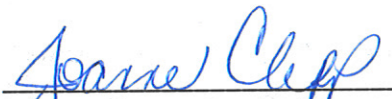
**Adjournment**

Motion by McIlrath, seconded by Naufel, to adjourn tonight's meeting at 7:35 P.M.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.



Carla Rospert, Council President



Joanne Clapp, Fiscal Officer