

Village of Milan

Council Meeting

May 27, 2026

May 27, 2026, Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll Call: Rospert – yes, Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Naufel – yes.

Also present – Mayor Pam Crosby, Administrator Brian Rospert, Solicitor Jim Barney and Fiscal Officer Cathy Ramey.

Motion by McIlrath, seconded by Naufel, to excuse Stefan Taylor and Erin McManus from tonight's Regular Council Meeting. Roll Call: Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Naufel – yes, Rospert – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the April 22nd Regular Council Meeting. Roll Call: Naufel – yes, Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes.

Motion by McIlrath, seconded by Naufel, to approve the Minutes of the May 14th Work Session Minutes. Roll Call: McManus – absent, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes.

Citizen Participation – Administrator Rospert spoke on behalf of Rex Stanforth to have permission to use the Village square on June 26th during the hours of 8:00 a.m. to 12:00 p.m. for the annual Vacation Bible School picnic. Rex has the required insurance needed for use of the square.

Motion by Naufel, seconded by Rospert, to allow the Vacation Bible School to use the square on June 26th during the hours of 8:00 a.m. to 12:00 p.m.

Roll Call: Taylor – absent, Shafer – yes, McManus – absent, Naufel – yes, Rospert – yes, McIlrath – yes.

Administrator Rospert read a letter from Edison Band Director Arianna Consolo, asking permission to use the parking lot behind Jim's Pizza Box during the Melon Festival as a fundraiser for the music department.

Motion by Naufel, seconded by Shafer, to allow the use of the parking lot during the Melon Festival to the Music Department and to allow each resident two parking spaces.

Roll Call: McIlrath – yes, Taylor – absent, Shafer – yes, McManus – absent, Naufel – yes, Rospert – yes.

Gary Wonderland spoke to Council regarding trucks on Huron Street and request the Village to ask O.D.O.T. to relocate the State Route 601 sign closer to State Route 601. He also asked Council about what they can do about the noise from these trucks that are becoming an everyday occurrence, he asked if there is a noise ordinance within the Village. He would like Council look into a speed table or have an officer to enforce traffic there. Council will discuss this issue at their next work session.

Melissa Murphy with the Milan Melon Festival Committee, asked Council use of the Village square to set up their trailer at the Small-Town Night event to pass out flyers to drum up support and committee members. Since this is a Village event that Council had prior approved, setup of the Milan Melon trailer is permitted.

OLD COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Milan Manor Slope Failure Project update: One bid for the project was received and was from Riley Contracting out of Norwalk in the amount of \$333,952 (which includes the alternate bid). A Resolution awarding the contract to Riley Contracting and to utilize the Capital Improvement Fund to pay the Village portion of the project will be later in tonight's meeting under legislation.

Safety – None

Finance – None

Regional Planning, Building Codes & Inspection – None

Utilities – Update with the Edison Local Schools connecting into the Village wastewater system, they will have a Board of Education meeting scheduled and their architect will discuss plans and options.

Civic Contacts and Historical Preservation – None

Parks and Trees – None

Records Commission – None

Citizen Property Maintenance – None

NEW COMMITTEE BUSINESS

Streets, Sidewalks and Storm Sewers – Removed four Crabapple trees on South Main Street, Edged and mulched flower beds in the square and administration office. Assisted the Garden Club in removing eight Boxwoods around the Thomas Edison Statue and replanting them around the gazebo.

In preparation of having the Lockwood Road Park Gazebo restored, they removed the Boxwoods, put in an earthen dirt ramp to the southern side of the gazebo, placed a section of sandstone sidewalk in front of the new opening with a step and seeded the area, they applied grub control in the park, fertilized and reseeded the area to establish new grass growth. Trimmed young trees, along with the removal of a hazardous tree on Old Plank Road that was leaning towards the roadway.

NEW COMMITTEE BUSINESS-cont. – The Electric, Water and Street Department reviewed two backhoe estimates and chose the John Deere 310 P-Tier Backhoe, with the following attachments: Thirty-six-inch ditch and grading bucket, twelve-foot snow box, and forks. The total amount for this piece of equipment with the attachments is \$149,169.68 using the Sourcewell Contract. This includes a four-year, three-thousand-hour bumper-to-bumper warranty. Under legislation tonight will be an Ordinance to expend this amount from the Capital Improvement Fund.

The Annual Sidewalk Program, RMH Concrete came in as the lowest and best bid in the amount of \$19,469.51.

Motion by McIlrath, seconded by Shafer to hire R.M.H. Concrete in the amount of \$19,469.51 for this year's annual sidewalk program. Roll Call: McManus – absent, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes.

The Street Repaving Project to include Bank Street and West Front Street from Huron Street, A.J. Riley came in as the lowest and best bid in the amount of \$48,900.00.

Motion by Rospert, seconded by McIlrath, to hire A.J. Riley Inc. to repave Bank Street and a portion of West Front Street in the amount of \$48,900.00. Roll Call: Naufel – yes, Taylor – absent, Shafer – yes, McManus – absent, McIlrath – yes, Rospert – yes.

Milan Township offered to allow the Village of Milan to enter into their grant application through ODOT Township Safety Signage Grant for signs. Administrator Rospert was able to submit for signs and posts totaling \$8,792.28.

Safety – Chief Meister spoke to Council regarding body cameras. Council had already spoke on this at a previous meeting.

Employees of Electric, Street, Water, Administrative Office, and Mayor attended the monthly AMP Safety Training, the topic was Hand and Power Tool Safety.

Council President Rospert would like Slow Children Signs posted on Huron Street and Merry Street.

Finance – Fiscal Officer Ramey discussed the following: The Fund Summary for April the month to date revenue is still outpacing the expenses. Fiscal Officer Ramey also stated the only major individual fund that reflects overall expenditures higher than revenue is the Sewer Fund. Although she also mentioned that this doesn't seem to be an issue since the month-to-date revenue is higher than the expenditure. Looking at Revenue Status, all funds are higher than 33% where the Village should be for April except for the Street Construction Fund. Moving forward she said that this should not be a factor with Council's approval with the increased amount of the yearly transfer from the General Fund. Over all funds the revenue is 39.64%.

She then went on to the Appropriations Status Report, noting the total of all funds also reflect 30.280%, which is under 33% where the Village should be at the end of April.

NEW COMMITTEE BUSINESS-cont. – The interest for the month of April was \$19,212.15 down slightly from March's interest.

Fiscal Officer Ramey has been working on the Tax Budget and hopes it will be completed in the next couple weeks.

Fiscal Officer Ramey has contacted the firm who will be doing the Village audit for 2024-2025 as to when they will begin to request information from the Village.

Motion by Rospert, seconded by McIlrath, to approve the Council Bills for the period of April 23rd – May 27th.

Roll Call: Shafer – yes, Naufel – yes, McIlrath – yes, Rospert – yes, McManus – absent, Taylor – absent.

Motion by Rospert, seconded by McIlrath, to approve the Utility Bills for the period of April 23rd – May 27th.

Roll Call: McIlrath – yes, Taylor – absent, Shafer – yes, McManus – absent, Naufel – yes, Rospert – yes.

Motion by Naufel, seconded by Shafer, to approve the financial reports as presented.

Roll Call: Rospert – yes, Taylor – absent, McManus – absent, McIlrath – yes, Shafer – yes, Naufel – yes.

Motion by Rospert, seconded by Naufel, to amend the Personnel Policy Section 8.13 Uniform Allowance – Street and Utilities and Section 8.13.1 Uniform Allowance – Police Department to add the following language to each Section; All uniform allowances shall be prorated yearly. Example: if an employee leaves the Village after three months, the employee shall pay the remaining nine months back to the Village. The amount due will be withheld from their final paycheck.

Roll Call: Taylor – absent, Shafer – yes, McManus – absent, Naufel – yes, Rospert – yes, McIlrath – yes.

Regional Planning, Building Code, and Inspection – The Zoning Inspector issued four fence permits and issued several Property Maintenance letters.

Utilities – Water/Wastewater performed all testing and submitted necessary reports to the EPA, installed new water line markers at the valves on Seminary Road and US 250, installed a new air supply system in the chlorine tank at the Wastewater Plant. Used the valve turner to exercise valves throughout the system. After exercising the valves, they enter this data into the approved EPA spreadsheet with the size of the valve, number of turns, location and condition of the valve. The Grit Classifier had a leak this past month at the bottom of the unit. They have contacted Kelstin Inc. to make the repairs. Great Lakes Electric updated pricing to install a new natural gas generator at the Landsdown Road and John's Manville lift stations. Pricing for both units came in at \$57,412.00, this includes the generator and labor. However, we are still waiting for the price from Columbia Gas to install the new gas lines. Under legislation tonight is an Ordinance to spend up to \$70,000.00 from the Capital Improvement Fund for this project.

NEW COMMITTEE BUSINESS-cont. – Water/Wastewater Superintendent Brad Simon is working on pricing for the South Edison Drive Looping Project. Under Legislation tonight is an Ordinance to spend up to \$65,000.00 from the Capital Improvement Fund for this project. The department submitted and posted the Consumer Confidence Report (CCR), an annual water quality report required by the EPA.

The Electric Department replaced outdated electrical meters for residential houses and one business, recycled old wire, weed sprayed the substations, assisted the Street Department with brush and yard waste pickup, and relamped the lights in the square.

Electrical Superintendent Tyson Metz attended the AMP Annual Tech Conference at the end of April in Columbus. Topics covered were retention of employees, and mutual aid through AMP communities. Two electrical issues on May 18th, a large limb on Center Street fell on the primary wires causing an outage and intermittent power on West William Street. A May 20th outage was caused by a primary line breaking on West Swan Street.

Electric department employee Dave Swartz and Street department employee and Gavin Mesenburg will be attending a Ground Workers Training through AMP on Tuesday June 2nd in New Knoxville, Ohio. The class will enable both Dave and Gavin to have the tools and knowledge needed to assist the electric department. Interstate Gas Supply secured a new rate for the Village resident customers on the Village of Milan's Gas Aggregation Program, for billing cycles beginning December 2026 through November 2028, the default fixed rate of \$0.636/CCF. New hires Dave Swartz and Gavin Mesenburg are doing a great job in their respective positions and continue to be valuable assets to the Village through their hard work, dependability, and positive contributions.

On May 22nd, AMP had their Power Supply meeting with the Village. Comments during this meeting included higher projected energy rates, due primarily to higher transmission costs (from Ohio Edison) and capacity costs. They also provided information that Village rates at \$0.177/kWh are lower than Ohio Edison rate of \$0.184/kWh.

Councilperson McManus arrived at 7:28 p.m.

Civic Contacts – Mitchell Unger would like to join the Jenkins Warehouse Commission to fill the unexpired term ending on December 31, 2027. Mitchell grew up in the Village and recently moved to Clyde and still works in Milan. Mayor Crosby met him earlier this month and recommended appointing him to this position.

Motion by Naufel, seconded by Shafer, to approve Mayor Crosby's recommendation to put Mitchell Unger on the Jenkins Warehouse Commission to fill the unexpired term ending December 31, 2027.

Roll Call: McManus – yes, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes.

Parks and Trees – Mayor Crosby recommends Karin Roberts as the member of the Chamber of Commerce to the Beautification Commission, with a term expiring on May 31, 2029.

NEW COMMITTEE BUSINESS-cont. – Motion by Rospert, seconded by Shafer, to accept Karin Roberts as the member of the Chamber of Commerce to the Beautification Commission to fulfill the unexpired term ending May 31, 2026.

Roll Call: McIlrath – yes, Naufel – yes, Rospert – yes, Shafer – yes, McManus – yes, Taylor – absent.

The Village hired Hinman Tree Service to remove two trees on Huron Street and one on Chippewa along with trimming of trees on Berlin Street and Edison Drive.

Records Commission - Records Commission Meeting will be held on September 8th, time to be determined.

Citizens Property Maintenance Commission - None

Communications – None

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 937-5-26

Resolution – Next Number will be 660-5-26

AN ORDINANCE VACATING AN ALLEY BETWEEN BOND STREET AND WEST STREET IN THE VILLAGE OF MILAN

Motion by McIlrath, seconded by Naufel, to bring this Ordinance to the third reading by title only.

Roll Call: Shafer – yes, McManus – yes, Naufel – yes, McIlrath – yes, Rospert – yes, Taylor – absent.

Motion by Naufel, seconded by Rospert, to adopt by title only.

Roll Call: Taylor – absent, Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

AN ORDINANCE ADOPTING A CYBER SECURITY POLICY

Motion by Rospert, seconded by Naufel, to bring this Ordinance to the second reading by title only.

Roll Call: Shafer – yes, Taylor – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY

Motion by McIlrath, seconded by Naufel, to suspend the rules.

Roll Call: Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes, Taylor – absent.

Motion by McManus, seconded by McIlrath, to adopt by title only as an emergency.

Roll Call: McManus – yes, McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$379,169.68 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR VARIOUS CAPITAL IMPROVEMENT PROJECTS FOR THE VILLAGE OF MILAN AND DECLARING AN EMERGENCY

Motion by McManus, seconded by McIlrath, to suspend the rules.

Roll Call: Taylor – absent, Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes.

Motion by Rospert, seconded by Naufel, to adopt by title only as an emergency.

Roll Call: McIlrath – yes, Naufel – yes, Rospert – yes, Taylor – absent, Shafer – yes, McManus – yes.

AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT TO PURCHASE A BACKHOE AND DECLARING AN EMERGENCY

Motion by Naufel, seconded by McIlrath, to suspend the rules.

Roll Call: Rospert – yes, Taylor – absent, Shafer – yes, McManus – yes, McIlrath – yes, Naufel – yes.

Motion by Naufel, seconded by McManus, to adopt by title only as an emergency.

Roll Call: Naufel – yes, Taylor – absent, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes.

A RESOLUTION AWARDDING BIDS AND ENTERING INTO CONTRACT FOR THE MILAN MANOR ROAD LANDSLIP REPAIR PROJECT AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by Naufel, to suspend the rules.

Roll Call: Shafer – yes, McManus – yes, Naufel – yes, Rospert – yes, McIlrath – yes, Taylor – absent.

Motion by McIlrath, seconded by McManus, to adopt by title only as an emergency.

Roll Call: McManus – yes, McIlrath – yes, Naufel – yes, Rospert – yes, Shafer – yes, Taylor – absent.

Questions for Next Meeting

Work Session will be scheduled for Thursday June 11th at 6:30 p.m. Huron Street complaint and clothing allowance will be added to the Work Session agenda.

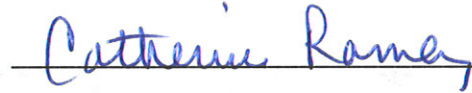
Adjournment

Motion by Naufel, seconded by Shafer, to adjourn tonight's meeting.

Roll Call: Naufel – yes, Taylor – absent, Shafer – yes, McManus – yes, McIlrath – yes, Rospert – yes.

Handwritten signature of Carla Rospert in blue ink, written over a horizontal line.

Carla Rospert, Council President

Handwritten signature of Catherine Ramey in blue ink, written over a horizontal line.

Catherine Ramey, Fiscal Officer