

Village of Milan
Council Meeting
September 24, 2025

September 24, 2025 Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Naufel – yes.

Also present – Mayor Pam Crosby, Administrator Brian Rospert, Solicitor James Barney and Fiscal Officer Cathy Ramey.

Mayor Crosby asked for a moment of silence for Ex-Police Chief James Rose who served the Village of Milan from 2011 through 2013.

Motion by McIlrath, seconded by Rospert, to approve the Minutes of the August 27th Regular Council Meeting. Roll Call: Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes, Naufel – yes.

Motion by Naufel, seconded by Shafer, to excuse Erin McManus from tonight's Council Meeting. Roll Call: Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes, Naufel – yes.

Councilperson Stefan Taylor arrived at the Council meeting at 6:45 p.m.

CITIZEN PARTICIPATION – Village resident William Hansberger discussed his concern over rain run off flooding his Liberty Street home & catch basin since the repaving of the sidewalk and roadway.

Zachary Rospert spoke to Council about the annual Holly Run and Fun Run that will take place on November 8th. Zach requested no parking on Center Street Friday night prior to the run until the race is completed. He also requests the closing of Center Street from Church Street to Merry Street on the day of the race from 8:00 a.m. – 12:00 p.m.

Council request notice of no parking and street closer be announced on the Village Facebook and Village website, the Wednesday prior to the run.

Motion by McIlrath, seconded by Naufel, to approve this request. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – absent, Naufel – yes, Rospert – abstain.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – Administrator Rospert discussed the Ordinance that will be in its first reading tonight. This is to create a parking restriction on East Merry Street between South Main Street and South Center Street, south side of the roadway. The Ordinance will limit parking on Merry Street at both the South Main Street and South Center Street intersection thirty-five feet of the corner.

Finance – None

Regional Planning, Building Codes & Inspection – Joe Bibb owner of 73 S. Center Street, submitted an appeal to the Erie County Common Pleas Court regarding the Board of Zoning Appeals ruling on allowing his property to be split into two separate parcels. Gabby Toscano filed a Motion to Dismiss the Appeal, Bibb responded on this motion. Once Gabby responds next week to this response, it will then be up to the court to decide what will be done on this issue.

Utilities – Administrator Rospert gave an update on the Wastewater Plant Trickling Filter Arm No. II project noting that contract documents have been signed by both parties, and the purchase order was submitted.

On September 5th, the application to Erie County Regional Planning for the Ohio Public Works Grant for the Water Tower Rehabilitation Project was submitted.

Civic Contacts and Historical Preservation – None

Parks and Trees – None

Records Commission – A Records Commission Meeting was held on September 9th. Mayor's Court and Utilities remote deposit capture checks for the period of January 24, 2025, through July 26, 2025, with a destruction date of September 30, 2025, was approved by the Commission.

Citizen Property Maintenance – A Probation Probable Cause Violation Hearing on 1 East Front Street is scheduled for October 6th at 10:45 a.m. at Erie County Municipal Court in Milan. Gabby explained the procedure of a Probation Violation Hearing.

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Maintenance was performed on the leaf machine and tested to ensure properly running for the leaf season.

The Melon Festival Committee agreed to pay for damage to a section of sidewalk that was broken during the festival. The Village will have additional work completed to sidewalks and

NEW COMMITTEE BUSINESS – cont.

curbs in this area along with a catch basin repair on East Front Street, near Center Street intersection.

Weilnau Mowing mowed for the Street, Electric and Wastewater Departments.

Safety – Mayor Crosby along with employees of Electric, Street, Water, and Administrative Office attended the monthly AMP Safety Training on Risk Management.

Chief Meister asked Council for an increase to all fulltime Police Department officers uniform allowance.

Motion by Taylor, seconded by Naufel, to amend the Personnel Policy Section 8.13.1 Uniform Allowance-Police Department to increase the fulltime police officers clothing allowance from \$750.00 to \$1000.00 annually, effective January 1, 2026.

Roll Call: Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes, McManus – absent.

Chief Meister discuss going with Lexipol for his Standard Operating Guidelines for the Police Department next year. Council President Rospert would like to have a safety meeting to discuss this further.

Finance – Fiscal Officer Ramey noted that August should be balanced within the next couple weeks, September will be balanced in a timely matter and by October Council Meeting she will include financials.

The Villages healthcare expires in December; Cathy is starting to look into information on a new healthcare plan.

Motion by McIlrath, seconded by Rospert, to approve the Council Bills for the period of August 27th – September 24th.

Roll Call: Shafer – yes, McManus – absent, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by Shafer, to approve the Utility Bills for the period of August 27th – September 24th.

Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – absent, Naufel – yes, Rospert – yes.

NEW COMMITTEE BUSINESS – cont.

Regional Planning, Building Code, and Inspection – Zoning Inspector issued Zoning Permits to 71 Bond Street for an accessory building, 28 S. Main Street for a garage and deck addition, 73 S. Main Street for a fence permit. A front porch addition was denied at 73 S Main Street due to the front yard setback requirements. Roof Permits were issued to 26 E. Front Street and 71 Bond Street for the accessory building. Fire alarm permit was issued to 49 Lockwood Road.

The Board of Zoning Appeals approved two setback variance requests for a new porch on Front Street, at the September 9th Board of Zoning Appeals meeting.

Utilities – Water/Wastewater – The Water department was called to 71 Bond Street for a possible water leak but found it was ground water from the new home being built and changed several water meters throughout the system.

They set up and tore down the water services for the festival, rebuilt the fire hydrant diffusers with new valves and vacuum breakers, prepared for the Sanitary Survey of the Water Distribution for the EPA inspection scheduled for September 29th and contacted Franklin Sanitation to clear the sludge line at the Wastewater Treatment Plant.

Electric Department – The Electric department set electrical panels for the Melon Festival and disassembled afterwards, re-lamped lights around the square, began working on the primary connections and metering for the Tenneco Transformer Project. On September 19th, they worked with Tenneco's contractor and installed the new transformer to our new 4160Y power feed.

Civic Contacts and Historical Preservation – Halloween Parade and Trick or Treat will be on Sunday November 2nd, Parade starting at 4:00 p.m. followed by Trick or Treating until 6:00 p.m. Motion by McIlrath, seconded by Naufel to have the Halloween Parade and Trick or Treat on Sunday November 2nd with the parade starting at 4:00 p.m. followed by Trick or Treat until 6:00 p.m.

Roll Call: Shafer-yes, McManus-absent, Naufel-yes, McIlrath-yes, Rospert-yes, Taylor-yes.

Mayor Crosby and Administrator Rospert attended an Erie County meeting on September 17th to discuss EMS service.

Parks and Trees – None

Records Commission – Meeting to be held the second Tuesday in March, time to be determined.

Citizen Property Maintenance – None

Communications – Julie Stelzer attended the 2025 Mayor's Court Fall Conference in Columbus September 18th and 19th.

LEGISLATION

Ordinance – Next Number will be 926-9-25

Resolution – Next Number will be 655-9-25

AN ORDINANCE APPROVING THE RESIDENCY OF CATHERINE RAMEY, VILLAGE FISCAL OFFICER, OUTSIDE OF THE CORPORATE LIMITS OF THE VILLAGE OF MILAN, OHIO

Motion by McIlrath, seconded by Naufel, to bring this Ordinance to the second reading by title only.

Roll Call: McManus – absent, McIlrath – yes, Rospert – yes, Taylor – yes, Naufel – yes, Shafer – yes.

AN ORDINANCE CREATING PARKING RESTRICTIONS FOR CENTER STREET, MERRY STREET AND MAIN STREET IN THE VILLAGE OF MILAN

Motion by Rospert, seconded by McIlrath, to bring this Ordinance to the first reading by title only.

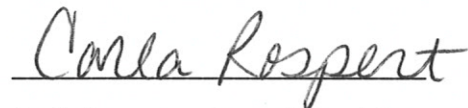
Roll Call: Taylor – yes, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes, Naufel – yes.

Questions for Next Meeting

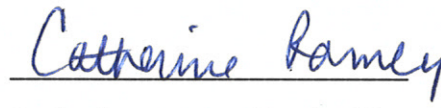
Adjournment

Motion by Naufel, seconded by McIlrath, to adjourn tonight's meeting.

Roll Call: Naufel – yes, Taylor – yes, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer