

Village of Milan

Council Meeting

July 22, 2026

July 22, 2026, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll Call: Rospert – yes, Taylor – yes, Shafer – absent, McManus – absent, McIlrath – yes, Naufel – yes.

Also, present – Mayor Pam Crosby, Administrator Brian Rospert, Solicitor Jim Barney and Administrative Supervisor Julie Stelzer sitting in for Fiscal Officer Cathy Ramey.

Motion by McIlrath, seconded by Naufel, to excuse Nate Shafer and Erin McManus from tonight's Regular Council Meeting. Roll Call: Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the June 24th Regular Council Meeting. Roll Call: Naufel – yes, Taylor – yes, McIlrath – yes, Rospert – yes.

Motion by Taylor, seconded by Naufel, to approve the Minutes of the July 9th Public Hearing. Roll Call: McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – yes.

Motion by McIlrath, seconded by Rospert, to approve the Minutes of the July 9th Special Council Meeting. Roll Call: Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Citizen Participation – Administrator Rospert read a letter written by a township resident Michael Fisher regarding the positive experience they had with the Village of Milan electric department employees, Tyson Metz and Dave Swartz.

Administrator Rospert received a request from the America 250 Milan Committee requesting permission to close Park Street on the Square for their Picnic on July 26th, during the hours of 12:00 p.m. – 4:00 p.m. for safety of the guests crossing Park Street to the Town Hall for refreshments.

Motion by McIlrath, seconded by Naufel, to allow the closure of Park Street on the Square during the picnic during the hours of 12:00 p.m. – 4:00 p.m.

Roll Call: Taylor – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Riley Contractors plan to begin the Milan Manor Slope Failure project on August 24th and anticipate the project completed within two to three weeks.

On July 15th, A.J. Riley paved West Front Street and Bank Street. They plan to return within the next couple weeks to restore the disturbed yard areas.

OLD COMMITTEE BUSINESS - cont.

Erie Blacktop completed the paving project in three alleys on July 1st and are expected to return to restore the disturbed yard areas.

ODOT notified the Village that Gerken Paving was awarded the State Route 113 East Project (between US 250 and Main Street). However, the project will not begin until October.

Monday July 20th RMH Concrete began the Annual Sidewalk Project. They were also contracted to adjust a manhole on Williams Street and eight water valves throughout the system.

RMH Concrete provided an estimate in the amount of \$18,288.90, to pour a new sidewalk from 72 Huron Street to Lockwood Road (where no sidewalk currently exists) and to include two ADA Curb Ramps.

Motion by McIlrath, seconded by Naufel, to hire RMH Concrete for new sidewalks on Huron Street in the amount of \$18,288.90. Roll Call: McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – yes.

Safety – Erie County Regional Planning continues to perform traffic counts on Williams Street, Huron Street, Merry Street and Edison Drive.

Finance – None

Regional Planning, Building Codes & Inspection – None

Utilities – The new generator for Landsdown Drive Lift Station has been installed and is expected to be operation by the end of the month. Columbia Gas should be in prior to July 28th to install the gas line. Columbia Gas also notified the Village that there will be no charge for the new service line to the generator. For the new generator at Johns Manville, Great Lakes will install the generator first and then Johns Manville will run the gas line to the unit. The Village applied for an Erie County Economic Development, Public Safety, Infrastructure, Community Conventions & Visitors Bureau (EPIC) Grant in the amount of \$50,000 for the Water Tower Maintenance Program. If awarded, the funding will help offset the Village's \$90,000 commitment for this year's project. Administrator Rospert received a call from the grant scoring committee asking whether the Village would consider incorporating the "Birthplace of Thomas Edison" into the water tower design to further promote tourism. Administrator Rospert amended the application to include the revised design and requested an additional \$8,750, bringing the total grant request to \$58,750.

Midwest Tank started the Water Tower Rehabilitation Project on July 6th, primarily focus has been on the interior of the structure, including sandblasting and installation of safety improvements.

Civic Contacts and Historical Preservation – None

Parks and Trees – None

Records Commission – None

Citizen Property Maintenance – None

NEW COMMITTEE BUSINESS – cont.

Streets, Sidewalks and Storm Sewers – Graco Linelazer 3400 paint striping machine purchased through Mid-Ohio Spray Works, was delivered on July 16th. Painting of curbs and crosswalks will begin this month and into early August.

Under Legislation is an Ordinance to sell the old Speeflo Paint Machine and the John Deere 310SG Backhoe. The new John Deere Backhoe is expected to be delivered in mid-to-late August. Once into service, the Village will place the 2007 John Deere 310SG Backhoe and the Speeflo Paint Machine for sale on GovDeals.

Safety – Employees of Electric, Street, Water, Administrative Office, and Mayor attended the monthly AMP Safety Training, the topic was Job Hazard Analysis.

The Electric and Water Departments attended AMP's quarterly safety training, the topic was Electric Personal Protective Equipment (PPE). Council President Rospert read Chief Meister's recommendations to hire Todd Smith as a part-time officer.

Motion by Rospert, seconded by Naufel, to hire Todd Smith as part-time police officer, serving six month probation at \$20.00 per hour contingent on passing his physical and background check.

Roll Call: Taylor – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

Finance – Since Officer Ramey was not in attendance at the Council Meeting, her monthly financials for June were placed on the Google Drive for their review. A few items she pointed out in the reports were that the Fund Summary reflects once again all funds year-to-date revenue that continues to outpace the expenditures for year to date. Looking at the funds individually you will see the General Fund month-to-date revenue is lower than the month-to-date expenditures. This is due to the additional transfers completed to lower our fund balance moving forward. A review of the other major funds, the Capital Improvement Fund and the Electric Fund once again month-to-date revenue is higher than the month-to-date expenditures. Also, the Capital Improvement month to date revenue is high based on the additional transfers from the General Fund. The Water and Sewer Funds reflect slightly higher expenditures than the revenue for the month. With those differences being so low this is not something we need to consider at this time but will continue to watch. A review of the Revenue Status reflects the total revenue received for the major funds is at 50% or more of the projected amount for 2026. In addition, the appropriations in the major funds reflect overall 50% or less in expenses as of the end of June. Some of the line items may be over the threshold of 50% within some departments in the General Fund but with the overall budget there would be funds available to reallocate if necessary, moving forward. The June interest was \$17,317.60. Update on the 2024-2025 Audit, individuals from the firm will be in the office this week to view items for the audit. In addition, they have requested an extension with the State Auditor's office to complete the audit by July 31, 2026, which has been approved.

Motion by McIlrath, seconded by Naufel, to approve the Council Bills for the period of June 25th – July 22nd. Roll Call: Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Naufel, seconded by Rospert, to approve the Utility Bills for the period of June 25th – July 22nd. Roll Call: McIlrath – yes, Taylor – yes, Naufel – yes, Rospert – yes.

Motion by McIlrath, seconded by Taylor, to approve the financial reports as presented. Roll Call: Rospert – yes, Taylor – yes, McIlrath – yes, Naufel – yes.

NEW COMMITTEE BUSINESS – cont.

Regional Planning, Building Code, and Inspection – Administrator Rospert read the resignation letter from Zoning Inspector Larry Fridrich, effective September 22, 2026.

Motion by McIlrath, seconded by Naufel, to accept Larry Fridrich's resignation as Zoning Inspector effective September 22, 2026. Roll Call: McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – yes.

Utilities – Water/Wastewater employees attended a TEAMS Meeting with the EPA regarding Lead Service Line Inventory requirements and contracted with Lakeside Asphalt Maintenance to seal the parking lot at the Wastewater Treatment Plant. On July 5 and 6, they were called due to high water alarms from 5" of rainfall that fell in two days, and the pumps could not keep up. The water meter at the elementary school was changed to a remote read meter.

The Street Department repaired electrical switches at the Wastewater Plant for the final tanks, and assisted the Wastewater Department with removing shrubs near Johns Manville Lift Station. They set two new poles on Warwick Drive and transferred the electrical hardware, repaired and rerouted secondary power for 17 East Front Street. Transferred the Seminary Road electrical load from Perrin Road to Edison Drive, changing service from Circuit S2 to Circuit N2 to help balance electrical demand during periods of high summer temperatures. Replaced a 30 kVa transformer for Tenneco Remediation system, due to intermittent electric service issues. Performed pole work transfers on Bond Street for the Electrical Upgrade Project, as part of the ongoing Electrical Upgrade Project. The goal is to transition all of Bond Street to the new 4,160-volt Wye distribution system. Friday, July 17th they were informed that a power pole on Willow Road was leaning significantly, the pole had deteriorated at its base and was immediately replaced.

Civic Contacts – None

Parks and Trees – None

Records Commission - Records Commission Meeting will be held on September 8th, time to be determined. Staff received one request for the Village's audit report. The requester was advised that the audit has been granted an extension.

Citizens Property Maintenance Commission - None

Communications – None

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 943-7-26

Resolution – Next Number will be 663-7-26

AN ORDINANCE DECLARING THE 2007 JOHN DEERE 310SG BACKHOE AND THE SPEEFLO PAINT STRIPER NOT NEEDED FOR VILLAGE PURPOSES AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by Taylor, to bring this Ordinance to its first reading by title only.

Roll Call: Taylor – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

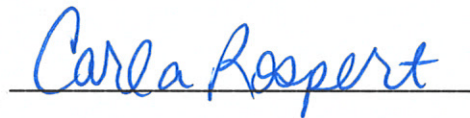
Questions for Next Meeting

Council President Rospert will attend Blue Ribbon Committee meeting on July 29th at 5:00 p.m. for health care insurance.

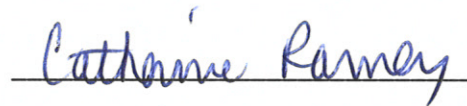
Adjournment

Motion by McIlrath, seconded by Taylor, to adjourn tonight's meeting.

Roll Call: Naufel – yes, Taylor – yes, McIlrath – yes, Rospert – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer