

**Village of Milan
Council Meeting
February 26, 2025**

February 26, 2025, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby at 6:30 P.M.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, McManus – yes, McIlrath – yes, Naufel – yes.

Also, present – Mayor Pam Crosby, Village Administrator Brian Rospert, Fiscal Officer Joanne Clapp, and Village Solicitor James Barney.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the January 22nd Regular Council Meeting.

Roll Call: Taylor-yes, Shafer-yes, Naufel-yes, McManus-yes, McIlrath-yes, Rospert-yes.

CITIZEN PARTICIPATION

Kaitlyn Brulia from Edison Birthplace explained and requested to consider becoming an Official America 250-OH Community. The Council is ok with the Village Administrator completing the AM 250-OH application and a resolution will be present at the March Council meeting to form a committee.

Serving Our Seniors Director Sue Daugherty and Fundraising & Resource Coordinator Amy Bowman-Moore gave a progress report on their efforts to stimulate the construction of affordable housing for the benefit of older citizens. Sue explained that affordable housing continues to be a problem for our seniors. Serving Our Seniors has hired Amy Bowman-Moore to be their grant writer and assist with the affordable housing project. Amy explained that they have a builder that is currently willing to build 13 duplex housing (about 700 sq. ft. per unit) with a control rent program.

Bill Harris, Finance Officer of the American Legion requested donations for fallen Veterans flags at the Cemetery.

Motion by McIlrath, seconded by McManus, to donate \$250.00 to the American Legion for the purchase of flags to be placed at the Cemetery on the grave of our Fallen Veterans.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

Suzanne Boegli expressed her concerns about the conditions of the streets after snow removal along the curbs.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers –ECS Midwest has provided us their report on Milan Manor Hillside for a Slope Failure Analysis which included two suggested options to make the necessary repairs. Huron County Engineer’s Office and Richland Engineering are currently reviewing the two options.

Motion by McManus, seconded by McIlrath, to approve and authorize the Village Administrator to spend up to \$65,000.00 from the General Fund for the purchase of a 2024 Ford F-250 Super Duty from Pallotta Ford in Wooster and Clark Equipment to install plow and lights.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

Safety – None

Finance – None

Regional Planning, Building Codes & Inspection – A Board of Zoning Appeals Hearing is scheduled for March 19th and on the agenda is a variance request for a lot split at 73 S. Center Street.

Utilities – None

Civic Contracts and Historical Preservation – None

Parks and Trees – None

Records Commission – None

Citizen Property Maintenance – None

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – The Street Department plowed/salted the roads on several occasions, performed truck maintenance on equipment, patched potholes, assisted the Electric Department on an outage and the Water Department with a water leak.

Bobby Cumston is enrolled in the ODOT Online Courses through their Local Technical Assistance Program. He has completed the following courses: Heavy Construction Equipment Program, Roadway Safety, and Project Management Training Program. The upcoming courses he will be taking include Pavement, Snow and Ice Management, Grant Writing, CDL Theory and Ohio Traffic Incident Management.

Motion by McIlrath, seconded by McManus, to approve and authorize the Village Administrator to spend \$15,000.00 from the General Fund for the annual sidewalk repairs.

Roll Call: McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes, Taylor-yes, Shafer-yes.

NEW COMMITTEE BUSINESS – cont.

Safety – The AMP Safety Training for February was cancelled by the instructor.

The Electric, Street, and Water departments will be attending an AMP Safety Training on Live Line Equipment and Protective Cover Up.

Fire Safety Services completed our annual maintenance/inspections on all Village owned fire extinguishers.

Finance – Fiscal Officer Clapp stated the Village received \$11,641.05 in interest for January.

Fiscal Officer Clapp informed the Council about the upcoming State Auditor Local Government Officials Conference being held in Columbus, March 27-28th that is for Fiscal Officers, Council Members, Mayors and Village Administrators. The cost is \$250 plus hotel with a deadline to register for March 19th.

Fiscal Officer Clapp informed the Council she signed Amendment #1 to the State Auditor engagement letter for an increase cost of \$1,558 for the Year 2022 and 2023 State Audit which is a result from the complaints received from several Village residents.

Fiscal Officer Clapp informed the Council that the employees have completed FormFire for our upcoming health insurance renewal and a representative from USI insurance company is willing to come or zoom in during the March 20th Council Work Session.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of January 23rd – February 26th.

Roll Call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Motion by Taylor, seconded by McManus, to approve the Utility Bills for the period of January 23rd – February 26th.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes, Naufel-yes, Rospert-yes.

Motion by Rospert, seconded by McManus, to approve the January Financial Reports as presented.

Roll Call: Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes.

Motion by McIlrath, seconded by McManus, to approve the Fiscal Officer to open an investment account with Wells Fargo Investments Advisors retroactive to October 2024 and transfer \$2,000,000 from Star Ohio to Wells Fargo Investments Advisors.

Roll Call: Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes.

Regional Planning, Building Code, and Inspection – The Design Review Board met and approved Great Lakes Electric's sign request for their N. Main Street location.

NEW COMMITTEE BUSINESS – cont.

Utilities – Water/Wastewater Department performed the following tasks: completed reports to the Ohio EPA, read meters where they found some high usage accounts, turned the water on at the old police station where a new business went in, assisted the Electric Department on several occasions and assisted the Street Department with snow removal.

Tim Heim attended and passed the Backflow Prevention Course.

We signed a contract with Buckeye Pump to rehabilitate the Indian Acres Subdivision Lift Station in the amount of \$32,803.23. This work will include removal of the existing piping, discharge elbows, guide rails and brackets in the wet well, installation of the new 4" ductile iron discharge connections, PVC fittings, and reinstall the pumps upon completion.

On February 12th, there was a water main break, south of Bond Street in which all departments assisted with this project, as well as having to call in R.A. Bores to assist.

The Electric Department read meters, assisted the Street Department with snowplowing, performed weekly substation and truck checks, removed the Christmas lights in the square and relamped four lights in the square, updated the cameras at the Administration and Police Station.

The power outage on February 13th was caused by an issue (the regulators or the underground primary wiring) with the South Substation and power was rerouted to the North Substation to cover the outage area. We had a subcontractor come in on February 21st to look at the substation regulators in which we are currently waiting for their report back.

On February 17th we had two electrical outages: a tractor trailer delivering salt to ODOT and forgot to lower his dump bed and hit the power line which caused a pole to break at the base. We invoiced the Company for the employees' hours worked and new equipment to complete the repair; a blown fuse on Broad Street near the elementary school which was caused by all the rain/snow and rapid freeze causing the fuse to corrode and short out.

Motion by McIlrath, seconded by McManus, to approve and authorize the Village Administrator to enter into a contract with John Courtney's to review Village electric rates in the amount of \$12,000.00.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

Motion by Rospert, seconded by McIlrath, to use the Electric Replacement Fund to fund the replacement of an electric pole, and transfer all the hardware in the amount of \$35,000 which includes contingencies.

Roll Call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Civic Contacts and Historical Preservation – None

NEW COMMITTEE BUSINESS – cont.

Parks and Trees – Ohio Tree was in to remove three decayed trees on S. Edison Drive, near the Galpin Trail.

Motion by Taylor, seconded by Naufel, to approve and authorize the Village to sell the Bethlehem Star to Tina Frederick for \$1.00.

Roll Call: McManus-yes, McIlrath-yes, Rospert-abstain, Naufel-yes, Taylor-yes, Shafer-yes.

Records Commission – Fiscal Officer Clapp informed the Council that the next Records Commission meeting is scheduled for March 11th at 11:00 AM.

Citizen Property Maintenance – None

Communications – Julie and Brian attended an AI Training at Erie County Community Foundation, that was put on by Lorain County Community College. This was an excellent training opportunity to learn more about this newer technology.

From our Trash Hauler Survey, we received 246 back: 82 residents would support a one hauler contract; 130 do not support this venture; and 28 would support it if it was cheaper.

Rospert reported to the Council she attended the Erie Counties Blue Ribbon Commission meetings in which discussion was held about how entities could join to share cost saving on health insurance for public employees and sharing large equipment. More meetings to come in reference to Fire Departments, Police Departments and Utilities.

UNFINISHED BUSINESS – None

LEGISLATION

Ordinance – Next Number will be 905-2-25

Resolution – Next Number will be 649-2-25

AN ORDINANCE AUTHORIZING AND DIRECTING THE TRANSFER OF THIRTY-FIVE THOUSAND AND ZERO CENTS (\$35,000.00) FROM THE GENERAL FUND (1000) TO THE POLICE PENSION FUND (2131) OF THE VILLAGE OF MILAN, OHIO.

Motion by Rospert, seconded by McIlrath, to bring this Ordinance to the second reading by title only.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF SIXTY-NINE THOUSAND, THREE HUNDRED, SEVENTY DOLLARS AND ZERO CENTS (\$69,370.00) FROM THE GENERAL FUND (1000) TO THE BUDGET STABILIZATION FUND (4902) OF THE VILLAGE OF MILAN, OHIO.

Motion by Naufel, seconded by Taylor, to bring this Ordinance to the second reading by title only.

LEGISLATION cont.

Roll call: Shafer-yes, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00) FROM THE WATER OPERATING FUND (5101) TO THE WATER CAPITAL & REPLACEMENT FUND (5102) OF THE VILLAGE OF MILAN, OHIO.

Motion by McManus, seconded by Taylor, to bring this Ordinance to the second reading by title only.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00) FROM THE SEWER OPERATING FUND (5201) TO THE SEWER CAPITAL & REPLACEMENT FUND (5202) OF THE VILLAGE OF MILAN, OHIO.

Motion by McIlrath, seconded by Naufel, to bring this Ordinance to the second reading by title only.

Roll Call: McManus-yes, McIlrath-yes, Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TRANSFER OF THIRTY-FIVE THOUSAND DOLLARS AND ZERO CENTS (\$35,000.00) FROM THE ELECTRIC OPERATING FUND (5301) TO THE ELECTRIC CAPITAL & REPLACEMENT FUND (5302) OF THE VILLAGE OF MILAN, OHIO.

Motion by McManus, seconded by Rospert, to bring this Ordinance to the second reading by title only.

Roll Call: Naufel-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes.

AN ORDINANCE TO REGULATE TRANSIENT RENTALS AND ALLOWING THE PERMIT TO TRANSFER.

Motion by McIlrath, seconded by McManus, to bring this Ordinance to the second reading by title only.

Roll Call: Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Naufel-yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$67,586 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR A WATERLINE REPLACEMENT ON SEMINARY ROAD AND DECLARING AN EMERGENCY

Motion by Shafer, seconded by McIlrath, to suspend the rules.

Roll Call: McIlrath-yes, Naufel-yes, Rospert-yes, Taylor-yes, Shafer-yes, McManus-yes.

Motion by McManus, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: Naufel-yes, Rospert-yes, McIlrath-yes, Taylor-yes, Shafer-yes, McManus-yes.

LEGISLATION cont.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$38,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR A GENERATOR FOR THE MUNICIPAL COMPLEX AND DECLARING AN EMERGENCY

Motion by Taylor, seconded by McIlrath, to suspend the rules.

Roll Call: Naufel=yes, Rospert=yes, Taylor=yes, Shafer=yes, McManus=yes, McIlrath=yes.

Motion by McManus, seconded by Rospert, to adopt by title only as an emergency.

Roll Call: Rospert=yes, McIlrath=yes, Taylor=yes, Shafer=yes, McManus=yes, Naufel=yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$15,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE VILLAGE SIDEWALK PROGRAM AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by Shafer, to suspend the rules.

Roll Call: Rospert=yes, Taylor=yes, Shafer=yes, McManus=yes, McIlrath=yes, Naufel=yes.

Motion by Rospert, seconded by McIlrath, to adopt by title only as an emergency.

Roll Call: McIlrath=yes, Taylor=yes, Shafer=yes, McManus=yes, Naufel=yes, Rospert=yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$60,000.00 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR SIDEWALKS AT THE ATHLETIC FIELD AND DECLARING AN EMERGENCY

Motion by McManus, seconded by Naufel, to suspend the rules.

Roll Call: Taylor=yes, Shafer=yes, McManus=yes, McIlrath=yes, Naufel=yes, Rospert=yes.

Motion by McIlrath, seconded by McManus, to adopt by title only as an emergency.

Roll Call: Taylor=yes, Shafer=yes, McManus=yes, Naufel=yes, Rospert=yes, McIlrath=yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by McManus, seconded by Rospert, to suspend the rules.

Roll Call: Rospert=yes, Taylor=yes, Shafer=yes, McManus=yes, McIlrath=yes, Naufel=yes.

Motion by McIlrath, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: McIlrath=yes, Taylor=yes, Shafer=yes, McManus=yes, Naufel=yes, Rospert=yes.

AN ORDINANCE AMENDING THE DESIGN REVIEW REGULATIONS TO CHANGE THE BOARD MEMBERSHIP AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by McManus, to suspend the rules.

Roll Call: Taylor=yes, Shafer=yes, McManus=yes, McIlrath=yes, Naufel=yes, Rospert=yes.

Motion by McManus, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: Taylor=yes, Shafer=yes, McManus=yes, Naufel=yes, Rospert=yes, McIlrath=yes.

Questions for the Next Meeting- None

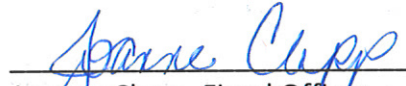
Adjournment

Motion by Rospert, seconded by Naufel, to adjourn tonight's meeting at 8:27P.M.

Roll Call: Taylor-yes, Shafer-yes, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes.



Carla Rospert, Council President



Joanne Clapp, Fiscal Officer