

**Village of Milan
Council Meeting
June 25, 2025**

June 25, 2025, the Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby at 6:30 P.M.

Roll call: Shafer-absent, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes, Taylor-arrived at 6:50pm.

Motion by McIlrath, seconded by Naufel, to excuse Nate Shafer from tonight's meeting.

Roll Call: Shafer-absent, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes, Taylor-absent.

Also, present – Mayor Pam Crosby, Village Administrator Brian Rospert, Fiscal Officer Joanne Clapp, Police Chief Bob Meister and Village Solicitor James Barney.

Motion by Rospert, seconded by McManus, to approve the Minutes of the May 20th Regular Council Meeting.

Roll Call: Naufel-abstain, McManus-yes, McIlrath-yes, Rospert-yes, Taylor-absent, Shafer-absent.

CITIZEN PARTICIPATION

George Gottwald and Mathew Sheppard discussed with the Council about vacating Marvin Street to allow for a garage to be built. Mr. Gottwald presented the Fiscal Officer with a petition to vacate street. Village Solicitor explained the Village's procedure to follow on how to go about the vacations of streets and alleys.

Mayor Pam Crosby read a letter received from the Edison Music Department requesting permission to operate the parking lot behind Jim's Pizza Box during the Melon Festival of 2025 to park cars for the festival.

Motion by McManus, second by Naufel, to approve Edison Music Department permission request to operate the parking lot behind Jim's Pizza Box during the Melon Festival of 2025 to park cars for the festival.

Roll Call: Shafer-absent, McManus-yes, McIlrath-yes, Rospert-yes, Naufel-yes, Taylor-absent.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Village Administrator provide the Council with an update on the Milan Manor Hillside Slope Failure informing the Council the Village is collaborating with Huron County EMA to see if the Village qualifies for funding through the State of Ohio Public Assistance Damage and the Village is collaborating with Huron County Engineer to establish a cost estimate for the repairs needed, and working with Environmental Design Group for design, construction administration and bidding for this project.

OLD COMMITTEE BUSINESS – cont.

The Village Administrator informed the Council that Erie Blacktop is scheduled to repave Winkle Road, Pilgrim Circle and put down a wedge coat on the west side of S. Edison Drive between Judson Street and Berlin Street.

The Village Administrator informed the Council RMH Concrete has completed the Athletic Field Sidewalk Project, and a Ribbon Cutting Ceremony was held on June 18th.

Safety – None

Finance – None

Regional Planning, Building Codes & Inspection – None

Utilities – Buckeye Pump has completed the rehabilitate the Indian Acres Subdivision Lift Station.

Village Administrator Rospert explained that under Legislation there is a Resolution to apply for an Ohio Public Works Commission Grant for the Water Tower Rehabilitation Project. This Resolution is listed as an emergency due to the timing of the application and paperwork that needs to be submitted. Last year we applied for this funding, however, we were not successful. From our local funds last year, we allocated \$51,250.00, \$6,125.00 from the Water Fund and \$45,125.00 from Capital Improvement Fund. It is suggested for this application we allocate \$100,000.00 for the overall estimated project amount of \$550,000.00. Using our Capital Improvement Fund in the amount of \$94,000.00 and \$6,000.00 from the Water Fund, we believe that this will put us in a better position to obtain funding for the project. The Council is good with the additional funds for this project. This will be added to the July's Regular Council Meeting Agenda.

The Columbia Gas Project is nearing completion. Columbia Gas has about fifteen meters to be installed, and Columbus Gas will begin the process to eliminate the old system, and cleanup will begin.

Council Member Stefan Taylor arrived.

Civic Contracts and Historical Preservation – Village Administrator Rospert informed the Council that the Village is working with the Edison Birthplace and other businesses/entities to establish a committee for America's 250th Anniversary that is planned for next year with the first meeting scheduled for July 11th at the Milan Library.

Parks and Trees – None

Records Commission – None

Citizen Property Maintenance – None

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – The Street Department continued with the mowing swept streets, sprayed weeds, cold patched roads, installed new signs, pressure washed both dump trucks, cleaned up storm debris on several occasions and assisted with trimming trees out of the powerlines on Edison Drive with the Electric Department.

The Bandit Chipper has been taken to American Diesel due to it not running correctly.

The Street Department 2024 Chevy 6500 had a stainless-steel bed installed by Clark Equipment.

Village Administrator Rospert informed the Council that he requested a bid from five different contractors for this year's Annual Sidewalk Project. The Village received one bid from RMH Concrete in the amount of \$36,930.10. This year we budgeted \$30,000.00 using \$15,000.00 from the General Fund and \$15,000.00 from the Capital Improvement Fund leaving us \$6,930.10 over budget. The biggest cost of this estimate is to remove and replace ten ADA Compliant Curb Ramps in the amount of \$13,580.10, of which nine are located on Center Street. If Council elects to move forward with this project, we will have to either allocate more funds, remove some sidewalks from the project and or eliminate the sidewalk replacement at Lockwood Road Park. Lockwood Road Park sidewalks are to replace the sidewalks that are currently there, not new sidewalks on the Huron Street side of the park.

Motion by McManus, seconded by McIlrath to approve up to an additional \$7,000 from the General Fund for the Annual Sidewalk Project.

Roll Call: Shafer-absent, McIlrath-yes, Rospert-yes, Naufel-yes, Taylor-yes, McManus-yes.

Safety – The Employees of Electric, Street, Water, Administrative Office, and the Mayor attended the monthly AMP Safety Training where the topic was Cultures and Communication.

Motion by Naufel, seconded by McManus, to approve to submit Police Body Armor Grant with the Ohio Attorney General for one bullet proof vest. The village match is 25%.

Roll Call: Rospert-yes Taylor-yes, Shafer-absent, McManus-yes, McIlrath-yes, Naufel-yes.

Motion by McIlrath, seconded by Rospert, to accept Part-time Police Officer Scott Overholt resignation effective June 20, 2025.

Roll Call: McManus-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent, Naufel-yes.

Finance – Fiscal Officer Clapp stated the Village received \$12,161.98 in interest for May.

Fiscal Officer Clapp informed the Council that Income Tax Collection distribution for this year is down by \$186,187.14 compared to last year as of June (collection from December 2024 through May 2025 distributed January 2025 through June 2025), mainly pertaining to Net Profit collections.

NEW COMMITTEE BUSINESS-cont.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of May 21st – June 25th.

Roll Call: Shafer-absent, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Motion by Naufel, seconded by McManus, to approve the Utility Bills for the period of May 21st – June 25th.

Roll Call: McIlrath-yes, Taylor-yes, Shafer-absent, McManus-yes, Naufel-yes, Rospert-yes.

Motion by Rospert, seconded by Taylor, to approve the May Financial Reports as presented.

Roll Call: Naufel-yes, Rospert-yes, Taylor-yes, Shafer-absent, McManus-yes, McIlrath-yes.

Motion by Rospert, seconded by McManus, to approve Love Insurance proposal for Property and Casualty Insurance through the Ohio Plan Risk Management in the amount of \$34,750.

Roll Call: McManus-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent, Naufel-yes.

Regional Planning, Building Code, and Inspection – The Board of Zoning Appeals met on June 18th to consider a twenty-foot front yard setback variance for 71 Bond Street. After review and hearing from the property owners, the BZA denied the request.

Utilities – Water/Wastewater Department performed the following tasks: completed reports to the Ohio EPA, performed daily locates for the Columbia Gas Project for their water and sewer lines, annual valve turning program, planted grass seed around the new fire hydrant on N. Main St, worked with the contractors that is building a new house at 71 Bond Street and assisted the Electric Department on several occasions.

The Electric Department performed the following tasks: assisted Columbia Gas on locating underground electric wires, assisted the Street Department with brush pickup, trimmed trees away from power lines, and assisted the Wastewater Department with a pump at the plant, installed a new pole and connected temporary power for a new house at 71 Bond Street, installed new power to 1615 Seminary Road, set two new poles on Warwick Drive and transferred the power, J&M Testing was in to dielectric test all equipment and tools, continued with the Electric Upgrade Project by installing new crossarms on Seminary Road poles and setting up their rigging gear to begin pulling new primary wires.

Joe Hamilton is attending the Electric Lineworkers Training at AMP in Columbus this week.

Civic Contacts and Historical Preservation –

Motion by McManus, seconded by Naufel, to accept Judi Horchler resignation from the Jenkins Warehouse Commission effective May 21, 2025.

Roll Call: McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent.

Parks and Trees – None

Records Commission – None

NEW COMMITTEE BUSINESS – cont.

Citizen Property Maintenance – None

Communications – Village Administrator Rospert reported to the Council that Julie Stelzer took two Virtual Training Classes to make up for two sessions that were needed for our BWC discount. These classes were Emergency Preparedness and Bloodborne Pathogens and both classes combined took nine hours to complete, they were followed by a twenty-five-question test where a passing grade was needed to receive credit.

Julie Stelzer will be attending a Mayor's Court Northeast Spring meeting in Independence Ohio on June 27th.

Village Administrator Rospert brought to the Council attention that the Edison Local School District is looking at a plan for a one-campus school. If they were to move the elementary school out of the Village, we would see significant harm on our community in multiple ways. We stand to lose approximately \$41,575.00 in Regional Income Tax revenue annually, and an estimated \$78,000.00 in lost utility revenue. Beyond the numbers, the removal of the school would cause undue hardship for our community. Our local school is more than just a building; it is a hub of our community life and pride, an anchor for our economy, and a critical institution that supports families and children. Taking it away would erode the social and economic fabric of our Village, weakening property values, reducing civic engagement, and making our area less attractive to new families.

UNFINISHED BUSINESS –

Carla Rospert suggested to explore the cost of a digital sign.

LEGISLATION

Ordinance – Next Number will be 919-5-25

Resolution – Next Number will be 651-5-25

AN ORDINANCE PROVIDING FOR A PAY INCREASE FOR THE ELECTED OFFICIALS OF THE VILLAGE OF MILAN.

Motion by McIlrath, seconded by Rospert, to bring this ordinance to second reading by title only.

Roll Call: Taylor-yes, Shafer-absent, McManus-yes, McIlrath-yes, Naufel-yes, Rospert-yes.

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF MILAN, OHIO AND DECLARING AN EMERGENCY.

Motion by Rospert, seconded by Naufel, to suspend the rules.

Roll call: Shafer-absent, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Motion by McManus, seconded by Taylor, to adopt by title only as an emergency.

Roll Call: Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes, Shafer-absent, McManus-yes.

LEGISLATION- cont.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS AND DECLARING AN EMERGENCY.

Motion by Taylor, seconded by McIlrath, to suspend the rules.

Roll Call: Rospert=yes, Taylor=yes, Shafer=absent, Naufel=yes, McManus=yes, McIlrath=yes.

Motion by McIlrath, seconded by Naufel, to adopt by title only as an emergency and to amend to increase the General Fund Sidewalks appropriation an additional \$7,000.00.

Roll Call: Shafer=absent, McManus=yes, McIlrath=yes, Rospert=yes, Taylor=yes, Naufel=yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$130,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR A REPLACEMENT TRICKLING ARM AT THE WASTEWATER TREATMENT PLANT AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by McManus, to suspend the rules.

Roll Call: Taylor=yes, Shafer=absent, McManus=yes, McIlrath=yes, Naufel=yes, Rospert=yes.

Motion by McIlrath, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: Rospert=yes, Taylor=yes, Shafer=absent, Naufel=yes, McManus=yes, McIlrath=yes.

A RESOLUTION APPROVING THE PROPOSED TAX BUDGET IN THE FORM ATTACHED HERETO FOR THE VILLAGE OF MILAN, OHIO FOR FISCAL YEAR 2026; AND DECLARING AN EMERGENCY.

Motion by Rospert, seconded by McIlrath, to suspend the rules.

Roll Call: McManus=yes, McIlrath=yes, Rospert=yes, Taylor=yes, Shafer=absent, Naufel=yes.

Motion by McManus, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: Taylor=yes, Naufel=yes, Shafer=absent, McManus=yes, McIlrath=yes, Rospert=yes.

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

Motion by McIlrath, seconded by McManus, to suspend the rules.

Roll Call: McIlrath=yes, Rospert=yes, Taylor=yes, Shafer=absent, Naufel=yes, McManus=yes.

Motion by Naufel, seconded by McManus, to adopt by title only as an emergency.

Roll Call: Naufel=yes, Shafer=absent, McManus=yes, McIlrath=yes, Rospert=yes, Taylor=yes.

Executive Session –

Motion by Naufel, seconded by McManus, to enter into executive session to consider the appointment, employment, or compensation of a public employee per R.C. 121.22 (G) (1) at 7:38pm.

Roll call: Shafer=absent, McManus=yes, Naufel=yes, McIlrath=yes, Rospert=yes, Taylor=yes.

Motion by McIlrath, seconded by McManus, to return to regular council meeting at 8:06 pm.

Roll call: Shafer-absent, McManus-yes, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Questions for the Next Meeting- None

Adjournment

Motion by Taylor, seconded by Naufel, to adjourn tonight's meeting at 8:10pm.

Roll Call: Naufel-yes, Taylor-yes, Shafer-absent, McManus-yes, McIlrath-yes, Rospert-yes.


Carla Rospert, Council President


Joanne Clapp, Fiscal Officer