

Village of Milan Council Meeting April 22, 2026

April 22, 2026, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Mayor Cosby asked for a moment of silence to honoring Robert "Bob" Wikel for his years of public service to the Village of Milan. Bob served on Village Council for three terms and numerous years on the Board of Zoning Appeals. Bob passed away on Monday April 13, 2026.

Roll Call: Rospert – yes, Taylor – yes, Shafer – absent, McManus – absent, McIlrath – yes, Naufel – yes.

Also present – Mayor Pam Crosby, Administrator Brian Rospert, Solicitor Jim Barney and Fiscal Officer Cathy Ramey.

Motion by McIlrath, seconded by Naufel, to excuse Nate Shafer from tonight's Regular Council Meeting. Roll Call: Rospert – yes, McManus – absent, McIlrath – yes, Naufel – yes, Taylor – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the March 25th Regular Council Meeting. Roll Call: Naufel – yes, Taylor – yes, McManus – absent, McIlrath – yes, Rospert – yes.

Motion by McIlrath, seconded by Rospert, to approve the Minutes of the April 1st Special Council Meeting Minutes. Roll Call: Taylor – yes, McManus – absent, Naufel – yes, Rospert – yes, McIlrath – yes.

Motion by Taylor, seconded by McIlrath, to approve the Minutes of the April 13th Work Session Minutes. Roll Call: McManus – absent, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – yes.

Citizen Participation – The America 250 Commission would like permission to use the Village Square on Sunday, July 26th from 1:00 p.m. – 3:00 p.m. for a community picnic and free to the public with an hour before and afterwards for set up and tear down.

Motion by Rospert, seconded by Taylor, to allow America 250 Commission use of the Village Square on July 26th from 1:00 p.m. – 3:00 p.m. for a community picnic, with set up and tear down an hour before and afterwards. Roll Call: Taylor – yes, McManus – absent, Naufel – yes, Rospert – yes, McIlrath – yes.

Village resident, Gary Wonderland voiced his concerns to Council about the speeding, running of stop signs and semi drivers on Huron Street. He would like to see enforcement. Gary questioned if the police had to be at the school every day since the school has a crossing guard and flashing school signs. He suggests possibly having the help of the highway patrol or sheriff department. His concern is the young children in the area playing might get hit.

OLD COMMITTEE BUSINESS – cont.

Mayor Crosby will speak to Chief Meister on the concerns of the area and to start enforcing this area.

Streets, Sidewalks and Storm Sewers – Milan Manor Slope Failure Project update: ADR Engineering advised us that the engineering design and development of the construction plans are completed. The next steps will be to issue a proposed easement to a property owner, pass a Resolution tonight allowing Huron County Engineers Office to seek bids on the Villages behalf, they will place an ad in the paper on April 23rd announcing this project, bids will be opened on May 14th, Huron County Engineers will review bids and make recommendations to the Village. At the May 27th Regular Meeting Council will then pass a Resolution to award and enter into contract with the winning contractor. A pre-construction meeting will be scheduled shortly thereafter with the contractor.

Safety – None

Finance – None

Regional Planning, Building Codes & Inspection – The Design Review Board is still waiting on additional information from owners regarding 29 East Church Street (sign replacement) and 44 East Front Street (side wall mural).

Utilities – The Water Tower System Improvements, 10-Year Water Tower Maintenance Program update: Midwest Tank Management (MTM) was in on April 14th to replace the tower overflow screen with a 24-mesh size non-corrodible screen. This corrective action was submitted to Ohio EPA (OEPA) and the violation was resolved. Midwest Tank advised that they plan to start rehabbing the interior and exterior of the structure beginning on July 7th. Administrator Rospert provided the OEPA with an update on the rehab project schedule, along with the signed contract with MTM. Kelstin Inc. was in earlier this month and installed the new Trickling Filter Arm at the Wastewater Treatment Plant. This project went smoothly and came in on budget.

At the last Work Session, Edison Local Schools attended to discuss tying their wastewater into the Villages wastewater system. They discussed the potential of Edison Local Schools, the Township and Village entering a Joint Economic Development District (JEDD), which allows for the levying of an area wide income tax and the provisions of public improvements and municipal services in unincorporated townships lands located within the JEDD. They requested for the Village to consider this and continue conversations with them and the Township. Council is open to continuing to have conversations with Edison Schools.

Civic Contacts and Historical Preservation – None

Parks and Trees – None

Councilperson McManus arrived at the meeting.

OLD COMMITTEE BUSINESS – cont.

Records Commission – At the last Work Session, discussion took place to amend the Personnel Policy, Chapter 12, Public Records Policy, to include a new Section 6, Website Content Archiving Policy.

Motion by McIlrath, seconded by McManus, to amend the Personnel Policy, Chapter 12, Public Records Policy, to include a new Section 6, Website Content Archiving Policy.

Roll Call: Taylor – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

Citizen Property Maintenance – Solicitor Barney spoke on 1 E. Front Street, noting to Council that the realtor said the seller is motivated to sell this property. Solicitor Barney asked Council since there is a zoning violation in place, if they will give whom ever buys this property time to resolve the issues. Council agreed to give the new property owner time.

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – The department began their mowing season and held the Villages first brush and yard waste pickup.

R&D Concrete and Excavating repaired a broken storm sewer line at the intersection of Lockwood Road and S. Main Street, marked sidewalks to be replaced in the area of Main Street on the east side of the road, several on Church Street and Lockwood Road. Bank Street, from Front Street to Church Street was marked out to be repaved this year. They removed a stump and a portion of wire fence on South Center Street.

Bobby Cumston submitted his letter of resignation from the Street Department effective April 17, 2026. Bobby has worked for the Village since August 2023 and will be missed.

Motioned by McIlrath, seconded by Taylor, to accept Bobby Cumston's letter of resignation effective April 17, 2026, from the Street Department.

Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes.

Administrator Rospert recommended hiring Gavin Mesenburg to the open position of Laborer with the Street Department, with a starting wage of \$22.50 per hour and serve a six-month probationary period. Gavin graduated from EHOVE and Edison High School last year where he specialized in auto mechanics. Gavin resides in the Village on South Main Street.

Motion by Naufel, seconded by Taylor, to accept the recommendation to hire Gavin Mesenburg to the Street Department as a Laborer, starting at \$22.50 per hour, starting date of April 27th and serve a six-month probationary period.

After much discussion, Council President Rospert amended the motion to include clothing allowance at a prorated amount of \$300.00.

Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes.

NEW COMMITTEE BUSINESS – cont.

Safety – Employees of Electric, Street, Water, Administrative Office, and Mayor attended the monthly AMP Safety Training, the topic was “First Aid Basics.”

Finance – Fiscal Officer Ramey discussed the following: The Fund Summary for March the revenue is still outpacing the expenses, noting that the Village received property tax. Fiscal Officer Ramey also stated that the General Fund, Street Fund, Street Levy, Water, Electric and Sewer Funds percentage wise, the Village is right where we should be. Tax Budget will be started within the next month. She spoke on the expenses letting the Council know that the expenses are below the revenue for the past three months. No increases were needed in any of the funds. Some accounts were over so some will need increased. Overtime budget will need increased due to the snowplowing but will look into the other account appropriations and see where they are and future items that will be needed and will go from there. Fiscal Officer Ramey sees no issues with the budget at this time. Interest was \$16,000 for January, \$13,300 for February and \$21,800 for March and the bank rec is done.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of March 26th – April 22nd.

Roll Call: McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Taylor, seconded by McManus, to approve the Utility Bills for the period of March 26th – April 22nd.

Roll Call: McIlrath – yes, Taylor – yes, McManus – yes, Naufel – yes, Rospert – yes.

Motion by McIlrath, seconded by Rospert, to approve the financial reports as presented.

Roll Call: Rospert – yes, Taylor – yes, McManus – yes, McIlrath – yes, Naufel – abstain.

Regional Planning, Building Code, and Inspection – The Zoning Inspector issued a porch permit at 72 S. Main Street, a fence permit at 4 Old State Road and three Sidewalk Use Permits.

Utilities – Water/Wastewater performed all testing and submitted necessary reports to the EPA, returned to normal operations at the beginning of the month to include river samples, oil and grease samples, e-coli, zinc and copper, and nitrate.

Homestead Carpentry made repairs to the gate and fence at the Wastewater Treatment Plant, was called out to the Lockwood Lift Station to replace an operating float, April 1st, lowered the bypass gate at the Wastewater Treatment Plant due to excessive rainfall.

Tim Heim continues to update the technology and expand the SCADA System for both departments. A new auto-dialer was installed and is now able to tie different alarm panels to it. The department is starting the chlorine gas disinfection operations at the Wastewater Treatment Plant. (Per the EPA, they are required to feed chlorine gas starting May 1st, of every year for disinfection, then sodium bisulfate is added to remove the chlorine prior to going into the Huron River).

NEW COMMITTEE BUSINESS – Utilities cont.

The Electric Department performed a pole transfer and removed an old transformer at 1715 Seminary Road and reworked the power to 1714 and 1716 Seminary Road and assisted with Street Department interviews.

Administrator Rospert recommended hiring Dave Swartz as the new Class B Electrical Department Employee with a starting wage of \$23.50 per hour and serve a six-month probationary period. Dave originally applied for the Street Department position and during the interview we asked if he would be interested in the electric position, which he accepted. He is aware that he will need to attend classes and obtain the Electric Journeyman's Certification. Dave and his family reside in the Village on South Center Street.

Motion by McManus, seconded by McIlrath, to approve the recommendation to hire Dave Swartz as a Class B Electrical Department employee with a starting wage of \$23.50 per hour, start date of May 4th, and serve a six-month probationary period to include a clothing allowance at a prorated amount of \$300.00.

Roll Call: Naufel – yes, Taylor – yes, McManus – yes, McIlrath – yes, Rospert – yes.

Civic Contacts – Councilperson Naufel on behalf of the Parks & Activities Committee and the Milan Chamber of Commerce asked permission for the use of Village Square for June 8th, June 22nd, July 13th, July 20th, and July 27th for Sumer Markets and to block off Park Street at 4:30 p.m.

Motion by McIlrath, seconded by Rospert, to allow the use of Village Square during the dates listed above and to block Park Street on the Square off starting at 4:30 p.m.

Roll Call: Naufel – yes, Taylor – yes, McManus – yes, McIlrath – yes, Rospert – yes.

Parks and Trees – Julie Stelzer submitted for the 2026 Metroparks Local Park Capital Improvement Grant Program. This year she applied for maintenance repair work and painting the gazebo at Lockwood Road Park. The Village learned this week that the grant Julie submitted was approved by the Metroparks in the amount of \$3,325.00.

Mayor Crosby to read the 2026 Arbor Day Proclamation. Arbor Day will be celebrated this year with the planting of a White Oak Tree on Village grounds to commemorate America 250.

Jill Cumston submitted her letter of resignation from the Beautification Commission effective April 2nd, she served as the member of the Milan Chamber of Commerce.

Mayor Crosby recommended placing Karin Roberts as the member of the Chamber of Commerce to the Beautification Commission, to fulfill Jill Cumston's unexpired term ending May 31, 2026.

Motion by Taylor, seconded by McIlrath, to accept Jill Cumston's resignation letter from the Beautification Commission effective April 2, 2026. She served as the member of the Chamber of Commerce.

Roll Call: Roll Call: McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by McIlrath, seconded by Naufel, to accept Karin Roberts as the member of the Chamber of Commerce to the Beautification Commission to fulfill the unexpired term ending May 31, 2026.

Roll Call: Roll Call: McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes, Taylor – yes.

Records Commission - Records Commission Meeting will be held on September 8th, time to be determined.

Citizens Property Maintenance Commission - None

Communications – Work Session to be scheduled for Thursday May 14, 2026 at 6:30 p.m.

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 937-4-26

Resolution – Next Number will be 659-4-26

AN ORDINANCE VACATING AN ALLEY BETWEEN BOND STREET AND WEST STREET IN THE VILLAGE OF MILAN

Motion by McIlrath, seconded by Naufel, to bring this Ordinance to the second reading by title only.

Roll Call: McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

AN ORDINANCE TO HAVE A CYBER SECURITY ORDINANCE

Motion by McManus, seconded by Rospert, to bring this Ordinance to the first reading by title only.

Roll Call: Taylor – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

A RESOLUTION ALLOWING THE VILLAGE ADMINISTRATOR TO AUTHORIZE THE HURON COUNTY ENGINEER TO PREPARE SPECIFICATIONS, ADVERTISE FOR BIDS AND AWARD A CONTRACT RELATED TO MILAN MANOR SLOPE REPAIR PROJECT AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by McManus, to suspend the rules.

Roll Call: McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes, Taylor – yes.

Motion by McManus, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: McManus – yes, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – yes.

Questions for Next Meeting

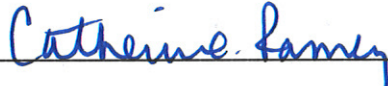
Adjournment

Motion by McIlrath, seconded by McManus, to adjourn tonight's meeting.

Roll Call: Naufel-yes, Taylor-yes, Shafer-yes, McManus-yes, McIlrath – yes, Rospert-yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer